

# INDIAN INSTITUTE OF TECHNOLOGY BOMBAY

## Advertisement No. : A-24/15-16

Applications are invited from eligible candidates for empanelment and enrollment of Officer on Special Duty on contract basis. The appointee will supervise and assist the Institute authorities in the execution of major construction projects of Indian Institute of Technology Bombay.

Short Summary		
Post	Essential minimum qualification	No. of posts
Officer on Special Duty	Degree or Diploma in Electrical or Mechanical Engg. with minimum second class from any recognized university or AMIE	2
	Degree or Diploma in Civil Engg. with minimum second class from any recognized university or AMIE	8 (7+1)

Detailed Description		
Post Details	No. of Posts	Qualification and Experience
<p><b>Officer on Special Duty</b></p> <p>Appt Type : On Contract for a period of three years or yearly contract.</p> <p>Age Limit : 45 yrs to 65 yrs</p>	2	<p><b><u>Essential Qualification :</u></b> Degree or Diploma in Electrical or Mechanical Engg. with minimum second class from any recognized university or AMIE</p> <p><b><u>Required Experience / Skills:</u></b> The candidate shall have worked at least five years in the capacity of Superintending Engineer or above or equivalent in any Government / autonomous body/ semi government office.</p> <p>In order to carry out the required task, require OSD's to supervise new constructions on the campus with the skill sets like MEP, Complete Electrical and HVAC.</p> <p>The candidate shall have thorough experience in directly handling all aspects of MEP, required electricals and HVAC requirements in present days constructions. The candidate shall be able to independently coordinate and successfully negotiate all terms and conditions, impose contractual obligation and deliver within stipulated period.</p>

<p><b>Officer on Special Duty</b></p> <p>Appt Type : On Contract for a period of three years or yearly contract.</p> <p>Age Limit : 45 yrs to 65 yrs</p>	<p>7</p>	<p><b><u>Essential Qualification :</u></b> Degree or Diploma in Civil Engg. with minimum second class from any recognized university or AMIE</p> <p><b><u>Required Experience / Skills:</u></b> The candidate shall have worked at least five years in the capacity of Superintending Engineer or above or equivalent in any Government / autonomous body/ semi government office.</p> <p>In order to carry out the required task, require OSD's to supervise new constructions on the campus with the skill sets like Civil, MEP, Electrical and Land development.</p> <p>The candidate shall have thorough experience in directly handling all aspects of construction works of RCC buildings, shall be able to independently coordinate and successfully negotiate all terms and conditions, impose contractual obligation and deliver within stipulated period.</p>
<p><b>Officer on Special Duty</b></p> <p>Appt Type : On Contract for a period of three years or yearly contract.</p> <p>Age Limit : 45 yrs to 65 yrs</p>	<p>1</p>	<p><b><u>Essential Qualification :</u></b> Degree or Diploma in Civil Engg. with minimum second class from any recognized university or AMIE</p> <p><b><u>Required Experience / Skills:</u></b> This OSD is required to completely look after all the land development issues. He is required to know all the erection rules, PPE Act, utilisation of land masses near lake front, current BMC DC rules and is to be engaged to take care of getting IITB land completely free of encumbrances.</p>

**General Information :**

- 1) Posts are on contract basis.
- 2) Advertised posts are for empanelment and will be filled as and when required / needed.
- 3) Age is relaxable for internal candidates.
- 4) No interim correspondence will be entertained.
- 5) Persons employed in Government and Semi-Government organization or Educational Institution must send hard copy of their online application through proper channel. To avoid delay, an advance copy of such online application complete in all respect, may be sent super scribing on the top of the application, "ADVANCE COPY".
- 6) The applications received in response to advertisement will be scrutinized and short-listed candidates

only will be called for test/ interview. Merely fulfilling the requirements laid down in the advertisement will not automatically entitle any candidate to be called for interview.

- 7) The Institute reserves the right to fill or not to the post advertised.
- 8) Hard copy of offline application received after last date, unsigned, without enclosures or incomplete in any other respect shall not be considered.
- 9) The application may be sent sufficiently in advance avoiding postal delays.
- 10) In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidates.
- 11) Eligibility of a candidate and satisfaction of any other Shortlisting criteria shall be considered as on the closing date of online application interface.
- 12) Retired Engineers from GoI /PSU/ Autonomous Bodies or those who are likely to retire on or before 31<sup>st</sup> August 2016 are also eligible to apply.
- 13) No correspondence will be entertained from candidates regarding postal delays, conduct and result of test/ interview and reasons for not being called for test /interview.
- 14) The appointee shall be eligible to draw a consolidated monthly honorarium between O2 level (Rs. 50000-70000 with yearly increment of Rs. 5000) to O1 level (Rs. 67000-91000 with yearly increment of Rs. 6000) to be fixed by the selection committee depending on individual merits.
- 15) Candidates desirous to apply for more than one post should send separate application for each post quoting name post.

- For details , visit the website <http://www.iitb.ac.in/jobs.html>.
- Candidates possessing the requisite qualification and experience may apply offline only. Printout of offline application along with copies of self-attested certificates and other documents must reach the Registrar, IIT Bombay, Powai, Mumbai- 400076 by on 06.10.2015.

REGISTRAR

Date:

Copy to:

1. All Heads/In- charges of the Deptts./ Sections/Centres
2. All Notice Boards.