NOTICE INVITING EXPRESSION OF INTEREST


NAME OF THE ASSIGNMENTS:

1) Architectural consultancy services for Master Planning and Comprehensive Architectural Work for various facilities for the upcoming new Indian Institute Technology Dharwad, Karnataka State.

2) Architectural consultancy services for Master Planning and Comprehensive Architectural Work for various facilities for the upcoming new Indian Institute Technology Goa, Goa State.

EOI Invited by

Dean, Infrastructure Planning and Support,
First Floor, Main Building,
Indian Institute of Technology Bombay,
Powai, Mumbai, 400076,
Maharashtra.
## CONTENTS OF THE DOCUMENT

<table>
<thead>
<tr>
<th>S. N.</th>
<th>Para no.</th>
<th>Content</th>
<th>Page N.</th>
</tr>
</thead>
</table>
| 1     | SECTION -1  
BRIEF PARTICULARS OF ASSIGNMENTS |                                                                           | 3        |
| 2     | 1        | Salient features of the institutes                                       | 3        |
| 3     | 2        | Locations                                                                | 3        |
| 4     | 3        | Scope of the consultancy                                                 | 3        |
| 5     | 4        | Overview of proposed campuses                                            | 4        |
| 6     | SECTION -2  
INFORMATION AND INSTRUCTIONS TO 
APPLICANTS |                                                                           | 5        |
| 7     | 1        | General                                                                  | 5        |
| 8     | 2        | Mode of Submission of EOI                                                | 5        |
| 9     | 3        | Evaluation of the applications and empanelment                           | 5-6      |
| 10    | 4        | Empanelment Criteria for eligibility for empanelment                     | 6-8      |
| 11    | Section – 3 |                                                                        | 9        |
| 12    |          | Letter of transmittal                                                    | 9        |
| 13    |          | Form A – Financial Information                                           | 10       |
| 14    |          | Form B – Details of assignments completed                                | 11       |
| 15    |          | Form C – Details of assignments in progress                              | 12       |
| 16    |          | Form D – Organization Structure                                          | 13       |
| 17    |          | Form E - Performance Report                                              | 14       |
| 18    |          | Check List                                                               | 15       |
1. Salient features of the institutes -

Pursuant to the sanctioning of two new Indian Institutes of Technologies by the Ministry of Human Resource Development, Government of India, one at Dharwad in Karnataka State and another at Goa, Indian Institute of Technology Bombay as the Mentor Institute for both these institutes, desires to form a panel of well-established and reputed architects/architectural firms for the subject assignments. Final selection of the architects for establishment of the institutes in their permanent campus shall be from among the empaneled architects through a standard procedure which shall be conveyed in due course of time.

In the light of the above, Dean Infrastructure Planning Support, Indian Institute of Technology Bombay, for and on behalf of Director IIT Bombay, hereby invites Expression of Interest for providing Consultancy Services as required above, from qualified, experienced, competent and financially sound architectural consultants/architectural firms for empanelment for setting up state-of-the-art academic-cum-residential campuses for IIT Dharwad, Karnataka and IIT Goa.

2. Locations

i) Indian Institute of Technology Dharwad is proposed to be set up on a land of about 188 Hectare (470 acre), close to the town Mammigatti, about 3 KM from the Belagavi- Bangaluru Highway, opposite to the High Court, Dharwad Bench in the Dharwad district of Karnataka State.

ii) Indian Institute of Technology Goa is proposed to be set up on a land of about 112 Hectare (280 acre), close to the town Kankona, about 20 KM on the north of city of Karwar, within the Goa border.

Note: The locations are tentative and subject to change if the need be.

3. Scope of Consultancy Proposed:

i) Preparation of Master Plan: The assignment demands capabilities of the architect to assess the present and future requirement of the activities of the respective IITs and present a state of the art master plan detailing all the requirements of advanced technological institute, taking into account the immediate requirements, future developments and present a phase wise development and zoning plan, keeping in mind the optimum use of land, desired level of ambience to be created in a most cost effective manner. The architect has to keep in mind Green Campus and building norms such as GRIHA, maintainability and sustainability. Apart from buildings proper arrangement of external and internal services, architectural form in conformity with functional aspects and overall excellent arrangement for higher
education and research work are expected.

ii) **Comprehensive Architectural Consultancy:** Apart from presenting the parameters mentioned against master planning as above, good aesthetics and functionality, the architect should have proven ability for tying up engineering aspects like structural, MEP, Communications, audio visuals, landscaping, signage, horticulture and other related disciplines.

Architects are proposed to be empaneled under two categories, depending on the fulfillment of the eligibility criteria, which has been elaborated in Section-2 para no.4.

- **Category A:** Architect for Master plan preparation and detailed comprehensive Architectural work
- **Category - B:** Architects for detailed comprehensive design of Buildings

4. **Overview of Proposed Campuses of IIT Dharwad and IIT Goa:**

i) **IIT Dharwad** - The land allocated is about 188 Hetares (470 acres), located within the Karnataka Industrial Development Board area near Mummigatti town on the outskirts of Dharwad city. It is about 3 KM inside from the Belagavi- Bangaluru Highway, opposite to the High Court, Dharwad Bench which is just on the high way. Dharwad is well connected, by state Transport buses of Karnataka and Maharashtra, by railway on the Pune – Bangaluru broad gauge route as well as Goa Hyderabad line. The nearest airport is Hubballi which is about 20 KM from the site.

   The campus is proposed to be developed phase wise.

   a) Phase 1 - This phase shall cater to the students’ strength of about 2500, mostly at under graduate level. All the facilities for this strength have to be built in 5 years time. This phase is to be implemented in two parts viz. (i) Phase 1a for initial 600 students’ capacity, to be developed and made ready in 3 years and (ii) Phase 1b for balance 1800 students to be completed in 5 years from the date of commencement.

   b) Phase 2 – This is for increasing the students’ strength from 2500 to 5000, which may happen in about 10 years hence.

   c) Future expansion – While this cannot be predicted, provision has to be made in the initial master plan for adequate flexibility to accommodate expansions till the optimum utilization of the land is achieved.

ii) **IIT Goa** - The land allocated is about 112 Hetares (280 acres), located close to the southern border of the state with the North Kanara district of Karnataka near the town Kankona. It is about 20 KM north of Karwar railway station on Konkan railway route. Nearest airport is Marmgoa airport. The place is close to State Transport routes of Karnataka and Goa.

   The phase wise development of the campus is proposed to be carried out in the same pattern as in the case of IIT Dharwad as above.
INFORMATION AND INSTRUCTIONS TO THE APPLICANTS

1. GENERAL:
   a) Format for submission of the application and the documents are given in SECTION 3 of this document.
   b) All information called for in the formats enclosed should be properly and correctly filled in all respects. If any information called for is not relevant or no information is to be given “nil” entry should be made. If any query is not applicable the same should be entered in the format as “not applicable”.
   c) The application and all the relevant documents are to be type written and the applicant should put his signature at the bottom of every page.
   d) References, information and certificates from respective clients or any other information has to be authenticated by signatures of responsible officers concerned.
   e) The applicant is welcome to submit any additional information if he feels is necessary to establish his credentials. But acceptance of such information is subject to the discretion of the Evaluation Committee appointed by IITB.

2. MODE OF SUBMISSION OF EOI:
   i) The application along with all the required documents shall be placed in a sealed envelope, which shall be super scripted “EOI for architectural services for IIT Dharwad and IIT Goa”.
   ii) The EOI documents shall be hand delivered or sent by post/currier at the following address –
       Dean, Infrastructure Planning and Support,
       First Floor, Main Building,
       Indian Institute of Technology Bombay,
       Powai, Mumbai, 400076,
       Maharashtra.
   iii) This EOI Notice is uploaded on IITB website –
       http://www.iitb.ac.in/deanips/tender.html
   iv) Site visit: For better information/clarifications the interested applicants are welcome to make site visits with prior arrangement with the office of Dean IPS,
IITBombay. The expenditure for such visits has to be borne by the applicants for their travel.

3. Evaluation of the Applications and Empanelment:
The processing of the applications for the empanelment shall be done by an Evaluation Committee to be appointed by Director IITB consisting of following members.

Constitution of the Evaluation Committee –
1) Dean Infrastructure Planning Support, IITB, -----Chairman
2) Two eminent architects-----------------------------Members
3) Engineer/Project expert-----------------------------Member
4) Officer on Special Duty, Office of Dean IPS-------Member Secretary.

The evaluation, being an outcome of the subjective and objective analysis of the experts in the field, the recommendations of the evaluation committee, on approval of the Director IITB, shall be final. Notwithstanding this, the Director reserves the right of accepting/rejecting any or all the applications.

4. CRITERIA OF ELIGIBILITY FOR EMPANELMENT
The architects/firms, who fulfill following criteria enumerated below, shall be considered for empanelment.

The applying architects/firms who are members of the Council of Architects India shall be empaneled subject to fulfillment of the following eligibility criteria.

a) Preparation of Master Plan –
The applicant should have completed Master Plan assignments for educational or commercial townships satisfactorily during last 7 years ending 31-3-2016 as below –
One assignment of Master Plan for any educational or commercial township with a minimum area of 48 Hectares
Or
Two assignments of Master Plan for any educational or commercial township with a minimum area of 30 Hectares each
Or
Three assignments of Master Plan for any educational or commercial township with a minimum area of 24 Hectares each.

b) Comprehensive architectural consultancy –
The applicant should have completed Comprehensive Architectural Consultancy assignments for any educational or commercial townships consisting of academic/commercial/residential buildings satisfactorily during the last 7 financial years ending 31-3-2016 as below –
One assignment of minimum built up area of 1.00 Lakh SqM
Or
Two assignments of minimum built up area of 0.60 Lakh SqM each
Or
Three assignments of minimum built up area of 0.50 Lakh SqM each
Or
In case of individual building assignments, should have completed designs of buildings of at least 1.00 Lakh SqM under different assignments with individual buildings of not less than 10,000 SqM each.

c) Experience with Government –
The architect should have done at least two assignments either from above or separately for Central/State Government, Public Sector Unit or Government autonomous body.

d) Average annual turnover –
As per ITCC or ‘profit and loss’ statement of the consultancy fee for last 3 financial years shall not be less than Rs. 5 Cr. and the architect should not have incurred any loss in more than one year during last 3 financial years ending on 31-3-2016.

e) Experience –
The architect/firm should be in business for at least last 10 financial years ending 31-3-2016.

Note:

1. Above information has to be submitted supported by documentary evidence in the form of certificates duly authenticated by the respective clients. IITB reserves the right to verify the documents and the applicants shall, if requested, enable IITB to interact with the clients in this matter.

2. The empanelment is proposed to be done under two categories,

Category –A: Architect for Master plan preparation and detailed comprehensive Architectural work. Architects who fulfill all parameters listed under para no. a, b, c, d & e shall be empaneled under this category,

Category - B: Architects for detailed comprehensive design of Buildings. Architects who do not fulfill criteria under Para ‘a’ but fulfill all rest of the parameters namely para no. b, c, d & e shall be empaneled under this category.
C] Time Schedule for submission:

Display of EoI document: The Expression of Interest document will be available for downloading through internet with the link [www.iitb.ac.in/deanpl/tender.html](http://www.iitb.ac.in/deanpl/tender.html) from 11.11.2016

Last Date of submission: The last date for submission of empanelment document will be before 3.00 p.m. on 15.12.2016 at the Office of Dean I.P.S., 1st Floor, Main Building, IIT Bombay, Powai, Mumbai 400028. (Tel – 022 25767089). The interested architectural firm will need to submit in hard copy all requisite documents as stipulated in the EoI document.
Section-3:

Letter of transmittal

To;

Dean Infrastructure Planning and Support,
1st floor, Main Building,
Indian Institute of Technology, Bombay,
Powai, Mumbai 400076

Subject: NAME OF THE ASSIGNMENTS:
1) Comprehensive architectural consultancy services for Master Planning and detailed
design work for various facilities for the upcoming new Indian Institute of Technology
Dharwad, Karnataka State
And
2) Comprehensive architectural consultancy services for Master Planning and detailed
design work for various facilities for the upcoming new Indian Institute of Technology
Goa, Goa State

NIT No: EOI/IITB/DEAN.IPS/NEW IITS/2016

Date:

Sir,

In response to the Invitation of EOI, and the details of the document in the
newspaper and website, I/We hereby submit the pre-qualification document and
other relevant information.

I. I/We hereby certify that all the statements made and information supplied in the
enclosed forms “A” to “D” and accompanying statement are true and correct.

II. I/We enclose a copy of the registration certificate with the Council of Architecture.

III. I/We have furnished all information and details necessary for pre-qualification and
have no further pertinent information to supply.

Enclosures.
Seal of Applicant

Date of Submission
Signature(s) of Applicant(s)
FORM “A”

FINANCIAL INFORMATION

I. Financial Analysis – Details to be furnished duly supported by figures in balance sheet/profit and loss account for the last five years duly certified by the chartered Accountant, as submitted by the applicant to the Income Tax Department (Copies to be attached).

<table>
<thead>
<tr>
<th>Particulars</th>
<th>2013-14</th>
<th>2014-15</th>
<th>2015-16</th>
</tr>
</thead>
<tbody>
<tr>
<td>i) Gross annual turnover on construction work (in lakhs)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ii) Profit /Loss</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>iii) Certified by</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

II. Financial arrangement for carrying out the proposed work.

III. Copy of the PAN card

IV. Copy of TIN

V. The following certificates are enclosed:

   (a) Current Income Tax clearance Certificate/ Profit and Loss account

Signature of the Chartered Accountant
With seal

Signature of Applicant(s) with date & seal
**FORM “B”**

**DETAILS OF ALL WORKS OF SIMILAR NATURE OF ASSIGNMENT COMPLETED DURING THE LAST SEVEN YEAR ENDING PREVIOUS DAY OF LAST DATE OF SUBMISSION OF TENDER**

<table>
<thead>
<tr>
<th>S N</th>
<th>Description</th>
<th>1</th>
<th>2</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td><strong>Name of work /project and Location</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td><strong>Name &amp; Address of Employer / organization</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td><strong>Cost of work in Rs. Crores (or built up area in case of foreign consultants)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td><strong>Date of commencement as per contract.</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td><strong>Stipulated date of Completion</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td><strong>Actual date of completion</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td><strong>Litigation/arbitration pending/in progress with details</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8.</td>
<td><strong>Name and address /telephone number of officer to whom reference may be made.</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9.</td>
<td><strong>Remark/ Scope of consultancy contract.</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note:
1. Indicate gross amount claimed and amount awarded by the Arbitrator.
2. A separate list to be prepared for the Master Plan assignments and Architectiral Design Assignments.
3. More columns can be added as necessary.

Signature of Applicant(s) with date & seal
# FORM “C”

## PROJECTS UNDER EXECUTION OR AWARDED

<table>
<thead>
<tr>
<th>S.N</th>
<th>Description</th>
<th>1</th>
<th>2</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Name of work/ project and Location</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Name &amp; Address of Employer/ organisation</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Cost of work in Rs. Crores</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Date of commencement as per contract</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Stipulated date of Completion</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Up to date percentage progress of work</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Name and address / telephone number of officer to Whom reference may be made.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Remark / Scope of Consultancy contract.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Note:**
1. Indicate gross amount claimed and amount awarded by the Arbitrator.
2. A separate list to be prepared for the Master Plan assignments and Architectural Design Assignments.
3. More columns can be added as necessary.

Signature of Applicant(s) With date and Seal.
**FORM “D”**

**ORGANISATIONAL STRUCTURE**

<table>
<thead>
<tr>
<th>SN</th>
<th>Item</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Name &amp; Address of the applicant</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Telephone No./Telex No./Fax No/Email/Website</td>
<td></td>
</tr>
</tbody>
</table>
| 3. | Legal Status of applicant (attach copies of original document defining the legal status)  
   i) An individual  
   ii) A Proprietary firm  
   iii) A Firm in partnership  
   iv) A Limited company or Corporation | |
| 4. | Particulars of registration with various Government bodies (attach attested photocopy) | Organisation/Place of registration  
Registration No. |
| 5. | Names and Titles of Director & officer with designation to be concerned with this work: | |
| 6. | Designation of individual authorised to act for the organisation. | Signature of Applicant(s)  
With date and Seal. |
DESIRED FORMAT PERFORMANCE REPORT FOR THE WORKS REFERRED TO IN FORM “B” & “C” should cover following aspects given below

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Details</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Name of the assignment</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Project Location</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Estimated cost</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Date of start</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Date of completion</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Overall performance of the consultant</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>a) Master plan</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>b) Planning &amp; Design individual facility</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>c) Technical proficiency</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>d) Resourcefulness</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>e) Planning &amp; Design of Services (MEP)</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>f) Planning &amp; Design of Interiors</td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>g) Planning &amp; design of acoustics</td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>h) Quality of works</td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>i) Time consciousness</td>
<td></td>
</tr>
</tbody>
</table>

Dated:
Person giving the certificate should be of fairly responsible officer
#Note:-Certificate for each work completed / under execution shall be obtained separately

Signature of the tenderer with seal
# CHECK LIST

<table>
<thead>
<tr>
<th>SL No</th>
<th>Requirement</th>
<th>Specific Requirements</th>
<th>Documents required</th>
<th>Documents Enclosed</th>
</tr>
</thead>
</table>
| 1     | Legal Entity    | The firm should be a company registered under Indian Companies Act 1956 or a partnership firm registered Indian Partnership Act, 1932 or a proprietorship firm | 1. copy of certificate of incorporation.  
2. copy of registration certificate(s) | CA Certificate with CA“s Registration Number and Seal |
| 2     | Turnover        | Annual Turnover of the firm for the last three financial years (2013-14, 2014-15, 2015-16) as per the last published audited balance sheets, should be at least Rs. 5 Crores. | CA Certificate with CA“s Registration Number and Seal | CA Certificate with CA“s Registration Number and Seal |
| 3     | Technical Capability | The bidder must have successfully completed at least two similar nature consultancy assignment and any state / central government organization/PSUs | Work Completion Certificates from the client OR work order + Self Certificate of Completion (Certified by The Auditor) OR Work Order + Phase Completion certificate from the client | CA Certificate with CA“s Registration Number and Seal |
| 4     | Tax Registration (***) | The bidder should have a registered number of:  
1. Income Tax Number/PAN  
2. Service tax | 1. Copies of relevant certificates of Registration. | CA Certificate with CA“s Registration Number and Seal |