

ACADEMIC CALENDAR 2013-2014

Postgraduate & Undergraduate Programmes

(A) ACADEMIC ACTIVITIES

Autumn Semester (I)

Orientation and Registration for New Students to be admitted in Autumn Semester 2013-2014.

Student Group	Orientation Dates	Reporting & Registration Dates	Instruction begins
Postgraduate New Entrants (Ph.D., M.Tech., M.Des., M.Phil., M.Mgmt.)	12 th July, 2013 (Friday) to 17 th July, 2013 (Wednesday). This includes Teaching Assistant Orientation and R&D/ IRCC Orientation.	12 th July, 2013 (Friday)	18 th July, 2013 (Thursday)
Undergraduate New Entrants admitted through JEE-2013 and JAM-2013	18 th July, 2013 (Thursday), 19 th July, 2013 (Friday)	18 th July, 2013 (Thursday)	22 nd July, 2013 (Monday)

Orientation and Registration for Students who are already on roll.

Student Group	Orientation Dates	Registration Dates	Instruction begins
All Postgraduate and Undergraduate Students	12 th July, 2013 (Friday) to 17 th July, 2013 (Wednesday). This includes Teaching Assistant Orientation and R&D/ IRCC Orientation.	12 th July, 2013 (Friday) to 17 th July, 2013 (Wednesday)	18 th July, 2013 (Thursday)

- Last date for late registration with fine : 23rd July, 2013 (Tuesday)
- Last date for course adjustment : 29th July, 2013 (Monday)
- Last date for dropping of courses of first Half-semester : 20th August, 2013 (Tuesday)
- Mid Semester Examination : 10th September, 2013 (Tuesday) to 16th September, 2013 (Monday),
- Instruction begins for second half-semester courses : 17th September, 2013 (Tuesday)
- Last date of course adjustment for second half-semester courses : 20th September, 2013 (Friday)

- Re-examination for first half-semester courses if applicable, to be conducted and grades submitted to the Academic Section, during the following window : 17th September, 2013 (Tuesday) to 24th September, 2013 (Tuesday)
- Last date for dropping of courses (Full Semester) : 30th September, 2013 (Monday)
- Last date for dropping of second half-semester courses. : 24th October, 2013 (Thursday)
- Payment of Spring Semester fees : From 30th September, 2013 (Monday) to 20th December, 2013 (Friday)
- Payment of Spring Semester fee with fine : 23rd December, 2013 (Monday) to 1st January, 2014 (Tuesday)
- Finalization of 'Drop due to Inadequate Attendance' Grades and communicating to the Academic Section : 8th November, 2013 (Friday)
- Last day of instructions : 15th November, 2013 (Friday)
- Semester-end examination : 18th November, 2013 (Monday) to 29th November, 2013 (Friday)
- Last date for display of performance records /showing evaluated answer scripts of all examinations of a course : 3rd December, 2013 (Tuesday)
- Winter vacation begins (for students) : 2nd December, 2013 (Monday)
- Last date for submission of on-line grades : 8th December, 2013 (Sunday)
- Conducting of Re-examination by Academic Office and submission of grades for re-examination : 23rd December, 2013 (Monday) to 27th December, 2013 (Friday)

Spring Semester (II)

Orientation and Registration for New Students to be admitted in Spring Semester 2012-2013.

Student Group	Orientation Dates	Reporting & Registration Dates	Instruction Begins
New Entrants (Ph. D. students)	1 st January, 2014 (Wednesday) to 3 rd January, 2014 (Friday)	1 st January, 2014 (Wednesday)	6 th January, 2014 (Monday)

Orientation and Registration for Students who are already on roll.

Student Group	Orientation Dates	Registration Dates	Instruction Begins
All Postgraduate and Undergraduate Students	1 st January, 2014 (Wednesday) to 3 rd January, 2014 (Friday)	1 st January, 2014 (Wednesday) to 3 rd January, 2014 (Friday)	6 th January, 2014 (Monday)

- Last date for late registration with fine : 9th January, 2014 (Thursday)
- Last date for course adjustment : 13th January, 2014 (Monday)
- Last date for dropping of First half semester courses : 10th February, 2014 (Monday)
- Mid Semester Examination : 17th February, 2014 (Monday)
to
22nd February, 2014 (Saturday)
- Instruction begins for Second half-semester courses : 24th February, 2014 (Monday)
- Last date for course adjustment for Second half-semester courses : 3rd March, 2014 (Monday)
- Re-exam for First half-semester courses : 25th February, 2014 (Tuesday)
to
4th March, 2014 (Tuesday)
- Last date for dropping of course (Full Semester) : 7th March, 2014 (Friday)
- Last date for dropping of 2nd Half Semester course : 26th March, 2014 (Wednesday)
- Finalization of 'Drop due to Inadequate Attendance' Grades and communicating to the Academic Section : 11th April, 2014 (Friday)
- Last day of instructions : 16th April, 2014 (Wednesday)
- Semester-end examination : 18th April, 2014 (Friday)
to
1st May, 2014 (Thursday)
- Last date for display of performance records/ showing evaluated answer scripts of all examinations of a course : 7th May, 2014 (Wednesday)
- Last date for submission of on-line grades : 8th May, 2014 (Thursday)
- Summer vacation begins (for students) : 5th May, 2014 (Monday)
- Conducting of Re-examination by Academic Office and submission of grades for re-examination : 8th July, 2014 (Monday)
to
16th July, 2014 (Friday)
- Last date for transfer to the Academic Rehabilitation Programme (ARP) / Academic Probation (AP) : 4th July, 2014 (Friday)
- Payment of Autumn Semester (2014-2015) fees : 9th May, 2014 (Friday)
to
15th July, 2014 (Tuesday)
- Payment of Autumn Semester (2014-2015) fee with fine : 16th July, 2014 (Wednesday)
to
23rd July, 2014 (Wednesday)

Summer Term (III)

- Last date for Registration : 9th May, 2014 (Friday)
- Summer term instruction begins : 13th May, 2014 (Tuesday)
- Last date of instructions : 30th June, 2014 (Monday)
- Term End Final Examination : 1st July, 2014 (Tuesday)
to
4th July, 2014 (Friday)
- Last date for submission of grades for Summer courses : 7th July, 2014 (Monday)

Notes Pertaining to Academic Activities for Academic Year 2013-2014

NI.0. Attendance in classes is mandatory from the very beginning of the semester. Students who miss even a single lecture from among the first three lectures of a course, are liable to have themselves de-registered from the corresponding course.

NI.1. Many Academic Units organize an Orientation Programme for Teaching Assistants and an R&D Orientation for new Postgraduate/ Undergraduate entrants. An Institute level orientation is also often organized for these purposes. Attendance and participation in the orientation Programme is mandatory for Teaching Assistants. All academic units/ Instructors of Institute Core Courses are expected to organize the orientation in a format which they find appropriate, to enable the best use of the services of Teaching Assistants. Absence from the orientation programme will make the Teaching Assistant liable for a financial penalty in the scholarship/ financial support being paid through the Institute.

NI.2. Saturdays are also used to conduct Mid-semester and Semester-end Examinations. An effort is normally made to exclude Sundays for mandated academic activities, including examinations.

NI.3. Registration for half semester courses should also be completed at the beginning of the semester.

NI.4. While adjusting the courses (including dropping of courses), students should ensure that the prescribed load, as approved for each programme, is maintained.

NI.5. Re-examinations shall be conducted by the Academic Office for students in courses, where they are awarded II/ FF Grades.

NI.6. Dates for payment of fees by New Entrants will be informed to the candidates while offering admission and will also be put on IITB website. These dates could be different for various programmes offered by the Institute.

NI.7. Students (PG/UG) other than the New Entrants can deposit their semester fees as per schedule displayed by the Academic Office before the end of examination for the earlier semester.

NI.8. Feedback from the students shall be collected in all courses towards the end of each semester, for courses taught during that semester. The timelines shall be announced during the semester.

(B) CALENDAR DETAILS FOR DISSERTATION/ PROJECT WORK & PhD ANNUAL PROGRESS SEMINAR/ EXAMINATION

Undergraduate Project Work				
Programme	Stage	Registration	Submission / Presentation / Assessment to be completed	Grade must reach the Academic Section by
B.Tech	I stage	15 th -16 th July, 2013	Between 11 th November, 2013 and 29 th November, 2013	5 th December, 2013 (Thursday)
	II stage	26 th December, 2013 to 31 st December, 2013	Between 18 th April, 2013 and 8 th May, 2014	9 th May, 2014 (Friday)
5 Yr. M.Sc. / 2 Yr. M.Sc	I stage	15 th -16 th July, 2013	Between 11 th November, 2013 and 29 th November, 2013	5 th December, 2013 (Thursday)
	II stage	26 th December, 2013 to 31 st December, 2013	Between 17 th April, 2014 and 8 th May, 2014	9 th May, 2014 (Friday)
Masters'/ Dual Degree Dissertations				
Programme	Stage	Registration	Submission / Presentation / Assessment to be completed	Grade must reach the Academic Section by
M.Tech./ M.Phil Part-time 3- year Prog./RA: 2011 Entry Batch M.Tech./M.Phil. Full time 2-year Prog.:2012 Entry Batch Dual Degree (B.Tech + M.Tech.) Prog. Duration: 2009 to 2014	I stage	For both stages: January, 2013	Between 2 nd September, 2013 and 31 st October, 2013	4 th November, 2013 (Monday)

<p>M.Tech./ M.Phil Part-time 3- year Prog./RA: 2011 Entry Batch</p> <p>M.Tech./M.Phil. Full time 2-year Prog.:2012 Entry Batch</p> <p>Dual Degree (B.Tech + M.Tech.) Prog. Duration: 2009 to 2014</p>	II (that is, Final stage)	Registration for dissertation not required again for the second stage, unless there is some deviation from the normally approved schedule.	Between 29 th April, 2014 and 27 th June, 2014	4 th July, 2014 (Friday)
<p>M.Tech./ M.Phil. 2- year Prog.: 2013 Entry Batch</p> <p>M.Tech./ M.Phil Part-time 3- year Prog./RA: 2012 Entry Batch</p> <p>Dual Degree (B. Tech. + M. Tech.) Prog. Duration: 2010 to 2015</p>	I stage	For both stages: January, 2014	Between 1 st September, 2014 and 30 th October, 2014	3 rd November, 2014 (Monday)
M.Des. 2012 Entry Batch	Project II	Registration along with the grade report for the I stage evaluation	By 30 th November, 2013	6 th December, 2013 (Friday)
	Project III	Registration along with the grade report for the II stage evaluation	(sub stage I & II) before 27 th June, 2014	4 th July, 2014 (Friday)
M.Des. 2013 Entry Batch	Project I	30 th December, 2013 to 2 nd January, 2014	During the 2 nd week of July, 2014	15 th July, 2014 (Tuesday)
M.Mgt. 2012 Entry Batch of full- time students	Project Activity Final Stage	January , 2014	By 27 th June, 2014	4 th July, 2014 (Friday)
Ph.D. Annual Progress Seminars/ Examinations				
(for Research Scholars other than CSIR/UGC fellows)				
Last day for Presentation + Completion of Annual Progress Seminars/ Examinations for those admitted in the Autumn Semester			30 th August, 2013 (Friday)	
Last day for Presentation + Completion of Annual Progress Seminars/ Examinations for those admitted in the Spring Sem.			31 st January, 2014 (Friday)	

Notes pertaining to Dissertation / Project Work and Ph.D Annual Progress Seminars / Examinations:

NIIL.1. In case of CSIR/UGC fellows, as also students supported by other similar agencies, the dates of their Annual Progress Seminar should be fixed by considering requirements of the funding agency and this fixed schedule be followed strictly.

NIIL.2. For the evaluations of Masters'/ Dual Degree Dissertations, the evaluation schedule in a given academic unit should be spread over a large enough segment of the permissible window, to allow for possibilities of adjustment of the evaluation date(s) for an individual student, as also to prevent overloading the faculty involved in evaluation with too many evaluations on a single day.

(C) SPECIAL ACADEMIC EVENTS

- 51st Convocation of the Institute : 10th August, 2013 (Saturday)
- Teacher's Day : 5th September, 2013 (Thursday)
- National Education Day : 11th November, 2013 (Monday)
- Alumni Day : 25th December, 2013 (Wednesday)
- Foundation Day : 10th March, 2014 (Monday)

(D) SPECIAL ACADEMIC MEETINGS / ACTIVITIES

- Senate Meeting for Convocation : 24th July, 2013 (Wednesday)
- Senate Meetings : 11th Sept 2013, 13th Nov 2013, 8th Jan 2014, 12th Mar 2014
- UGPC Meetings / PGPC Meetings : 21st Aug 2013, 25th Sept 2013, 16th Oct 2013, 30th Oct 2013, 20th Nov 2013, 15th Jan 2014, 22nd Jan 2014, 19th Feb 2014, 26th Feb 2014, 19th Mar 2014, 26th Mar 2014, 16th Apr 2014, 23rd Apr 2014
- Review of Mid-Semester performance of under-graduate students in core courses by DUGCs & report of academically weak students to the Departmental Academic Mentor Programmes : 24th September, 2013 (Tuesday)
- Last date for sending list of courses by the Departments (including new courses) to be offered in Spring Semester (January 2014) with name of Instructor & Slot No. : 31st October, 2013 (Thursday)
- Academic Performance review by UGAPEC & PGAPEC : During 10th December, 2013 (Tuesday) to 13th December, 2013 (Friday)
- Last date for transfer to Academic Rehabilitation Programme (ARP) / Academic Probation (AP) : 30th December, 2013 (Monday)
- List to faculty advisers for monitoring weak students : 30th December, 2013 (Monday)
- Review of Mid Semester performance of undergraduate students in core courses by DUGCs and report of academically weak : 5th March, 2014 (Wednesday)

students to the Departmental Academic Mentor Programmes

- Last date for sending list of courses (including new courses) to be offered in Autumn Semester (July 2014) with name of Instructor & Slot No.(for Academic Year 2014-2015) : 28th March, 2014 (Friday)
- Academic Performance review by UGAPEC & PGAPEC : During the period 16th May, 2014 (Friday) to 22nd May, 2014 (Thursday)
- Academic Performance review by UGAPEC & PGAPEC after Re-examination : During 23rd June, 2014 (Monday) to 27th June, 2014 (Friday)
- List to faculty advisers for monitoring of weak students : 9th July, 2014 (Wednesday)
- Academic Performance review by UGAPEC & PGAPEC for summer term : 9th, 10th July, 2014 (Wednesday, Thursday)
- Academic Performance review by UGAPEC & PGAPEC: only for re-examination cases : During 25th December, 2013 (Wednesday) to 30th December, 2013 (Monday)

(The dates for Spring 2014 may have to be re-adjusted after Holidays are known)

Notes

There will not be any theory or laboratory instruction (Classes) in the afternoons of the Convocation Days, Teachers' Day, National Education Day, Foundation Day (on the day it is celebrated). The classes/laboratory sessions missed, if any, should be compensated by extra classes/sessions.

