

**Attendance Record (Month of \_\_\_\_\_)**

Name:		Roll No:
Department :		Programme :
Name, address, phone number, of parent :		
Course Code (Slot) :    (   )		Instructor / TA :
Date	Signature of Instructor / TA	If absent give brief reason (Detailed reasons can be provided, if necessary)

No.of Days Present :

No.of Days Absent :

Signature of Student \_\_\_\_\_