



# INDIAN INSTITUTE OF TECHNOLOGY BOMBAY

Powai, Mumbai – 400076

## Procedure for verification of Degree Certificate / Education

Verification requests can be placed by writing to :

Joint Registrar (Academic),  
Academic Section, Main Building,  
IIT Bombay, Powai,  
Mumbai – 400076.  
Maharashtra, INDIA.

- The agency is required to send a copy of degree certificate to be verified to IIT Bombay.
- The charges as applicable are to be paid through demand draft in favour of “REGISTRAR, IIT BOMBAY” payable at Mumbai along with application form attached at Appendix 'A'.

In India		Outside India		Agencies Located abroad	
Verification charges through e-mail (Rs.)	Verification charges through courier (Rs.)	Verification charges through e-mail (Rs.)	Verification charges through courier (Rs.)	Verification charges through e-mail (US\$)	Verification charges through courier (US\$)
500	600	500	1500	25	50

- The verification procedure will be completed in 5 days.
- Contact Details:-

Name : Mrs. R.B. Solanki

email : [verification@iitb.ac.in](mailto:verification@iitb.ac.in)

Phone : +91-022-2576 7044 /4009



# INDIAN INSTITUTE OF TECHNOLOGY BOMBAY

Powai, Mumbai – 400076

## Application for Verification of Degree Certificate / Education

To,

The Joint Registrar (Academic)  
Academic Section, Main Building,  
IIT Bombay, Powai,  
Mumbai – 400076.  
Maharashtra, INDIA.

Sir,

We need the verification of the following alumnus of IIT Bombay. The details are as follows:

Name of the Alumnus : \_\_\_\_\_  
Name of the Institute : \_\_\_\_\_  
Name of the Programme : \_\_\_\_\_  
Batch & Roll No. : \_\_\_\_\_  
Year of Passing : \_\_\_\_\_

Enclosed please find DD / Pay Order No. \_\_\_\_\_ dated \_\_\_\_\_ for Rs. / US\$ \_\_\_\_\_.

*(Note: Demand Draft / Pay Order to be drawn in favour of Registrar, IIT Bombay payable at Mumbai)*

### Signature

Name & address of:  
the Company  
(including e-mail  
address & Phone)

Name & Designation:

**Encl:** As above

**Action by IIT Bombay:**

The above details are verified and found correct.

**Checked By:**

**Joint Registrar (Academic)**