

Month/Week	Event	Activity
<b>JANUARY</b>		
Jan. first week	Mathur award	Reminder: Call for nominations for Rakesh Mathur awards (Jan 1st week deadline)
	IAC	Scheduling of IAC meeting
	IP workshop	Announcement of awareness session on IP and its management
	TechConnect	TechConnect review: meeting with faculty coordinator, student team, participants
Jan. second week	IEC	IEC meeting
	ISC	<a href="#">Institute Safety Committee Meeting</a>
	<a href="#">Lab safety</a>	<a href="#">Lab safety seminars in academic units for new entrants</a>
Jan. third week	<a href="#">Lab safety</a>	<a href="#">Lab safety seminars in academic units for new entrants</a>
	Mathur award	First meeting of Rakesh Mathur awards committee
	IAC	IAC meeting
	<a href="#">Lab safety</a>	<a href="#">Announcement of Institute Safety Workshop</a>
Jan. fourth week	IP workshop	IP and its management: an awareness session (IP workshop)
	<a href="#">Lab Safety</a>	<a href="#">Lab safety seminars in academic units for new entrants</a>
<b>FEBRAURY</b>		
Feb. first week	Mathur award	Second and final meeting of Rakesh Mathur awards committee
Feb. second week		
Third week	<a href="#">Lab Safety</a>	<a href="#">Institute Safety Workshop</a>
Feb. third week	<a href="#">Lab safety</a>	<a href="#">Safety Audits in one Dept. and Center</a>
Feb. fourth week	Mathur award	Award lecture by recipients of Rakesh Mathur awards
Fourth week	<a href="#">Lab Safety</a>	<a href="#">Preparation of safety audit report</a>
<b>MARCH</b>		
Mar. first week	IFM/Heads meeting	Heads (of Academic Units) meeting (week/date will be decided by the Director; may even be in February or April)
	TechConnect	Identification of a faculty coordinator for TechConnect
	<a href="#">Lab Safety</a>	<a href="#">Safety audit in One Dept. &amp; preparation of report</a>
	TechConnect	TechConnect: meeting with faculty coordinator and student representatives
Mar. second week	Mathur award	Institute Foundation day
	IEC	IEC meeting
Mar. third week	IRCC orientation	Orientation to new faculty (IRCC and Industry interactions)
Mar. fourth week	<a href="#">Lab safety</a>	<a href="#">Safety audit in -one center and preparation of report</a>
<b>APRIL</b>		
Apr. first week	IFM/Heads meeting	Institute Faculty meeting (week/date will be decided by the Director)
	<a href="#">Lab safety</a>	<a href="#">Safety audit in one center and prepration of report</a>
	ISC	<a href="#">Institute Safety Committee Meeting</a>
	IRCC internship	Announcement of IRCC internship poster presentation by interns
Apr. second week	IAC	Scheduling of IAC meeting
Apr. third week	<a href="#">IBSC</a>	<a href="#">IBSC Meeting</a>
Apr. fourth week	<a href="#">Lab safety</a>	<a href="#">Safety day/week</a>
	<a href="#">Lab safety</a>	<a href="#">Safety audit in one Dept. and preparation of report</a>
	IAC	IAC meeting
<b>MAY</b>		
	IRCC internship	Poster presentation by IRCC Internship interns
	IRCC internship	feedback

May first week	PKP award	Call for nominations for the Dr. P. K. Patwardhan technology development award
	TechConnect	Announcement of TechConnect
May second week	IEC	IEC meeting
May third week	Lab safety	Safety audits in one Dept. and center
May fourth week	Lab safety	Preparation of audit-reports
<b>JUNE</b>		
		Coordinator, (ii) UG coordinator and (iii) PG coordinator
Jun. first week		Mail to faculty inviting them to participate in TechConnect
Jun. second week	Lab safety	Preparation of handouts for new entrants
Jun. third week	Lab safety	Safety audits in-one Dept. and one-center
Jun. fourth week	Lab safety	Preparation of audit-reports
<b>JULY</b>		
	PKP award	Meetings of the Dr. P. K. Patwardhan technology development award committee
	IRCC research + KR awards	Call for nominations for IRCC research awards + Prof. Krithi Ramamritham award
	Enthuse	date
	IRCC internship	Meeting of academic unit coordinators of IRCC internship scheme
	IRCC internship	Announcement of IRCC internship award scheme to faculty
	IRCC internship	Opening of the IRCC internship portal for submission of proposals by faculty
	IP workshop	Announcement of awareness session on IP and its management
Jul. first week	Lab safety	Safety audits in one Dept. and one Center
Jul. second week	IEC	IEC meeting
	Lab safety	Preparation of audit reports
	IRCC research + KR awards	award
	Enthuse	Enthuse: meeting with faculty coordinator to review and finalize arrangements
	IRCC internship	Reminder to faculty for submission of proposals for IRCC internship
	IRCC orientation	Orientation to new faculty (IRCC and Industry interactions)
Jul. third week	Lab safety	Lab safety seminars in academic units for new entrants
	IRCC research + KR awards	Ramamritham award
	IRCC research + KR awards	committee
	IP workshop	IP and its management: an awareness session (IP workshop)
	IRCC internship	Last date for receiving proposals by faculty for IRCC internship
	Enthuse	Enthuse
Jul. fourth week	Lab safety	Lab safety seminars in academic units for new entrants
<b>AUGUST</b>		
	IRCC internship	Announcement of IRCC internship award scheme to students
Aug. first week	PKP award	Announcement of Dr. P. K. Patwardhan technology development award
First week	Lab safety	Safety audits in one Dept. & one Center
	IRCC research + KR awards	First meeting of IRCC research awards committee
	Lab safety	Preparation of audit reports
	IAC	IAC meeting
	ISC	Institute Safety Committee Meeting
Aug. second week	IRCC research + KR awards	First meeting of Prof. Krithi Ramamritham award committee
Aug. third week	PKP award	Award lecture by recipient of Dr. P. K. Patwardhan technology development award
	IBSC	IBSC Meeting
Aug. fourth week	IAC	IAC meeting
<b>SEPTEMBER</b>		
Sep. first week	PKP award	development award)

	IRCC internship	Last date for receiving applications from students for IRCC internship award
Sep. second week	IEC	IEC meeting
Sep. third week	IRCC internship	coordinators
Sep. fourth week	<a href="#">Lab safety</a>	<a href="#">Safety audits in one Dept. and one Center</a>
	IRCC research KR awards	Final recommendations of IRCC research awards committee
	<a href="#">Lab safety</a>	<a href="#">Preparation of audit reports</a>
	IRCC research + KR awards	Final recommendations of Prof. Krithi Ramamritham award committee
<b>OCTOBER</b>		
Oct. first week	IFM/Heads meeting	even be in September or November)
	IRCC research + KR awards	Announcement of recipients of IRCC research awards + Prof. Krithi Ramamritham award
	Nobel prize	Identifying speakers for lectures on Nobel prizes (will extend to second week)
Oct. second week	<a href="#">Lab safety</a>	<a href="#">Safety audits in one Dept. and Center</a>
		<a href="#">Preparation of audit reports</a>
Oct. third week	IRCC internship	Interviews for the selection of IRCC internship awards
Oct. fourth week	Nobel prize	holidays)
<b>NOVEMBER</b>		
Nov. first week	IFM/Heads meeting	Institute Faculty meeting (week/date will be decided by the Director)
	<a href="#">Lab safety</a>	<a href="#">Safety audit in one Dept and one Center</a>
	ICCF	Preparatory meeting for CF workshop
Nov. second week	<a href="#">Lab safety</a>	<a href="#">Preparation of audit reports</a>
	IRCC research + KR awards	Presentation of IRCC research awards + Prof. Krithi Ramamritham award
	IAC	IAC meeting
	IEC	IEC meeting
Nov. third week	IRCC orientation	Orientation to new faculty (IRCC and Industry interactions)
Nov. fourth week	IAC	IAC meeting
	ICCF	CF workshop
	<a href="#">IBSC</a>	<a href="#">IBSC Meeting</a>
	TechConnect	TechConnect: finalization of floor plan, exhibits, budget, volunteers, announcements
<b>DECEMBER</b>		
Dec. first week	<a href="#">ISC</a>	<a href="#">Institute Safety Committee Meeting</a>
Dec. second week	<a href="#">Lab safety</a>	<a href="#">Preparation of handouts for new entrants</a>
	Mathur award	Call for nominations for Rakesh Mathur awards (with Jan 1st week deadline)
Dec. third week	TechConnect	TechConnect
	<a href="#">Lab safety</a>	<a href="#">Safety Audit in one Dept. and one Center</a>
Dec. fourth week	<a href="#">Lab safety</a>	<a href="#">Preparation of audit-reports</a>
		Performance Review of IRCC Staff