

ACADEMIC CALENDAR 2014-2015

Postgraduate & Undergraduate Programmes

(A) SCHEDULE OF COURSE INSTRUCTION AND EXAMINATIONS

First Semester (Autumn)

| Student Group | Orientation Dates | Reporting & Registration Dates | Instruction begins |
|---|--|---|---|
| PG New Entrants (Ph.D., M.Tech., M.Des., M.Phil., M.Mgt.) | 17 th July, 2014 (Thursday) to 19 th July, 2014 (Saturday). Including Teaching Assistant and R&D/ IRCC Orientation. | 17 th July, 2014 (Thursday) | 21 st July, 2014 (Monday) |
| UG New Entrants admitted through JEE and JAM | 19 th July, 2014 (Saturday), 20 th July, 2014 (Sunday) | 19 th July, 2014 (Saturday) | 21 st July, 2014 (Monday) |
| PG & UG. Students Already on Roll | N.A. | 14 th July (Monday) to 18 th July (Friday) | 21 st July, 2014 (Monday) |

- Last date for late registration with fine : 28th July, 2014 (Monday)
- Last date for course adjustment : 30th July, 2014 (Wednesday)
- Last date for dropping of first half-semester courses : 25th August, 2014 (Monday)
- Award of DX grades for first half-semester courses : 26th August, 2014 (Tuesday)
to
28th August, 2014 (Thursday)
- Course feedback for first half-semester courses : 3rd September, 2014 (Wednesday)
to
5th September, 2014 (Friday)
- Mid semester Examination : 8th September, 2014 (Monday)
to
13th September, 2014 (Saturday)
- Re-examination for first half-semester courses if applicable and grade submission : 17th September, 2014 (Wednesday)
to
22nd September, 2014 (Monday)

- Last date for dropping of full-semester courses : 29th September, 2014 (Monday)
- Last date for dropping of second half-semester courses : 27th October, 2014 (Monday)
- Payment of Spring Semester fees : From 29th September, 2014 (Monday)
to
22nd December, 2014 (Monday)
- Award of DX grade in full-semester courses and second half-semester courses : 28th October, 2014 (Tuesday)
to
31st October, 2014 (Friday)
- Course Feedback : 3rd November, 2014 (Monday)
to
8th November, 2014 (Saturday)
- Last day of instructions : 7th November, 2014 (Friday)
- Semester-end examination : 10th November, 2014 (Monday)
to
22nd November, 2014 (Saturday)
- Credit Seminar Presentations and compensatory days for holidays (if any) during Semester-end Examination. : 24th November, 2014 (Monday)
to
28th November, 2014 (Friday)
- Last date for showing evaluated answer scripts and other performance record. : 28th November, 2014 (Friday)
- Winter vacation (for students) : 29th November, 2014 (Saturday)
to
30th December, 2014 (Tuesday)
- Last date for submission of grades : 3rd December, 2014 (Wednesday)
- Application for Re-examination (medical or other reasons, subject to approval) : 8th December, 2014 (Monday)
to
12th December, 2014 (Friday)
- Conducting of Re-examination by Academic Office and submission of grades for re-examination : 22nd December, 2014 (Monday)
to
26th December, 2014 (Friday)
- Payment of Spring Semester fee with fine : 23rd December, 2014 (Monday)
to
30th December, 2014 (Tuesday)

Second Semester (Spring)

| Student Group | Orientation Dates | Reporting & Registration Dates | Instruction Begins |
|-----------------------------------|---|---|--|
| PG New Entrants (Ph.D.) | 31 st December, 2014 (Wednesday) to 2 nd January, 2015 (Friday) including Teaching Assistant and R&D / IRCC Orientation | 31 st December, 2014 (Wednesday) | 5 th January, 2015 (Monday) |
| PG & UG Students Already on Roll. | N.A | 31 st December, 2014 (Wednesday) to 2 nd January, 2015 (Friday) | 5 th January, 2015 (Monday) |

- Last date for late registration with fine : 12th January, 2015 (Monday)
- Last date for course adjustment : 14th January, 2015 (Wednesday)
- Last date for dropping of first half-semester courses : 9th February, 2015 (Monday)
- Award of DX grade for first half-semester courses : 10th February, 2015 (Tuesday) to 12th February, 2015 (Thursday)
- Course Feedback for first half-semester courses : 18th February, 2015 (Wednesday) to 20th February, 2015 (Friday)
- Mid-semester Examination : 20th February, 2015 (Friday) to 26th February, 2015 (Thursday)
- Re-exam for first half-semester courses if applicable and grade submission : 4th March, 2015 (Wednesday) to 9th March, 2015 (Monday)
- Last date for dropping of full-semester courses : 6th March, 2015 (Friday)
- Last date for dropping of second half-semester courses : 25th March, 2015 (Wednesday)

- Payment of Autumn Semester (2014-2015) fees : 8th May, 2015 (Friday)
to
14th July, 2015 (Tuesday)
- Award of DX grade in full-semester and second half-semester courses : 7th April, 2015 (Tuesday)
to
10th April, 2015 (Friday)
- Course Feedback : 13th April, 2015 (Monday)
to
18th April, 2015 (Saturday)
- Last day of Instructions : 17th April, 2015 (Friday)
- Semester-end examination : 18th April, 2015 (Saturday)
to
2nd May, 2015 (Saturday)
- Credit Seminar Presentations and compensatory days for holidays (if any) during Semester-end Examination : 4th May, 2015 (Monday)
to
6th May, 2015 (Wednesday)
- Last date for showing evaluated answer scripts and other performance record. : 5th May, 2015 (Tuesday)
- Summer vacation begins (for students) : 6th May, 2015 (Wednesday)
- Last date for submission of grades : 8th May, 2015 (Friday)
- Application for re-examination (medical or other reasons, subject to approval) : 12th May, 2015 (Tuesday)
to
15th May, 2015 (Friday)
- Last date for transfer to the Academic Rehabilitation Programme (ARP) / Academic Probation (AP) : 3rd July, 2015 (Friday)
- Conducting of Re-examination by Academic Office and submission of grades for re-examination : 6th July, 2015 (Monday)
to
10th July, 2015 (Friday)
- Payment of Autumn Semester (2015-2016) fee with fine : 15th July, 2015 (Wednesday)
to
22nd July, 2015 (Wednesday)

Summer Term

- Last date for Registration : 11th May, 2015 (Monday)
- Summer term instruction begins : 12th May, 2015 (Tuesday)
- Last date of instructions : 29th June, 2015 (Monday)
- Term-end Final Examination : 30th June, 2015 (Tuesday)
to
3rd July, 2015 (Friday)
- Last date for showing evaluated answer scripts
and other performance record : 6th July, 2015 (Monday)
- Last date for submission of grades for Summer
courses : 7th July, 2015 (Tuesday)

Notes Pertaining to Academic Activities for Academic Year 2014-2015

- NI.0.** Attendance in classes is mandatory from the very beginning of the semester. Students who miss even a single lecture from among the first three lectures of a course are liable to have themselves de-registered from the corresponding course.
- NI.1.** Many Academic Units organize an Orientation Programme for Teaching Assistants and an R&D Orientation for new Postgraduate/ Undergraduate entrants. An Institute level orientation is also often organized for these purposes. Attendance and participation in the orientation programme is mandatory for Teaching Assistants. Absence from it will make the Teaching Assistant liable for a financial penalty in the scholarship/ financial support. All academic units/ Instructors of Institute Core Courses are expected to organize the orientation in a format which they find appropriate, to enable the best use of the services of Teaching Assistants.
- NI.2.** Saturdays may be used to conduct Mid-semester and Semester-end Examinations. An effort is normally made to exclude Sundays and public holidays for mandated academic activities, including examinations.
- NI.3.** Registration for half-semester courses should also be completed at the beginning of the semester.
- NI.4.** While adjusting the courses (including dropping of courses), students should ensure that the prescribed load, as approved for each programme, is maintained.
- NI.5.** Re-examinations shall be conducted by the Academic Office for students in courses, where they are awarded II/FF Grades.
- NI.6.** Dates for payment of fees by New Entrants will be informed to the candidates while offering admission and will also be put on IITB website. These dates could be different for various programmes offered by the Institute.
- NI.7.** Students (PG/UG) other than the New Entrants can deposit their semester fees as per schedule displayed by the Academic Office before the end of examination for the earlier semester.

- NI.8.** The dates for Spring 2015 may be re-adjusted after holidays are known.
- NI.9.** There will not be any instruction (lectures / tutorials / lab sessions) in the afternoons of the Convocation Day, Teachers' Day, National Education Day, Foundation Day (on the day it is celebrated). A schedule for compensation of missed classes (if any) on the nearest Saturdays will be announced by the Academic Office after approval by the Institute Time Table Co-ordinator.
- NI.10.** A schedule of adjustments in the Institute Time Table will be announced, if needed, to provide 38-41 instruction hours in each 6-credit course and to approximately balance the number of instruction hours in the two halves of a semester.

**(B) SCHEDULE OF DISSERTATION/ PROJECT PRESENTATIONS &
PH.D. ANNUAL PROGRESS SEMINARS**

| A) Undergraduate Project Work | | | | |
|---|--|---|---|---|
| Programme | Registration | Report Submission | Presentation / Assessment | Grade Submission to Academic Office |
| B.Tech I stage | 14 th -18 th July, 2014 | 10 th November, 2014 (Monday) to 21 st November, 2014 (Friday) | 24 th November, 2014 (Monday) to 28 th November, 2014 (Friday) | 3 rd December, 2014 (Wednesday) |
| B.Tech II stage | 31 st December, 2014 (Wednesday) to 2 nd January, 2015 (Friday) | 16 th April, 2015 (Friday) to 30 th April, 2015 (Thursday) | 4 th May, 2015 (Monday) to 6 th May, 2015 (Wednesday)8 | 8 th May, 2015 (Wednesday) |
| 5 Yr. M.Sc. / 2 Yr. M.Sc I stage | 14 th -18 th July, 2014 | 10 th November, 2014 (Monday) to 21 st November, 2014 (Friday) | 24 th November, 2014 (Monday) to 28 th November, 2014 (Friday) | 3 rd December, 2014 (Wednesday) |
| 5 Yr. M.Sc. / 2 Yr. M.Sc II stage | 31 st December, 2014 (Wednesday) to 2 nd January, 2015 (Friday) | 16 th April, 2015 (Friday) to 30 th April, 2015 (Thursday) | 4 th May, 2015 (Monday) to 6 th May, 2015 (Wednesday)8 | 8 th May, 2015 (Wednesday) |
| B) Masters'/ Dual Degree Dissertations | | | | |
| Programme | Registration | Report Submission | Presentation / Assessment | Grade Submission to Academic Office |
| M.Tech./ M.Phil (Full time: 2013 Entry, Part-time / RA: 2012 Entry, Dual Degree B.Tech + M.Tech. (Prog. Duration: 2010 to 2015) I Stage | Completed in January, 2014 | 1 st September, 2014 (Monday) to 17 th October, 2014 (Friday) | 8 th September, 2014 (Monday) to 31 st October, 2014 (Friday) | 3 rd November, 2014 (Monday) |

| Programme | Registration | Report Submission | Presentation / Assessment | Grade Submission to Academic Office |
|---|---|--|---|--|
| M.Tech./ M.Phil Part-time 3- year Prog./RA: 2012 Entry, M.Tech. / M.Phil. Full time 2-year Prog.:2013 Entry, Dual Degree B.Tech + M.Tech. (Prog. Duration: 2010 to 2015) II Stage | Automatic with grade submission of I Stage. | 23 rd April, 2015 (Thursday) to 30 th June, 2015 (Tuesday) | 30 th April, 2015 (Thursday) to 7 th July, 2015 (Tuesday) | 8 th July, 2015 (Wednesday) |
| M.Tech./ M.Phil (Full time 2014 entry, Part-time / RA 2013 entry), Dual Degree B.Tech. + M.Tech. (Prog. Duration: 2011 to 2016) I & II Stage | 31 st December, 2014 (Wednesday) to 2 nd January, 2015 (Friday) | Next Academic Session | Next Academic Session | Next Academic Session |
| M.Des. 2013 Entry Batch Project II | Registration along with the grade report for the I stage evaluation | By 14 th November, 2014 (Saturday) | By 29 th November, 2014 (Saturday) | 5 th December, 2014 (Friday) |
| M.Des. 2013 Entry Batch Project III | Registration along with the grade report for the II stage evaluation | 23 rd April, 2015 (Thursday) to 30 th June, 2015 (Tuesday). Actual days within this duration to be announced by IDC for sub-stage I & II of Project III. | 30 th April, 2015 (Thursday) to 7 th July, 2015 (Tuesday). Actual days within this duration to be announced by IDC for sub-stage I & II of Project III. | 8 th July, 2015 (Wednesday) |
| M.Des. 2014 Entry Batch Project I | 31 st December, 2014 (Wednesday) to 2 nd January, 2015 (Friday) | 7 th July, 2015 (Tuesday) | 14 th July, 2015 (Tuesday) | 15 th July, 2015 (Wednesday) |
| M.Mgt. 2013 Entry Batch of full- time students Project Final Stage | 31 st December, 2014 (Wednesday) to 2 nd January, 2015 (Friday) | By 26 th June, 2015 (Friday) | By 3 rd July, 2015 (Friday) | 8 th July, 2015 (Wednesday) |

| C) Ph.D. Annual Progress Seminars/ Examinations (for Research Scholars other than CSIR/UGC fellows): | | | | |
|--|---------------------|--|--|--|
| Programmes | Registration | Report Submission | Presentation / Assessment | Submission of assessment report by RPC to the Academic Office |
| Last day for Presentation + Completion of Annual Progress Seminars/ Examinations for those admitted in the Autumn Semester | N.A. | 7 th July, 2014 (Monday) to 22 nd August, 2014 (Friday) | 14 th July, 2014 (Monday) to 29 th August, 2014 (Friday) | 1 st September, 2014 (Monday) |
| Last day for Presentation + Completion of Annual Progress Seminars/ Examinations for those admitted in the Spring Sem. | N.A. | 15 th December, 2014 (Monday) to 23 rd January, 2015 (Friday) | 22 nd December, 2014 (Monday) to 30 th January, 2015 (Friday) | 2 nd February, 2015 (Monday) |

Notes pertaining to Dissertation / Project Work and Ph.D Annual Progress Seminars / Examinations:

- NIII.1.** For Ph.D. Students with CSIR/UGC fellowship, and students supported by other similar agencies, the dates of their Annual Progress Seminar should be fixed by considering requirements of the funding agency and this fixed schedule be followed strictly.
- NIII.2.** For the evaluations of Masters'/ Dual Degree Dissertations, the evaluation schedule in a given academic unit should be spread over a large enough segment of the permissible window, to allow for possibilities of adjustment of the evaluation date(s) for an individual student, as also to prevent overloading the faculty involved in evaluation with too many evaluations on a single day.
- NIII.3.** For project / dissertation / credit seminar related presentations, report / dissertation should be submitted at least 7 days prior to the date of presentation / assessment.

(C) SPECIAL ACADEMIC EVENTS

- 52nd Convocation of the Institute : 9th August, 2014 (Saturday)
- Teacher's Day : 5th September, 2014 (Friday)
- National Education Day : 11th November, 2014 (Tuesday)
- Alumni Day : 28th December, 2014 (Sunday)
- Foundation Day : 10th March, 2015 (Tuesday)

(D) SPECIAL ACADEMIC MEETINGS / ACTIVITIES

- Senate Meeting for Convocation : 30th July, 2014 (Wednesday)
- Senate Meetings : 29th Oct 2014, 26th Nov 2014, 4th Feb 2015, 15th Apr 2015.
- UGPC Meetings / PGPC Meetings : 20th Aug 2014, 27th Aug 2014, 24th Sept 2014, 15th Oct 2014, 22nd Oct 2014, 21st Jan 2015, 28th Jan 2015, 18th Feb 2015, 25th Feb 2015, 18th Mar 2015, 25th Mar 2015.
- Review of Mid-Semester performance of under-graduate students in core courses by DUGCs & report of academically weak students to the Departmental Academic Mentor Programmes : 23rd September, 2014 (Tuesday)
- Last date for sending list of courses by the Departments (including new courses) to be offered in Spring Semester (January 2014) with name of Instructor & Slot No. : 30th October, 2014 (Thursday)
- Academic Performance review by UGAPEC & PGAPEC : During 9th December, 2014 (Tuesday) to 12th December, 2014 (Friday)
- Last date for transfer to Academic Rehabilitation Programme (ARP) / Academic Probation (AP) : 29th December, 2014 (Monday)
- List to faculty advisers for monitoring weak students : 29th December, 2014 (Monday)

- Review of Mid Semester performance of undergraduate students in core courses by DUGCs and report of academically weak students to the Departmental Academic Mentor Programmes : 4th March, 2015 (Wednesday)
- Last date for sending list of courses (including new courses) to be offered in Autumn Semester (July 2014) with name of Instructor & Slot No.(for Academic Year 2014-2015) : 27th March, 2015 (Friday)
- Academic Performance review by UGAPEC & PGAPEC : During the period 15th May, 2015 (Friday) **to** 21st May, 2015 (Thursday)
- Academic Performance review by UGAPEC & PGAPEC after Re-examination : During 22nd June, 2015 (Monday) **to** 26th June, 2015 (Friday)
- List to faculty advisers for monitoring of weak students : 8th July, 2015 (Wednesday)
- Academic Performance review by UGAPEC & PGAPEC for summer term : 8th , 9th July, 2015 (Wednesday, Thursday)
- Academic Performance review by UGAPEC & PGAPEC: only for re-examination cases : During 24th December, 2014 (Wednesday) **to** 29th December, 2014 (Monday)