

ACADEMIC CALENDAR 2012-2013

Postgraduate & Undergraduate Programmes

(A) ACADEMIC ACTIVITIES

Autumn Semester (I)

Orientation and Registration for New Students to be admitted in Autumn Semester 2012-2013.

Student Group	Orientation Dates	Reporting & Registration Dates	Instruction begins
Postgraduate New Entrants (Ph.D., M.Tech., M.Des., M.Phil., M.Mgmt.)	13 th July, 2012 (Friday) to 18 th July, 2012 (Wednesday). This includes Teaching Assistant Orientation and R&D/ IRCC Orientation.	13 th July, 2012 (Friday)	19 th July, 2012 (Thursday)
Undergraduate New Entrants admitted through JEE-2012 and JAM-2012	19 th July, 2012 (Thursday), 20 th July, 2012 (Friday)	19 th July, 2012 (Thursday)	23 rd July, 2012 (Monday)

Orientation and Registration for Students who are already on roll.

Student Group	Orientation Dates	Registration Dates	Instruction begins
All Postgraduate and Undergraduate Students	13 th July, 2012 (Friday) to 18 th July, 2012 (Wednesday). This includes Teaching Assistant Orientation and R&D/ IRCC Orientation.	13 th July, 2012 (Friday) to 18 th July, 2012 (Wednesday)	19 th July, 2012 (Thursday)

- Last date for late registration with fine : 24th July, 2012 (Tuesday)
- Last date for course adjustment : 30th July, 2012 (Monday)
- Last date for dropping of courses of first Half-semester : 21st August, 2012 (Tuesday)
- Mid Semester Examination : 10th September, 2012 (Monday)
to
15th September, 2012 (Saturday)
- Instruction begins for second half-semester courses : 17th September, 2012 (Monday)
- Last date of course adjustment for second half-semester courses : 21st September, 2012 (Friday)

- Re-examination for first half-semester courses if applicable, to be conducted and grades submitted to the Academic Section, during the following window : 18th September, 2012 (Tuesday) to 25th September, 2012 (Tuesday)
- Last date for dropping of courses (Full Semester) : 1st October, 2012 (Monday)
- Last date for dropping of second half-semester courses. : 25th October, 2012 (Thursday)
- Payment of Spring Semester fees : From 1st October, 2012 (Monday) to 21st December, 2012 (Friday)
- Payment of Spring Semester fee with fine : 24th December, 2012 (Monday) to 1st January, 2013 (Tuesday)
- Finalization of 'Drop due to Inadequate Attendance' Grades and communicating to the Academic Section : 9th November, 2012 (Friday)
- Last day of instructions : 16th November, 2012 (Friday)
- Semester-end examination : 19th November, 2012 (Monday) to 30th November, 2012 (Friday)
- Last date for display of performance records /showing evaluated answer scripts of all examinations of a course : 4th December, 2012 (Monday)
- Winter vacation begins (for students) : 3rd December, 2012 (Monday)
- Last date for submission of on-line grades : 5th December, 2012 (Tuesday)
- Conducting of Re-examination by the Instructor(s) and submission of re-examination grades : During 3rd December, 2012 (Monday) to 21st December, 2012 (Friday)

Spring Semester (II)

Orientation and Registration for New Students to be admitted in Spring Semester 2012-2013.

Student Group	Orientation Dates	Reporting & Registration Dates	Instruction Begins
New Entrants (Ph. D. students)	2 nd January, 2013 (Wednesday) to 4 th January, 2013 (Friday)	2 nd January, 2013 (Wednesday)	7 th January, 2013 (Monday)

Orientation and Registration for Students who are already on roll.

Student Group	Orientation Dates	Registration Dates	Instruction Begins
All Postgraduate and Undergraduate Students	2 nd January, 2013 (Wednesday) to 4 th January, 2013 (Friday)	2 nd January, 2013 (Wednesday) to 4 th January, 2013 (Friday)	7 th January, 2013 (Monday)

- Last date for late registration with fine : 10th January, 2013 (Thursday)
- Last date for course adjustment : 14th January, 2013 (Monday)
- Mid Semester Examination : 18th February, 2013 (Monday)
to
23rd February, 2013 (Saturday)
- Instruction begins for half-semester courses : 25th February, 2013 (Monday)
- Last date for course adjustment for half-semester courses : 4th March, 2013 (Monday)
- Last date for dropping of course : 8th March, 2013 (Friday)
- Finalization of 'Drop due to Inadequate Attendance' Grades and communicating to the Academic Section : 12th April, 2013 (Friday)
- Last day of instructions : 17th April, 2013 (Wednesday)
- Semester-end examination : 19th April, 2013 (Friday)
to
2nd May, 2013 (Thursday)
- Last date for display of performance records/
showing evaluated answer scripts of all
examinations of a course : 8th May, 2013 (Wednesday)
- Last date for submission of on-line grades : 9th May, 2013 (Thursday)
- Summer vacation begins (for students) : 6th May, 2013 (Monday)
- Conducting of Re-examination by the
Instructor(s) and submission of re-examination
grades : 6th May, 2013 (Monday)
to
14th June, 2013 (Friday)
- Last date for transfer to the Academic
Rehabilitation Programme (ARP) / Academic
Probation (AP) : 5th July, 2013 (Friday)
- Payment of Autumn Semester (2013-2014) fees : 10th May, 2013 (Friday)
to
15th July, 2013 (Monday)
- Payment of Autumn Semester (2013-2014) fee
with fine : 17th July, 2013 (Wednesday)
to
24th July, 2013 (Wednesday)

Summer Term (III)

- Last date for Registration : 10th May, 2013 (Friday)
- Summer term instruction begins : 14th May, 2013 (Tuesday)
- Last date of instructions : 1st July, 2013 (Monday)
- Term End Final Examination : 2nd July, 2013 (Tuesday)
to
5th July, 2013 (Friday)
- Last date for submission of grades for Summer courses : 8th July, 2013 (Monday)

Notes Pertaining to Academic Activities for Academic Year 2012-2013

NI.0. Attendance in classes is mandatory from the very beginning of the semester. Students who miss even a single lecture from among the first three lectures of a course, are liable to have themselves de-registered from the corresponding course.

NI.1. Many Academic Units organize an Orientation Programme for Teaching Assistants and an R&D Orientation for new Postgraduate/ Undergraduate entrants. An Institute level orientation is also often organized for these purposes. Attendance and participation in the orientation Programme is mandatory for Teaching Assistants. All academic units/ Instructors of Institute Core Courses are expected to organize the orientation in a format which they find appropriate, to enable the best use of the services of Teaching Assistants. Absence from the orientation programme will make the Teaching Assistant liable for a financial penalty in the scholarship/ financial support being paid through the Institute.

NI.2. Saturdays are also used to conduct Mid-semester and Semester-end Examinations. An effort is normally made to exclude Sundays for mandated academic activities, including examinations.

NI.3. Registration for half semester courses should also be completed at the beginning of the semester.

NI.4. While adjusting the courses (including dropping of courses), students should ensure that the prescribed load, as approved for each programme, is maintained.

NI.5. Re-examinations are conducted for students in courses, where they are awarded II/ FF Grades. The Instructor(s) of the course shall conduct the re-examination and send the re-examination grade as per the prescribed schedule. The re-examination grade shall be included in the Academic Record of the student if and only if his/her overall performance warrants his continuation in the Academic Programme – as decided by PGAPEC/ UGAPEC. In case his/her overall performance does not warrant continuation, then the re-examination grade shall be noted but not included in the academic performance record. Students who appear in the re-examination shall have to pay the re-examination fees, as per instructions to be given by the Academic Section from time to time.

NI.6. Dates for payment of fees by New Entrants will be informed to the candidates while offering admission and will also be put on IITB website. These dates could be different for various programmes offered by the Institute.

NI.7. Students (PG/UG) other than the New Entrants can deposit their semester fees as per schedule displayed by the Academic Office before the end of examination for the earlier semester.

NI.8. Feedback from the students shall be collected in all courses towards the end of each semester, for courses taught during that semester. The timelines shall be announced during the semester.

**(B) CALENDAR DETAILS FOR DISSERTATION/ PROJECT WORK &
PhD ANNUAL PROGRESS SEMINAR/ EXAMINATION**

Undergraduate Project Work				
Programme	Stage	Registration	Submission / Presentation / Assessment to be completed	Grade must reach the Academic Section by
B.Tech	I stage	16 th -17 th July, 2012	Between 12 th November, 2012 and 30 th November, 2012	6 th December, 2012 (Thursday)
	II stage	27 th December, 2012 to 1 st January, 2013	Between 18 th April, 2013 and 9 th May, 2013	10 th May, 2013 (Friday)
5 Yr. M.Sc. / 2 Yr. M.Sc	I stage	16 th -17 th July, 2012	Between 12 th November, 2012 and 30 th November, 2012	6 th December, 2012 (Thursday)
	II stage	27 th December, 2012 to 1 st January, 2013	Between 18 th April, 2013 and 9 th May, 2013	10 th May, 2013 (Friday)
Masters'/ Dual Degree Dissertations				
Programme	Stage	Registration	Submission / Presentation / Assessment to be completed	Grade must reach the Academic Section by
M.Tech./ M.Phil Part-time 3- year Prog./RA: 2010 Entry Batch M.Tech./M.Phil. Full time 2-year Prog.:2011 Entry Batch Dual Degree (B.Tech + M.Tech.) Prog. Duration: 2008 to 2013	I stage	For both stages: January, 2012	Between 3 rd September, 2012 and 31 st October, 2012	5 th November, 2012 (Monday)

<p>M.Tech./ M.Phil Part-time 3- year Prog./RA: 2010 Entry Batch</p> <p>M.Tech./M.Phil. Full time 2-year Prog.:2011 Entry Batch</p> <p>Dual Degree (B.Tech + M.Tech.) Prog. Duration: 2008 to 2013</p>	II (that is, Final stage)	Registration for dissertation not required again for the second stage, unless there is some deviation from the normally approved schedule.	Between 30 th April, 2013 and 28 th June, 2013	5 th July, 2013 (Friday)
<p>M.Tech./ M.Phil. 2- year Prog.: 2012 Entry Batch</p> <p>M.Tech./ M.Phil Part-time 3- year Prog./RA: 2011 Entry Batch</p> <p>Dual Degree (B. Tech. + M. Tech.) Prog. Duration: 2009 to 2014</p>	I stage	For both stages: January, 2013	Between 2 nd September, 2013 and 31st October, 2013	4 th November, 2013 (Monday)
M.Des. 2011 Entry Batch	Project II	Registration along with the grade report for the I stage evaluation	By 1 st December, 2012	7 th December, 2012 (Friday)
	Project III	Registration along with the grade report for the II stage evaluation	(sub stage I & II) before 28 th June, 2013	5 th July, 2013 (Friday)
M.Des. 2012 Entry Batch	Project I	31 st December, 2012 to 3 rd January, 2013	During the 2 nd week of July, 2013	16 th July, 2013 (Tuesday)
M.Mgt. 2011 Entry Batch of full- time students	Project Activity Final Stage	January , 2013	By 28 th June, 2013	5 th July, 2013 (Friday)
Ph.D. Annual Progress Seminars/ Examinations				
(for Research Scholars other than CSIR/UGC fellows)				
Last day for Presentation + Completion of Annual Progress Seminars/ Examinations for those admitted in the Autumn Semester			31 st August, 2012 (Friday)	
Last day for Presentation + Completion of Annual Progress Seminars/ Examinations for those admitted in the Spring Sem.			31 st January, 2013 (Thursday)	

Notes pertaining to Dissertation / Project Work and Ph.D Annual Progress Seminars / Examinations:

NIIL.1. In case of CSIR/UGC fellows, as also students supported by other similar agencies, the dates of their Annual Progress Seminar should be fixed by considering requirements of the funding agency and this fixed schedule be followed strictly.

NIIL.2. For the evaluations of Masters'/ Dual Degree Dissertations, the evaluation schedule in a given academic unit should be spread over a large enough segment of the permissible window, to allow for possibilities of adjustment of the evaluation date(s) for an individual student, as also to prevent overloading the faculty involved in evaluation with too many evaluations on a single day.

(C) SPECIAL ACADEMIC EVENTS

- 50th Convocation of the Institute : 3rd August, 2012 (Friday)
and
5th August, 2012 (Sunday)
- Teacher's Day : 5th September, 2012 (Wednesday)
- National Education Day : 11th November, 2012 (Sunday)
- Alumni Day : 25th December, 2012 (Tuesday)
- Foundation Day (it may be celebrated on the following working day) : 10th March, 2013 (Sunday)

(D) SPECIAL ACADEMIC MEETINGS / ACTIVITIES

- Senate Meeting for Convocation : 25th July, 2012 (Wednesday)
- Senate Meetings : 12th Sept 2012, 14th Nov 2012, 9th Jan 2013, 13th Mar 2013
- UGPC Meetings / PGPC Meetings : 22nd Aug 2012, 26th Sept 2012, 17th Oct 2012, 31st Oct 2012, 21st Nov 2012, 16th Jan 2013, 23rd Jan 2013, 20th Feb 2013, 27th Feb 2013, 20th Mar 2013, 27th Mar 2013, 17th Apr 2013, 24th Apr 2013
- Review of Mid-Semester performance of under-graduate students in core courses by DUGCs & report of academically weak students to the Departmental Academic Mentor Programmes : 25th September, 2012 (Tuesday)
- Last date for sending list of courses by the Departments (including new courses) to be offered in Spring Semester (January 2013) with name of Instructor & Slot No. : 1st November, 2012 (Thursday)
- Academic Performance review by UGAPEC & PGAPEC : During 11th December, 2012 (Monday)
to
14th December, 2012 (Friday)
- Last date for transfer to Academic Rehabilitation Programme (ARP) / Academic Probation (AP) : 31st December, 2012 (Monday)
- List to faculty advisers for monitoring weak students : 31st December, 2012 (Monday)

- Review of Mid Semester performance of undergraduate students in core courses by DUGCs and report of academically weak students to the Departmental Academic Mentor Programmes : 6th March, 2013 (Wednesday)
- Last date for sending list of courses (including new courses) to be offered in Autumn Semester (July 2013) with name of Instructor & Slot No.(for Academic Year 2013-2014) : 29th March, 2013 (Friday)
- Academic Performance review by UGAPEC & PGAPEC : During the period 17th May, 2013 (Friday)
to
23rd May, 2013 (Thursday)
- Academic Performance review by UGAPEC & PGAPEC after Re-examination : During 24th June, 2013 (Monday)
to
28th June, 2013 (Friday)
- List to faculty advisers for monitoring of weak students : 10th July, 2013 (Wednesday)
- Academic Performance review by UGAPEC & PGAPEC for summer term : 10th, 11th July, 2013 (Wednesday, Thursday)
- Academic Performance review by UGAPEC & PGAPEC: only for re-examination cases : During 26th December, 2012 (Wednesday)
to
31st December, 2012 (Monday)

(The dates for Spring 2013 may have to be re-adjusted after Holidays are known)

Notes

There will not be any theory or laboratory instruction (Classes) in the afternoons of the Convocation Days, Teachers' Day, National Education Day, Foundation Day (on the day it is celebrated). The classes/laboratory sessions missed, if any, should be compensated by extra classes/sessions.

