APPENDIX –A

NOTICE INVITING TENDER: (to be published in IITB web site)
INDIAN INSTITUTE OF TECHNOLOGY BOMBAY (IITB)

NOTICE INVITING TENDER
FOR PRE-QUALIFICATION CUM TENDER

NIT No.: IITB / Dean IPS / CACI / CSRE-SINE / 2018 / 15 Dated –20/08/2018

NAMEOFWORK: Extension of CSRE Building with Light Weight Roofing System for SINE at IITB within IITB Campus, Powai, Mumbai-400076.


<table>
<thead>
<tr>
<th>S.No.</th>
<th>NIT No.</th>
<th>Name of work &amp; Location</th>
<th>Estimated cost</th>
<th>Earnest Money</th>
<th>Time of Completion</th>
<th>Down loading of tender documents</th>
<th>Time &amp; date of submission of tender &amp; opening of tender</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>NIT No.: IITB / Dean IPS / CACI / CSRE-SINE / 2018/15 Dated - 20/08/2018</td>
<td>Extension of CSRE Building with Light Weight Roofing System for SINE at IITB within IITB campus, Powai, Mumbai - 400076</td>
<td>Rs.3.00 Cr.</td>
<td>Rs.6.00 Lakhs</td>
<td>6 months (including monsoon)</td>
<td>From 27/08/2018 To 10/9/2018</td>
<td>Submission – 12/09/2018 up to 3.00 p.m. Opening of Envelope-I 12/09/2018 at 3.30 p.m.</td>
</tr>
</tbody>
</table>

1.2 Tenders will be considered from eligible contractors who shall satisfy eligibility criteria as specified in the tender vide documents to be submitted with Envelope1 of the tenders subject to producing definite proof(from the appropriate authority which shall be to the satisfaction of the competent authority)of having satisfactorily completed similar works of magnitude specified hereinafter.
2. Criteria of eligibility for submission of bid documents

Contractors who fulfill the following requirements supported with documentary proof shall be eligible to apply. Joint ventures are not accepted.

(a) Should have satisfactorily completed the works as mentioned below during the last Seven years ending March 2018:-

(b) Three similar works each cost not less than Rs.1.20 Cr. or two similar works each cost not less than Rs.1.80 Cr. or one similar work costing not less than Rs.2.40 Cr.

(c) And One work of similar nature (either part of (i) above or a separate one) costing not less than Rs.1.20 Cr. with any Central/State Government Department/Central Autonomous Body/ Central Public Sector Undertaking.

(d) Similar work shall mean erection of Steel Truss / light weight roof with Double Skin Roofing System, Civil work, PH MEP, LAN network, Telephone work, etc.

(e) The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum; calculated from the date of completion to last date of receipt of applications for tenders.

(f) Should have had average annual financial turnover of Rs.6.00 Cr. on similar works during the last three consecutive financial years ending 31st March 2018.

(g) Should not have incurred any loss in more than two years during available last five consecutive balance sheets, duly certified and audited by the Chartered Accountant. In addition, the bidder should not have incurred loss in any of the preceding two years.

(h) Should have a solvency of Rs.1.20 Cr.

(i) All relevant information should be submitted in the required format as given in the following section ‘Information and Instruction for Bidders’.

3. Agreement shall be drawn with the successful bidders on prescribed Form attached in the Condition of Contract. Bidders shall quote his rates as per various terms and conditions of the Condition of Contract which will form part of the agreement.

4. The time allowed for carrying out the work will be 6 months from the date of start as defined in schedule ‘F’ or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the bid documents.

5. The site for the work is available.


7. Cost of Tender Document: Rs.2000/- (Rupees Two Thousand Only) in the form of a Demand Draft/ Pay order drawn in favor of “Registrar IIT Bombay” payable at Mumbai shall be submitted in a separate envelope marked “COST OF TENDER DOCUMENT” at the time of submission of Tender documents. Tender documents shall not be accepted if the tenders are not accompanied by the demand draft/Pay order towards the Tender fee.

8. Earnest Money of Rs.6,00,000/- in the form of Demand Draft or Pay order or Banker’s Cheque or Fixed Deposit Receipt drawn in favour of “Registrar, IIT Bombay” shall be submitted in a sealed envelope marked “E.M.D.” by the eligible bidders, who shall be intimated separately by IIT Bombay.
9. Pre Bid Meeting:
Tenderers are advised to attend Pre Bid Meeting at 11:00 a.m. on 03/09/2018 at Dean (I.P.S. ’s Conference Room, 1st Floor, Main Building, IIT Bombay, Powai, Mumbai 400 076 to clear the doubts of intending tenderer, if any. Subsequent to the Pre-bid meeting, clarifications to the queries shall be uploaded on the institute’s website http://www.iitb.ac.in/deanpl/tender.html. Prospective bidder should take a note of it that, Clarifications to the queries, the Addendum / Corrigendum transpired at the Pre-bid meeting shall form a part of the tender document.

Schedule:
Visit to site: Before discussion hours.
Discussion: 11.00 Hrs onwards.

10. Application supported by prescribed Tender fees of Rs.2000/- (Rupees Two Thousand Only) in separate envelope, Documents related Eligibility criteria (Envelope 1) and Technical Bid & Financial bid (Envelope 2), shall be placed in separate sealed envelopes respectively. The bids will be received in the office of Dean (IPS), 1st Floor, Main Building, IIT Bombay up to 3.00 PM on 12/09/2018. The envelopes Marked "Envelope 1 - Eligibility Documents" shall be opened by Dean I.P.S. or his authorized representative in his office on the same day at 3.30 PM. The time and date of opening of “Envelope 2 - Technical Bid & Financial bid” shall be communicated at a later date. Intended bidders please note that, tender documents shall be submitted as follows:

Envelope 1 – Documents related to Eligibility Bid (Hard Copies each page duly sealed & Signed by the bidder)

Note: The Demand Draft (D.D.) for tender fee for Rs. 2,000/- towards price of tender papers (by downloading) shall be placed in separate cover duly super scribed and submitted along with the time of submission of tenders.

Envelope 2 – Technical Bid:

i. Contract Condition (soft format written in CD)

ii. Technical Specification (soft format written in CD)

iii. Drawings & Sketches (hard copies duly sealed & signed by the bidder)

iv. Covering letter from the tenderer submitting the tender (hard copy duly sealed & signed by the bidder)

v. Item Rate Tender & Contract for Works (hard copy duly sealed & signed by the bidder) – Tender submitted without signature & seal shall be treated as incomplete tender & shall be rejected.

vi. Performa of Schedules – Schedule A to F (hard copy duly sealed & signed by the bidder)

vii. Queries of tenderer & Clarification offered during Pre-bid meeting (hard copy duly sealed & signed by the bidder)

Financial Bid:

i. Undertaking for using soft copy of Bill of Quantities and submitting drawings in soft format as per Annexure 1 (hard copy duly sealed & signed by the bidder).
ii. Bill of Quantities (B.O.Q.) duly filled in with rates (in figures & words) and amounts quoted. Each page of the B.O.Q. shall be signed by the tenderer with his firm’s seal. (hard copy duly sealed & signed by the bidder)

11. Short listing shall be done after verification of the credentials and inspection of works carried out if necessary, through an Expert Committee constituted by IIT Bombay.

12. The contractor whose bid is accepted will be required to furnish performance guarantee equal to 5% (Five Percent) of the bid amount within the period specified in Schedule F. This guarantee shall be in the form of an irrevocable Bank Guarantee Bonds of any Scheduled Bank or the State Bank of India in accordance with the prescribed form or in the form of Government security, fixed deposit receipt etc. This period can be further extended by the Engineer-in-charge upto a maximum period as specified in Schedule F. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule ‘F’, including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor. The earnest money deposited along with bid shall be returned after receiving the aforesaid performance guarantee.

13. Brief particulars of the work:
   i. Salient details of the work for which bid is invited are as under:

<table>
<thead>
<tr>
<th>Sl.no.</th>
<th>Name of work</th>
<th>Estimated cost</th>
<th>Period of completion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Extension of CSRE Building with light weight roofing system for SINE at IITB within IITB campus, Powai, Mumbai- 400076</td>
<td>Rs.3.00 Cr.</td>
<td>6 months(including monsoon)</td>
</tr>
</tbody>
</table>

ii. The work is situated at Indian Institute of Technology Bombay (IITB), Powai, and Mumbai–40076.
iii. Work shall be executed according to General Conditions of Contract. Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidder shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and other factors having a bearing on the execution of the work.

14. The competent authority on behalf of the Director, IIT Bombay does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.

15. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable for rejection.
16. The competent authority on behalf of Director, IIT Bombay reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.

17. The bid for the works shall remain open for acceptance for a period of One hundred twenty (120) days from the date of opening of financial bid. If any bidders withdraw his bid before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to IITB, and then IITB shall, without prejudice to any other right or remedy, beat liberty to forfeit 50% of the said earnest money as aforesaid. Further the bidders shall not be allowed to participate in the rebidding process of the work.

18. This notice inviting tenders hall form a part of the contract document. The successful bidders/contractor, on acceptance of his bid by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of:

19. The Notice Inviting Tender, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.

20. For Composite Bids
   20.1 The bidders must associate himself, with agencies of the appropriate class eligible to bid for each of the minor component individually.
   20.2 The eligible bidders shall quote rates for all items of major component as well as for all items of minor components of work.
   20.3 Entire work under the scope of composite bid including major and all minor components shall be executed under one agreement.
   20.4 In case the main contractor intends to change any of the above agency/agencies during the operation of the contract, he shall obtain prior approval of Engineer-in-charge. The new agency/agencies shall also have to satisfy the laid down eligibility criteria. Incase Engineer-in-charge is not satisfied with the performance of any agency, he can direct the contractor to change the agency executing such items of work and this shall be binding on the contractor.
   20.5 The main contractor has to enter into agreement with contractor(s) associated by him for execution of minor component(s). Copy of such agreement shall be submitted to Engineer-in-charge. Incase of change of associate contractor, the main contractor has to enter into agreement with the new contractor associated by him.
   20.6 The composite work shall be treated as complete when all the components of the work are complete. The completion certificate of the composite work shall be recorded by Engineer-in-charge of major component after record of completion certificate of all other components.
   20.7 Final bill of whole work shall be finalized and paid by the Engineer-in-charge.

21. The tenderer must associates with agencies that are technically and financially capable for the other components individually. The list of proposed agencies shall be submitted along with organization details, annual turnover, list of work carried out / executing, list of technical persons employed and a valid license, along with tender.

22. The tenderer shall quote his rates as per various terms and conditions of the tender forms. The rate quoted in the tender form shall be written in both figures and words.

23. The institute reserves the right to reject any prospective application without assigning any reason and to restrict the list to qualified contractors to any number deemed suitable by it, if too many bids are received satisfying the laid down criterion.

24. It will be obligatory on part of the tenderer to sign the tender document for all the components. (General & Special Conditions, Bill of Quantities, Perform a Schedules, etc.)
Dean IPS
For & on behalf of Director Indian Institute of Technology Bombay