

Specimen copy for Admission -Offer Letter (Post Interview)

INDIAN INSTITUTE OF TECHNOLOGY BOMBAY

Academic Office
Date: 08.06.2018

Regn No. _____ Name _____ CEED Score _____

Sub: Admissions to M.Des. Programme 2018-19 -4th Offer

Dear Candidate,

Congratulations! I am glad to inform you that you have been **PROVISIONALLY** selected for **M.Des. in IIT Bombay after Aptitude Test and Interview for admission in the Industrial Design Centre** with specialisation under Teaching Assistantship (TA) category.

To “**CONFIRM**” your admission at IIT Bombay, you **NEED** to accept your offer and pay fees online latest by **14th June, 2018** by Online Internet Banking using IIT Bombay admission portal.

Fees for all categories (GN/OBC/OBC-NC/SC/ST/PwD) :

For GN/OBC/OBC-NC category :

With Hostel Accommodation = Rs. 30,700/-
Without Hostel Accommodation = Rs. 20,300/-

For SC/ST/PwD category:

With Hostel Accommodation = Rs. 25,700/-
Without Hostel Accommodation = Rs. 15,300/-

It may also be noted that **NO CLAIM** for this offer will be entertained after the last date of payment of fees {i.e. by **14th June, 2018, (12:00 midnight)**} and it will be presumed that you are not interested in our offer and the said seat will be utilised for the next candidate in the waiting list.

It may please be noted that the admission is provisional subject to following,

- 1). Minimum of 55% marks (50% marks in case of SC/ST/PwD) or equivalent in the qualifying degree (as specified in the Eligibility Criteria for admission in the M.Des. Admission Brochure 2018-19) is essential criteria and if it is not fulfilled by you, the admission offer will stand cancelled, at any stage.
- 2). Candidates belonging to OBC-Non Creamy Layer (OBC-NC) **MUST** submit **latest** OBC-NC certificate for the financial year 2017-18 at the time of joining, as per the given format.
- 3). Subject to submission of 'Relieving Certificate' from the present employer (applicable to candidates who are working/employed).

The Registration & Orientation Programme is scheduled during **July 12, 2018 to July 14, 2018**. You are required to report at 9:30 a.m. on **July 12, 2018** for registration. You are advised to refer <http://www.iitb.ac.in/newacadhome/mdes.jsp> in the 1st week of July, 2018 for more details on 'Registration and Orientation Programme'. Attending the Registration & Orientation Programme for TA category students is **MANDATORY**. **Classes for the Autumn Semester 2018-19 begins from July 16, 2018.**

Verification of documents/certificates will be held on in the concerned academic units in the last week of July, 2018. You are required to bring self-attested copies of your Educational qualification, Date of Birth, Migration, Caste/Tribe /Non-Creamy Layer/Disability certificates, etc. along with **ORIGINALS** for verification. The OBC-NC candidates needs to submit the latest OBC-NC certificate issued considering the financial year 2017-18, at the time of joining.

You are also requested to submit the "Vaccination Certificate/Vaccination Exemption Certificate" at the time of registration. You may be allowed to register with the partial vaccination, if done, however you will be required to complete the vaccination during the first semester. Registration for the second semester will be subject to complete vaccination as required. Please refer to <http://www.iitb.ac.in/newacadhome/mdes.jsp> for proforma of "Vaccination Certificate/Vaccination Exemption Certificate".

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If your result is awaited then you should bring a certificate from the Head/Principal of the Institute/ College about the status of your final examination. **However, you should submit your passing certificates and proof for having 55% marks (50% for SC/ST) in qualifying degree examination by 30th September, 2018, failing which, your admissions will stand cancelled.**

As per MHRD directives, a student holding Teaching Assistantship (TA) / Research Assistantship (RA)/ Teaching Assistantship through Project (TAP)/ Research Assistantship through Project (RAP) shall not accept or hold any appointment paid or otherwise or receive any emoluments, salary, stipend from any other source during the tenure of their programme.

The Institute reserves the right to withdraw the admission at any stage/time in case a candidate does not fulfill the requisite qualification and/or percentage of marks in qualifying degree or supplies any false information.

If you have opted for Hostel Accommodation then you are required to submit the Mess Advance of Rs. 27,000/- by ONLINE payment/Net Banking as per the link provided in the online admission portal before joining the Institute's hostel. The hostel allotment details will be displayed by Hostel Co-ordinating Unit (HCU) 3 or 4 days prior to the date of registration. The candidate shall directly contact the The Deputy Registrar, Hostel Co-ordinating Unit(HCU), Ground Floor, Main Building, IIT Bombay on 022-25768900/8901 or email at arhcu@iitb.ac.in/ hcu.office@iitb.ac.in, for all hostel related queries. Please note that the Institute provides accommodation on campus strictly for the stipulated duration of Programme under which one is admitted. Accommodation is provided to TA category students on the campus and at times, due to shortage of rooms, they may be required to continue with "sharing accommodation system".

Candidates wishing to cancel/withdraw admission after paying the requisite fees **MUST** communicate the same by an email given in the application form to pgadm@iitb.ac.in stating subject "**CANCELLATION OF M.Des. ADMISSION 2018-19 (1st/2nd/3rd offer)**" by specifying the department/ specialization.

E-mail regarding cancellation/withdrawal of admission will be entertained, **ONLY IF**, the request is made through **E-mail ID** given in the Application form.

The fees will be refunded after deducting processing fees of ₹ 1000/- from the total fees, only if such request is received by **30th June, 2018** and the candidate in the waiting list pays the fees and confirms the admission for the seat VACATED by you. In other cases, only refundable deposits of ₹ 2,000/- or ₹ 3000/- (**plus the hostel fees paid, if any**), will be refunded. The refund will be send to the respective candidate's Bank account (through which they have debited/paid the admission fees) by NEFT within ONE month time from receipt of such e-mail/ request, after verifying the details.

Motorized vehicle of any type for the students on the Institute campus is strictly prohibited, except medical cases as required.

You are advised to check the Institute webpage <http://www.iitb.ac.in/newacadhome/mdes.jsp> for all updates/ offers.

With Best wishes,

sd/-

Jt./Asstt. Registrar (Academic)