NOTICE INVITING TENDER: ( to be published in IITB web site)

INDIAN INSTITUTE OF TECHNOLOGY BOMBAY (IITB)

NOTICE INVITING TENDER
FOR PREQUALIFICATION CUM TENDER

NIT No: IITB/Dean IPS/H-18/KE/2018-19 dated 11/12/2018

( To be published in IITB web site)


1.0 Dean (IPS) on behalf of the Director-IITB, invites tender in two Envelopes consisting of Envelope Documents related to Eligibility criteria (Part-1) and Envelope 2: Technical and Financial Bid (Part-2 from eligible contractors for “Supply , Fabrication , Installation and commissioning of Kitchen Equipments in the Canteen Kitchen for Hostel Building 18 for Indian Institute of Technology Bombay within IITB campus Powai. Mumbai – 400 076.”

1.1 Tenders will be considered from eligible contractors who have satisfied eligibility criteria as specified in the tender vide documents to be submitted with Envelope-1 of the tenders subject to producing definite proof (from the appropriate authority which shall be to the satisfaction of the competent authority) of having satisfactorily completed similar works of magnitude specified hereinafter:-

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>Name of Work</th>
<th>Estimated Cost</th>
<th>Period of Completion</th>
<th>Security Deposit</th>
<th>E.M.D Earnest Money Deposit</th>
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<tr>
<td>1</td>
<td>“Supply , Fabrication , Installation and commissioning of Kitchen Equipments in the Canteen Kitchen for Hostel Building 18 for Indian Institute of Technology Bombay within IITB campus Powai. Mumbai – 400 076.”</td>
<td>Rs.2.37 Crores</td>
<td>4( Four ) Months</td>
<td>5% of the Tendered cost as per Performance Guarantee + 5% Security Deposit as per tender Conditions.</td>
<td>EMD – Rs. 4.80 Lakhs as per tender conditions drawn in favor of Registrar Indian Institute of Technology, Bombay payable at Mumbai to be submitted by the qualified agencies Who shall be intimated separately by IITB.</td>
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2. Criteria of eligibility for submission of bid documents.
Contractors who fulfill the following requirements shall be eligible to bid. **Joint Ventures are not Accepted.**
Bidders should have satisfactorily completed the works as mentioned below during the last 5 (Five) years ending 31st March 2018.

(I) Three similar works each costing not less than **Rs. 95.00 lakhs (40%)** or two similar works each costing not less than **Rs. 1.50 Crores (60%)** or one similar work costing not less than **Rs. 1.90 Crores (80%)**. And (II) One work (either part of (i) above) or a separate one costing not less than **Rs. 95.00 lakhs** for any central / State Government Department / Central Autonomous Body / Central Public Sector Undertaking.

**Similar work shall mean work of “Supply, Fabrication, Installation and Commissioning of the kitchen equipments” a part of another work involving cold room, chillers and fire suppression system.**

The works should have been executed either independently or as a part of another work involving cold room, chiller & fire suppression system.”

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of interest of 7% per annum, calculated from the date of completion to date of receipt of application for tenders.

(a) Should have had average annual financial turnover of **Rs 4.0 Crore** on Kitchen Equipment related works during the last three consecutive financial years ending 31st March 2018.

(b) Should not have incurred any loss in more than two years during available last five consecutive Balance sheets up to year ending 31st March 2018 duly certified and audited by the Chartered Accountant. In addition, the agency should not have suffered loss for any of the preceding two years.

(c) Should have a solvency of **Rs. 95.00 lakhs** certified by his Bankers.

(d) In addition to scrutiny of above related documents IITB reserves the right to inspect the work for Verification. All relevant information should be submitted in the required format as given in the following section ‘Information and Instruction for Bidders’.

To become eligible for issue of bid, the bidders shall have to furnish an affidavit as under:-

3. Agreement shall be drawn with the successful bidder in prescribed form attached in the Condition of Contract. Bidder shall quote his rates as per various terms and condition of the Conditions of Contract which will form part of the agreement.

4. The time allowed for carrying out the work will be **4 (Four) months** from the date of start as defined in schedule ‘F’ or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the bid documents.

5. The site of work is available.


Tender drawings in the form of hard copy and PDF copy in CD shall be available from the Office of **Kitchen Krafts** 1/47, Ground Floor, Anand Sangam CHS, Behind Vakola Police Station, Vakola, Santacruz-East, Mumbai-
Indian Institute of Technology, Bombay
Suppling, Fabrication, Installation & Commissioning of the Kitchen Equipments in the Canteen Kitchen
For Hostel, Bldg no 18 for Indian Institute of Technology Bombay in I.I.T. campus, Powai, Mumbai - 76

400055. Phone number: +91 7208011494 between 11.30hrs to 18.00hrs from 20/12/2018 to 11/01/2019 except all Saturdays, Sundays and public holidays.

7. Cost of Tender Document (non-refundable) of Rs. 2,000/- (Two Thousand Only) in the form of a Demand Draft/Pay Order in favor of “Registrar Indian Institute of Technology, Bombay” payable at Mumbai shall be submitted at the time of submission of Tender Documents. Tender documents shall not be accepted if the tenders are not accompanied by the demand draft/Pay order towards the Tender fee. (Cost of Tender documents).

8. Earnest Money of Rs. 4.80 lakhs as per the terms & condition of contract shall be drawn in favor of Registrar Indian Institute of Technology, Bombay, payable at Mumbai, and submitted by eligible bidders at the time of opening Financial Bid, which shall be intimated to the concerned agencies at later stage.

9. Pre bid meeting shall be held at the office of Dean (IPS) conference Room, 1st Floor, Main Building, IIT Bombay, Powai, Mumbai 400 076 at 1130 hrs. on 31/12/2018 to clear the doubts of intending tenderer if any. Subsequent to the Pre-Bid meeting clarifications to the queries shall be up loaded in the Institute website http://www.iitb.ac.in/deanpl/tender.html. Queries for clarification to be submitted in hard copy prior to the meeting. Prospective bidders should take note that Clarifications to the queries, the Addendum /Corrigendum transpired at the Prebid Meeting shall form part of the tender document.

Schedule:
Visit to site: 1000 Hrs to 1130 Hrs
Pre-bid meeting: 1130 Hrs onwards.

10 Application supported by prescribed Tender Fees of Rs. 2,000/- in separate envelope and documents related to “Eligibility”(Envelope -1) and “Technical Bid “& ” Financial Bid” (Envelope 2) shall be placed in separate sealed envelope respectively. The bids will be received in the office of Dean (IPS), 1st Floor Main Building, IIT Bombay up to 1500 hrs. on 14/01/2019 The Envelope -1 “Eligibility Documents” shall be opened by Dean IPS or his authorized representative in his office on the same day at 1530 hrs. The time and date of opening of Envelope -2 – “Technical Bid “& ” Financial Bid” and submission of “EMD” shall be communicated at later date. Intended bidders please note that, following documents shall be submitted in the printed format, each page duly sealed and signed by the bidder.
10A. Envelope- 1 – Documents related to Eligibility Criteria (Hard Copies) as per the format. (To be submitted in Envelope -1)

10B Envelope- 2 – Technical and Financial Bid (To be submitted in Envelope-2)- Consists of Three volumes (Volume I, II, and III)

Envelope 2 – Technical Bid:

i. Contract Condition (soft format written in CD)

ii. Technical Specification (soft format written in CD)

iii. Drawings & Sketches (hard copies duly sealed & signed by the bidder)
iv. Covering letter from the tenderer submitting the tender (hard copy duly sealed &
signed by the bidder)

v. Item Rate Tender & Contract for Works (hard copy duly sealed & signed by the bidder) – Tender submitted without signature &
seal shall be treated as incomplete tender & shall be rejected.

vi. Performa of Schedules – Schedule A to F (hard copy duly sealed & signed by the bidder)

vii. Queries of tenderer & Clarification offered during Pre-bid meeting (hard copy duly sealed & signed by the bidder)

Financial Bid:

i. Undertaking for using soft copy of Bill of Quantities and submitting drawings in soft format as per Annexure 1 (hard copy
duly sealed & signed by the bidder).

ii. Bill of Quantities (B.O.Q.) duly filled in with rates (in figures & words) and amounts quoted. Each page of the B.O.Q. shall
be signed by the tenderer with his firm’s seal. (hard copy duly sealed & signed by the bidder)

11. The contractor whose bid is accepted will be required to deposit performance guarantee equal to 5%(Five percent) of the bid amount within the period specified in Schedule “F”. This guarantee shall be in the form of an
irrevocable Bank Guarantee bond of any scheduled bank or State Bank of India in accordance with the form
prescribed or in the form of Govt. security, fixed deposit receipt etc., as in the case of recovery of security deposit
within prescribed number of days of the issue of letter of acceptance. This period can be further extended by the
engineer-in-charge up to a maximum period of prescribed number of days on written request of the Contractor. In
case the contractor fails to deposit the said performance guarantee within the period as indicated in schedule ‘F’
including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically,
without notice to the contractor.

12. The description of the work which is enclosed separately as Appendix- ‘A’ of NIT

Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before
submitting their bids as to the site conditions, the form and nature of the site, the means of access to the site and in
general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which
may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspect it
or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidder shall be
responsible for arranging and maintaining at his own cost all materials, tools and plants, water, electricity access,
facilities for workers and all other services required for executing the work unless otherwise specifically provided for
in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract
documents and has made himself aware of the scope and specifications of the work to be done and of conditions and other factors having a bearing on the execution of the work.

Tender documents in the form of booklet consisting Volume I Contract conditions, Volume II-Technical Specifications –Kitchen Equipments (including List of Approved Makes) and Volume III -Bill of quantities are to be downloaded from IITB website www.iitb.ac.in/deanpl/tender.html, Tender documents excluding the above viz. Drawings in the form of hard copy and PDF copy in the CD shall be available from Kitchen krafts 1/47, Ground Floor, Anand Sangam CHS, Behind Vakola Police Station, Vakola, Santacruz-East, Mumbai- 400055. Phone number : +91 7208011494 between 11.30hrs to 18.00 Hrs from 20/12/2018 to 11/01/2019 except all Saturdays of month, Sundays and public holidays. Cost of tender documents (non refundable) shall be Rs.2,000/- (Two thousands only ) to be paid in the form of Demand draft drawn in favour of Registrar IIT(B) payable at Mumbai, to be submitted in a separate cover at the time of submission of tender documents. Tenders without fee shall not be considered.

1. Brief particulars of the work:
   i. Salient details of the work for which bid is invited are as under:


   ii. The work is situated at Indian Institute of Technology Bombay (IITB), Powai, Mumbai – 400076.

   iii. Work shall be executed according to General Conditions of Contract.

Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidder shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and other factors having a bearing on the execution of the work.

13. The competent authority on behalf of the Director, Indian Institute of Technology Bombay does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all the tenders received without the assignment of any reason. All tenders in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate put forth by the tenderer shall be summarily rejected.
14. Canvassing whether directly or indirectly in connection with tenders is strictly prohibited and tenders submitted by the contractors who resort to canvassing will be liable to rejection.

15. The competent authority on behalf of the Director, Indian Institute of Technology Bombay reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.

16. The tender for the works shall remain open for acceptance for a period of THIRTY (30) days from the date of Opening of the Financial Bid. If any tenderer withdraws his tender before the said period or issue of letter of acceptance which-ever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the department, then IITB shall without prejudice to any other right or remedy, be at liberty to forfeit the 50% of said earnest money as aforesaid. Further the tenderer shall not be allowed to participate in the re-tendering process of the work.

17. This Notice Inviting Tender shall form a part of the contract document. The successful tenderer on acceptance of his tender by the Accepting Authority, shall, within 15 days from the stipulated date of start of the work, sign the contract Agreement consisting of:-

The notice inviting tender, all the documents including additional condition, specifications and drawing, if any, forms of the tender as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading thereto.

18. For composite tenders

a. The bidders must associate himself, with agencies of the appropriate class eligible to bid for each of the minor components individually.

b. The eligible bidder shall quote rate of all items of major component as well as for all items of minor components of work.

c. Entire work under the scope of composite bid including major and all minor components shall be executed under one agreement.

d. In case the main contractor intends to change any of the above agency / agencies during the operation of the contract, he shall obtain prior approval of Engineer-In-Charge. The new agency/agencies shall also have to satisfy the laid down eligibility criteria. In case the engineer In-charge is not satisfied with the performance of any agency he can direct the contractor to change the agency executing such items of work and this shall be binding on the contractor.

e. The main contractor has to enter into agreement with contractor(s) associated by him for execution of minor component(s). Copy of such agreement shall be submitted to Engineer-in-charge. In case of change of associate contractor, the main contractor has to enter into agreement with the new contractor associated by him.
f. The composite work shall be treated as complete when all components of work are completed. The completion certificate of the composite work shall be recorded by Engineer-in-charge of major components after record of completion certificate of all other components.

g. Final bill of whole work shall be finalized and paid by the Engineer-in-charge.

19 The tenderer must associate with agencies that are technically and financially capable for the other components individually. The list of proposed agencies shall be submitted along with organization details, annual turnover, list of work carried out / executing, list of technical persons employed and a valid license, along with the tender.

20 The tenderer shall quote his rate as per various terms and conditions of the tender forms. The rate quoted in the tender form shall be written in figures and words, failing which the bid will be liable for disqualification.

21 The department reserves the right to reject any prospective application without assigning any reason and to restrict the list of qualified contractors to any number deemed suitable by it, if too many bids are received satisfying the laid down criterion.

22 It will be obligatory on part of the tenderer to sign the tender document for all the components (Schedule of Quantities, conditions, special conditions and Performa schedules etc.)

Dean (I.P.S)

ON BEHALF OF
INDIAN INSTITUTE OF TECHNOLOGY – BOMBAY