INdian institute of technology bOMBAY
Academic Office

No.Acd./Ph.D./Ph.D.Progress Seminar/2018                                    Date: 1st June 2018

Sub: Semester wise registration and presentation of Annual Progress
Seminar (APS) by all Research Scholars

IIT Bombay follows a specialized credit based semester system. Therefore, registration at the beginning of
each semester, on the prescribed dates announced in the Academic Calendar, is mandatory for every student
till s/he completes her/his programme. If a student does not register in a particular semester without prior
permission of the APEC, her/his studentship is liable to be cancelled.

All students for Ph.D., irrespective of their category, have to register every semester along with a brief report
on the work done in the earlier semester(s) and a plan for the ensuing semester. After registration they shall
submit, through the supervisor(s), an Annual Progress Seminar (APS) report of their work done in the
previous academic year to the concerned DPGC / IDPC / PGC once a year in July/January depending upon
the time of admission. For all categories of students, this seminar must be given on or before 30th September
or 28th/29th February of each year.

In case of CSIR / UGC fellows, the dates of their Annual Progress Seminar should be fixed by considering the
requirements of the funding agency and such a fixed schedule shall be followed strictly. Regular research
scholars are liable to lose their financial support if the seminar is delayed beyond the said dates. Such
seminars are required to be given (every year) until the synopsis and the thesis are submitted.

For Research scholars who have already completed the stipulated duration of 6 years, their respective RPC
may request them to present their APS twice a year. The date for presentation may be scheduled in
mutual consultation and with an advance intimation to the PGAPEC.

APS report submission is mandatory for enhancement of financial assistantship and for confirmation /
continuation in the academic programme. All external students must also give at least one seminar per year
at the Institute, until they submit the synopsis and the thesis according to the schedule described above.

Application for extension of Ph.D. Registration must come along with the APS completion form; no
separate application for extension of registration is needed.

Rule R.8.2 (PhD rule book) may be referred for detailed guidelines in this connection.

This circular is issued for general information of all concerned.

To
The Head/Convener of all Depts, Centres,
Schools/ IDP Groups

Cc to: 1. Dean of Academic Programmes
2. Convener, PGAPEC
3. Dy. Registrar (F&A)
4. All Hostels
5. Main Building Notice Boards

} with a request to bring it to the notice of all faculty
and the Research Scholars.

Assistant Registrar (Academic)