Sub: 60th Annual Convocation on Saturday, 20th August, 2022

Dear Student,

The 60th Convocation of the Institute will be held on Saturday, 20th August, 2022 in the Convocation Hall of the Institute. On behalf of the Institute, I am happy to invite you for the Convocation.

The Main Function will take place in the Convocation Hall of the Institute to confer the degrees. The distribution of the medals (except Institute Gold and Silver medals) and degrees will take place in the function being organised at respective departments. The details of the departmental function shall be made available on the Institute's website (https://www.iitb.ac.in/newacadhome/convocation/index.jsp)

"Uttaria" will be issued in the Academic Section from Tuesday, 16th August, 2022 to Friday, 19th August, 2022 between 10:00 a.m. & 5:00 p.m. on production of the Institute Identity Card subject to clearance of dues from all sections/depts. The "Uttaria" will not be issued thereafter. Those who do not take the "Uttaria" will not be permitted to receive the degree in person on 20th August, 2022.

The dues collection and "No-dues" certification process has been automated. The student interface shows the dues and you can clear the dues, if any, by using online payment gateway.

The degree recipients should wear traditional Indian garments in White (Gents: White Kurta – Pyjama / Dhoti and Ladies: White Sari or White Salwar – Kurti) and the "Uttaria" which will be provided by the Institute. The degree recipients should wear proper footwear (not hawai chappals or bathroom slippers).

The degree recipients are required to report at the Convocation Hall at 9:00 a.m. sharp on 20th August, 2022. The detailed schedule shall be uploaded on the Academic Web page.

The following important points may please also be noted.

1. All dues of the Institute (Academic, hostel and others) should be cleared before you collect "Uttaria".

2. Students without "Uttaria" will not be permitted to attend the main function/receive their degree in person on 20th August 2022. "Uttarias" will NOT be issued on the day of the Convocation.

3. The "Uttaria" can be retained by the student as a souvenir. In case students opt to receive their degree in absentia, the "Uttaria" will be posted to them along with the degree certificate.

4. For the students opting to receive degree in absentia, the degree will be sent by Speed Post, only after completion of all formalities, including checking of clearances of dues.
5. No personal photography/video shooting will be allowed in the Convocation Hall. Institute has made arrangements for photographs and a copy will be provided to you free of cost. Photographs can be collected from the Public Relation Office (PRO)/downloaded from the website. The details will be shared by the Public Relation Office (PRO).

6. Only the first 1400 students, who have opted to receive degree in person, collected Uttaria themselves could be accommodated in the Main Function to be held in the Convocation Hall, due to space constraints.

The status of “Uttaria” issued on a given date will be updated at 2:00 pm and at 6:00 pm every day for information of all graduands. Graduands are instructed to check the website/link frequently [during the period Tuesday, 16\textsuperscript{th} August, 2022 to Friday, 19\textsuperscript{th} August, 2022], for updates (https://www.iitb.ac.in/newacadhome/convocation/index.jsp)

The graduands who could not be accommodated in Main Function to be held in the Convocation Hall can participate in the Photo Op. with the Director scheduled from 3:00 pm to 3:30 p.m. at the Convocation Hall. Students opting for Photo Op. should reach the Convocation Hall and occupy their seats by 2:45 pm [sharp], on 20\textsuperscript{th} August 2022.

With best wishes.

Jt. Deputy Registrar (Academic)

To
All graduating students