



INDIAN INSTITUTE OF TECHNOLOGY BOMBAY

Powai, Mumbai – 400 076

Website : www.iitb.ac.in

No.Acad./Convo-56/2018

Date: 27th June, 2018

Sub : 56th Annual Convocation on Saturday, the 11th August, 2018

Dear Student,

The 56th Convocation of the Institute will be held in the morning on Saturday, the 11th August, 2018 in the Convocation Hall of the Institute. On behalf of the Institute, I am happy to invite you for the Convocation.

The main function will take place in the Convocation Hall of the Institute to confer the degrees. The distribution of the medals (except Institute Gold and Silver medals) and degrees will take place in the function being organised at respective departments. The details of the departmental function shall be available on the Institute's website.

Students intending to receive their degrees in person should immediately write to the Joint Registrar (Academic) enclosing a Crossed Demand Draft for Rs.500/- drawn in favour of the Registrar, IIT Bombay, payable at S.B.I, IIT Powai Branch, as Convocation fee. (Those who have already paid the Convocation fee, need not send the demand draft again). Please note that the Demand Draft or Cash will not be accepted after 11th July, 2018.

"Uttaria" will be issued in the Academic Section from Monday the 6th August, 2018 to Thursday the 9th August, 2018 between 10:00 a.m. & 5:00 p.m. on production of the Institute Identity Card. The "Uttaria" will not be issued thereafter. Those who do not take the "Uttaria" will not be permitted to receive the degree in person on 11th August, 2018.

The degree recipients should wear traditional Indian garments in White (Gents : White Kurta – Pyjama / Dhoti and Ladies : White Sari or White Salwar – Kurta) and the "Uttaria" which will be provided by the Institute. The degree recipients should wear proper footwear (not hawai chappals or bathroom slippers).

The degree recipients are required to be present at the Convocation Hall of the Institute on the appointed day for rehearsal, which is compulsory. On arrival, they should report at the Convocation Hall. Detailed schedule shall be uploaded on the Academic Web page.

The following important points may please be noted.

1. All dues of the Institute (hostel and others) should be cleared before you to collect "Uttaria".
2. While sending Demand Draft for Rs. 500/-, kindly write your Roll No. & Name on the reverse side of the Demand Draft.
3. Students without "Uttaria" will not be permitted to receive their degree in person on 11th August 2018. "Uttarias" will NOT be issued on the day of the Convocation.
4. The "Uttaria" can be retained by the student as a souvenir. In case students opt to receive their degree in absentia, the "Uttarias" will be posted to them along with the degree certificates.
5. Students opting to receive degree in absentia are also required to send a Demand Draft of Rs. 500/-. The degree will be sent by post, only after completion of all formalities, including clearances of dues.

6. No private photographers will be allowed in the Convocation Hall. However, the Institute will make arrangements for photographs and a copy will be provided to them free of cost. Photographs can be collected from the Public Relation Office (PRO). The schedule for distribution of photographs will be announced by the PRO.
7. In view of the Diamond Jubilee year of the Institute there would be certain restrictions to the main function. Participation in rehearsal will be mandatory pre-condition for the main function. Only the first 1250 students, who have opted to receive degree in person, collected Uttaria themselves, participated in the rehearsal and report on the appointed day and time at the Convocation Hall will be accommodated for the main function,
8. Students are advised to check the website frequently for further updates.

With best wishes.

Yours sincerely,

RCB
27/6/18

Joint Registrar (Academic)

To
All graduating students