

Guidelines/Procedure for offering /awarding 'Minor' for students of Masters' programmes

1. A student can obtain a 'Minor' **in any of the academic unit offering PG 'Minor', except in the same specialization, in which the student is enrolled in (247th Senate Meeting)**. Successful completion of 18 course credits to 24 course credits of approved Minor courses for Masters programme will award a Minor. This may include maximum of 6 credits of R&D project. This should be over an above the minimum credit requirements of the concerned student's parent's academic unit.
2. **A student can be awarded only one 'Minor' degree during the entire programme.**
3. Academic units who want to offer their 'Minor' degree to PG students of other academic units/specialization should prescribe a structure and send it to PGPC for approval by declaring the 'Minor' courses with the specialization/discipline name and the eligibility criteria for awarding 'Minor' degree, if any.
4. On approval of PGPC, the academic units must display the name of the offered discipline/specialization under 'Minor', courses offered and any eligibility criteria for awarding 'Minor' degree, on their website.
5. Students can register declared 'Minor' courses of the other academic units under "Additional Learning" (i.e "T" tag) at the time of semester registration.
6. To obtain a 'Minor' degree, a student is required to apply for it at the end of the programme to DPGC of the concerned academic unit (i.e. during May-June), after the final semester of the student (i.e. 4th semester (for full time students)/6th Semester (for part-time students). Student cannot extend his/her programme duration for satisfying the criteria of 'Minor' requirement.
7. Student should route his/her application through the Faculty Advisor and Head of the Department of the parent academic unit to the Head of the academic unit to which he/she is applying for 'Minor'.
8. The DPGC of the academic unit offering 'Minor' will verify the student's application for the award of 'Minor' degree, with or without specialization in their academic unit.
9. If the DPGC of the academic unit offering 'Minor' approves the 'Minor' to the student, the department office offering 'Minor' should, in the ADMS, change the tag of courses registered under the Additional Learning ('T') to "Minor ('M')" and select the "Specialization" and "Department" name of the 'Minor', in which the 'Minor' degree will be awarded.
10. Approved applications will be sent of the student to the Academic office for records.
11. 'Minor' courses will not be considered for SPI/CPI calculation.
12. The remark of award of 'Minor' degree in the discipline/specialization shall reflect in the transcript.

The following academic unit offering 'Minor' is as follows.

Academic Unit/Discipline	Specialization
Mechanical Engineering	<ul style="list-style-type: none">• Thermal and Fluids Engineering• Design Engineering• Manufacturing Engineering

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