

INDIAN INSTITUTE OF TECHNOLOGY BOMBAY

SUPPORT TO STUDENTS FOR ATTENDING INTERNATIONAL CONFERENCE/SYMPOSIUM

GENERAL INFORMATION

The Institute provides financial assistance as per the guidelines issued by the Dean (AP). The following students are eligible.

- (1) PhD students in the TA/RA category
- (2) PhD students not financially supported by the Institute, but resident in the campus.
- (3) M Tech students in the TA/RA category
- (4) Dual Degree students
- (5) B Tech students

The amount of grant given to an awardee is as follows.

PhD Students

- (1) Rs.48000/- for North America
- (2) Rs.32000/- for countries in Europe, Australia, New Zealand, Japan & Africa
- (3) Rs.10000/- for Singapore, Hong Kong, Taiwan & other Asian Countries

Other Students

- (1) Rs.40000/- for North America
- (2) Rs.28000/- for countries in Europe, Australia, New Zealand, Japan & Africa
- (3) Rs.14000/- for Singapore, Hong Kong, Taiwan & other Asian Countries

Important Points to Note

For selecting a candidate two considerations are exercised:(i)The quality of paper.(ii) A broad guideline on the number of awardees to be supported from each academic unit (department/school/inter-disciplinary program)in a given financial year, suitably distributed over sub-periods in the year, if needed.

The following is normally treated as an order of merit in deciding the quality of the paper.

1. Full paper based selection and oral presentation.
2. Full paper based selection and poster presentation.
3. Abstract based selection and oral presentation.
4. Abstract based selection and poster presentation.

A student will be given an opportunity to avail of the award, provided he/she is likely to continue in his/her academic program, for at least a month on return from the conference/symposium. A student will not normally be given more than one chance in three years to avail of the award.

The total budget is limited. Therefore a limited number of students can only be supported and each department/school/inter-disciplinary program has a quota, which forms the second consideration indicated earlier.

The grant may be used for conference registration, visa, air travel, accommodation, food, local travel, etc. It may be combined with support from other sources, e.g. DST, INSA, etc. If the grantee is not in a position to attend the conference for some genuine reason, he/she should immediately refund the amount to the Institute. If this is not done, necessary action deemed fit will be taken.

How to Apply

On acceptance of abstract/full paper/invitation from conference organisers, an eligible student should apply for the support in the prescribed format (Application for funding of International Conference - Participation for Students) along with relevant enclosures. The application is to be submitted to the Office of Dean (AP).

Upon sanction for the support by the designated committee, a candidate is required to submit one more form (Form for Financial Assistance), duly signed by him/her and the supervisor, for approval to the Dean through the Head of Department. The candidate is also required to submit all the papers related to his/her case to Academic Section for further necessary actions.

Settlement of Accounts

On return from the conference, the grantee must

1. submit to the Academic Office within 10 days a report on the participation through the supervisor/HOD, and
2. settle with the Academic Office within 10 days the financial assistance duly enclosing all relevant documents.

The relevant forms are appended hereunder.

Downloadable Forms.

- 1) Application for Funding of International Conference Participation of Students
- 2) Form for Financial Assistance