

INDIAN INSTITUTE OF TECHNOLOGY BOMBAY

Advertisement No. Rect/Admn-II/2018/01

Indian Institute of Technology Bombay, an Institute of national importance, invites on-line application for the following position(s). The requisite qualification & experience etc. are given below:

Sl. No.	Post Details	No. of posts and category	Qualification and Experience
1	<p>Executive Engineer (Scale-I) at Estate Office</p> <p>Job No. 265</p> <p>Pay Level: 10 (56100-177500)</p> <p>Appt. Type: Permanent</p> <p>Age Limit: 40 yrs</p>	1 (UR)	<p><u>Essential Qualifications:</u></p> <p>B.Tech / B.E. or equivalent degree in Civil Engineering with minimum of 55% marks or equivalent grade point average with relevant experience of six years after the qualifying degree, out of which three years should be at GP of Rs.4600/Level 7 or one year should be at GP of Rs.4800/Level 8 or equivalent.</p> <p>For applicants with M.Tech / M.E. degree, the normal duration of Master's Programme would be counted towards experience.</p> <p><u>Desirable Skills:</u></p> <p>Candidate should have experience in handling maintenance, renovation of buildings and in executing new building projects.</p>
2	<p>Executive Engineer (Scale-I) at Electrical Maintenance</p> <p>Job No. 266</p> <p>Pay Level: 10 (56100-177500)</p> <p>Appt. Type: Permanent</p> <p>Age Limit: 40 yrs</p>	1 (UR)	<p><u>Essential Qualifications:</u></p> <p>B.Tech / B.E. or equivalent degree in Electrical / Power Electronics / Electronics Engineering with minimum of 55% marks or equivalent grade point average with relevant experience of six years after the qualifying degree, out of which three years should be at GP of Rs.4600/Level 7 or one year should be at GP of Rs.4800/Level 8 or equivalent.</p> <p>For applicants with M.Tech / M.E. degree, the normal duration of Master's Programme would be counted towards experience.</p> <p><u>Desirable Skills:</u></p> <p>Candidate should have experience in handling maintenance, renovation and new projects involving Electrical, Mechanical & Electronic systems.</p>

3	<p>Post Graduate Teacher (Hindi)</p> <p>Job No. 276</p> <p>Pay Level: 8 (47600-151100)</p> <p>Appt. Type: On Contract for a period of 3 years</p> <p>Age Limit: 36 yrs</p>	1 (UR)	<p><u>Essential Qualifications:</u></p> <p>Master's Degree from a recognized University with minimum of 50% marks in aggregate and B.Ed. or equivalent degree from a recognized university</p> <p>OR</p> <p>Integrated Master's degree from Regional College of Education of NCERT.</p> <p>For PGT (Hindi) : Hindi as the subject at Post Graduate level.</p> <p><u>Required Experience / Skills:</u></p> <p>The applicant should have teaching experience of three years after the qualifying degree.</p>
4	<p>Technical Superintendent</p> <p>Job No. 273</p> <p>Pay Level: 6 (35400-112400)</p> <p>On successful completion of contract period of 3 years, employee will be eligible for placement in Level 7 (44900 - 142400) in a substantive post subject to assessment.</p> <p>Appt. Type: On Contract for a period of 3 years</p> <p>Age Limit: 32 yrs</p>	1 (UR)	<p><u>Essential Qualifications:</u></p> <p>B.E. / B.Tech/ M.Sc/ M.C.A/ M.C.S in appropriate discipline with relevant experience of one year after degree Appropriate discipline : Computer Science/ Computer Engineering/ IT</p> <p><u>Desirable Skills:</u></p> <p>Good knowledge of Engineering Drawing. Proficiency with AutoCAD and SolidWorks. Installing Windows OS, AutoCAD, SolidWorks on PCs. Updating of OS and software. File management skills on Personal Computers familiarity with Windows networks, working knowledge of Linux OS and Linux commands. Any programming skills is a plus.</p> <p><u>Job Profile:</u></p> <p>Helping students with AutoCAD and SolidWoks in Drawing Hall. Making solutions for problems related to Engineering Drawing in AutoCAD and SolidWorks. Maintenance of PCs in Drawing Hall. Troubleshooting issues related to installation of OS or other software in PCs, management of network in the lab. Maintaining software license (e.g. for SolidWorks and AutoCAD).</p>
5	<p>Technical Superintendent</p> <p>Job No. 275</p> <p>Pay Level: 6 (35400-112400)</p> <p>On successful completion of contract period of 3 years, employee will be eligible for placement in Level 7 (44900 - 142400) in a substantive post subject to assessment.</p> <p>Appt. Type: On Contract for a period of 3 years</p> <p>Age Limit: 32 yrs</p>	1 (UR)	<p><u>Essential Qualifications:</u></p> <p>B.E. / B.Tech/ M.Sc. or equivalent degree with relevant experience of one year after the degree</p> <p>OR</p> <p>3-year Diploma with relevant experience of six years after the diploma</p> <p>OR</p> <p>Bachelor's degree (other than B.Tech. / B.E.) with relevant experience of four years after the degree.</p> <p>Degree or Diplomas' should be in any of the following : Computer Engineering, Electrical Engineering, Computer Science, IT, Computer Applications, Computer Management, or equivalent.</p>

			<p><u>Required Experience / Skills:</u></p> <p>Relevant Experience has to be in Computer Systems Administration and/or related experience in CS or IT.</p> <p><u>Desirable Skills:</u></p> <p>A) Mastery over computer and network systems administration: Desktop and Server Unix/Linux system administration - installing OS, peripherals; Network configuration on desktops as well as routers, switches, servers; Installation and maintenance of various internet services such as proxy firewall, LDAP, Email, VPN. Familiarity with virtual systems/Wireless Networks/Network security a plus.</p> <p>B) Good command over English language and workplace communication.</p> <p>C) Ability to analyze various IT products and services in the market in terms of their technical and commercial value.</p> <p><u>Job Profile:</u></p> <p>Maintenance, troubleshooting, upgrading of a campus wide computing, network and Internet services infrastructure. Attending to user complaints. Proactive monitoring of the health of the network. Planning and participating in server, network and desktop computing upgrades. Managing procurement of hardware and services - writing tender documents, interacting with campus users to understand their requirements from the campus. Technical documentation such as network architecture, configuration guides, etc.</p>
6	<p>Technical Superintendent</p> <p>Job No. 277</p> <p>Pay Level: 6 (35400-112400)</p> <p>On successful completion of contract period of 3 years, employee will be eligible for placement in Level 7 (44900 - 142400) in a substantive post subject to assessment.</p> <p>Appt. Type: On Contract for a period of 3 years</p> <p>Age Limit: 32 yrs</p>	1 (UR)	<p><u>Essential Qualifications:</u></p> <p>B.E. / B.Tech. / M.Sc. or equivalent degree with relevant experience of one year after the degree</p> <p>OR</p> <p>3-year Diploma with relevant experience of six years after the diploma</p> <p>OR</p> <p>Bachelor's degree (other than B.Tech. / B.E.) with relevant experience of four years after the degree.</p> <p>Degree or Diplomas' should have been obtained in any one or more of the following subjects: Any engineering, IT, Computer Science, Computer Applications, Computer Management, Physics, Chemistry, Statistics, Mathematics or equivalent</p> <p><u>Required Experience / Skills:</u></p> <p>Relevant experience has to be in computer systems administration and/or related experience in CS or IT</p> <p><u>Desirable Skills:</u></p> <p>A) Mastery over computer systems administration</p>

			<p>especially of HPC clusters. Overall Data centre management (including cooling, power racks, etc)</p> <p>B) Good command over English language and workplace communication.</p> <p>C) Ability to analyze various IT products and services in the market in terms of their technical and commercial value.</p> <p><u>Job Profile:</u></p> <p>Complete systems administration and maintenance of a High Performance Computing (HPC) Facility: For example, but not limited to, System Management, Maintaining hardware and software inventory, Hardware and software error reporting. Following up with vendor and getting the error rectified. Managing system and application software packages. User account generation and monitoring of usage pattern. Scheduler (e.g., torque Maui) management and resource allocation. Accounting management, Data and statistics gathering, Performance management, Software metering, Storage efficiency measuring, Event and metric monitoring, Fault management, Troubleshooting, error logging and data recovery in a HPC environment. Assist in conducting user awareness program. Assist in HPC related procurement.</p>
7	<p>Horticulturist</p> <p>Job No. 192</p> <p>Pay Level: 6 (35400-112400)</p> <p>On successful completion of contract period of 3 years, employee will be eligible for placement in Level 7 (44900 - 142400) in a substantive post subject to assessment.</p> <p>Appt. Type: On Contract for a period of 3 years</p> <p>Age Limit: 32 yrs</p>	1 (UR)	<p><u>Essential Qualifications:</u></p> <p>Bachelor's Degree in Agriculture or Horticulture with relevant experience of four years after the degree. For applicants with MSc (Agriculture or Horticulture), the normal duration of Master's programme would be counted towards experience</p> <p>OR</p> <p>3-year Diploma in Agriculture or Horticulture with relevant experience of six years after the Diploma.</p>
8	<p>Jr. Trained Graduate Teacher (Marathi)</p> <p>Job No. 280</p> <p>Pay Level: 6 (35400-112400)</p> <p>On successful completion of contract period of 3 years, employee will be eligible for placement in Pay level 7 (44900 - 142400) in a substantive post subject to an assessment.</p>	1 (UR)	<p><u>Essential Qualifications:</u></p> <p>Bachelor's Degree from a recognized University with minimum of 50% marks in aggregate and B.Ed. or equivalent degree from a recognized university OR Four year Integrated degree course of Regional College of Education of NCERT with at least 50% marks in aggregate, with the following subject and language :</p> <p>For TGT (Marathi) : Marathi as a subject in all three years</p> <p>AND Pass in the Central Teacher Eligibility Test (CTET)/ Maharashtra Teacher Eligibility Test (MTET), with proficiency in teaching in Hindi/ English.</p>

	<p>Appt. Type: On Contract for a period of 3 years</p> <p>Age Limit: 32 yrs</p>		<p><u>Required Experience / Skills:</u> The applicant should have teaching experience of three years after the qualifying degree. For applicants with Master's degree or equivalent, the normal duration of Master's programme would be counted towards experience.</p>
9	<p>Primary Teacher (Grade-I)</p> <p>Job No. 278</p> <p>Pay Level: 5 (29200-92300)</p> <p>On successful completion of contract period of 3 years, employee will be eligible for placement in Level 6 (35400 - 112400) in a substantive post subject to assessment.</p> <p>Appt. Type: On Contract for a period of 3 years</p> <p>Age Limit: 27 yrs</p>	1 (UR)	<p><u>Essential Qualifications:</u></p> <p>Senior Secondary (10+2 or equivalent) from a recognized board with at least 50% marks, with</p> <p>a. i) 2-year Diploma in Education (DEd) or equivalent in accordance with the NCTE Regulations or Diploma in Special Education, (ii) Pass in the Central Teacher Eligibility Test (CTET) conducted by CBSE or STET conducted by the State Board in accordance with the NCTE guidelines and (iii) Teaching experience of five years (relaxable by the normal duration of degree up to three years for applicants with Graduate degree) after passing (10+2) with the competence to teach in English OR</p> <p>b. (i) 4-year Bachelor of Elementary Education (BEEd) degree or equivalent from a recognized institution and (ii) Teaching experience of three years after passing the degree with the competence to teach in English.</p>
10	<p>Primary Teacher Grade-I (Marathi)</p> <p>Job No. 279</p> <p>Pay Level: 5 (29200-92300)</p> <p>On successful completion of contract period of 3 years, employee will be eligible for placement in Level 6 (35400 - 112400) in a substantive post subject to assessment.</p> <p>Appt. Type: On Contract for a period of 3 years</p> <p>Age Limit: 27 yrs</p>	1 (UR)	<p><u>Essential Qualifications:</u></p> <p>Senior Secondary (10+2 or equivalent) from a recognized board with at least 50% marks in Marathi as one of the subjects for all years till senior secondary with</p> <p>a. i) 2-year Diploma in Education (DEd) or equivalent in accordance with the NCTE Regulations or Diploma in Special Education, (ii) Pass in the Central Teacher Eligibility Test (CTET) conducted by CBSE or STET conducted by the State Board in accordance with the NCTE guidelines and (iii) Teaching experience of five years (relaxable by the normal duration of degree up to three years for applicants with Graduate degree) after passing (10+2) with the competence to teach in Hindi/English.</p> <p>OR</p> <p>b. (i) 4-year Bachelor of Elementary Education (BEEd) degree or equivalent from a recognized institution and (ii) Teaching experience of three years after passing the degree with the competence to teach in Hindi/English.</p>

General Information:

1. All posts are permanent. However, Job Nos. 192, 273, 275, 276, 277, 278, 279 and 280 would be initially on a contract for 3 years'. The performance of the selected/appointed staff member(s) shall be assessed before the expiry of their contract and only those found suitable will be offered a substantive post after completion of 3 years' service on contract. Appointment of staff members on contract who are not found suitable for substantive post shall be terminated on completion of the contract period.
2. **Candidates desirous to apply for more than one post should apply on-line for each post separately.**
3. The applications received in response to advertisement will be scrutinized and only short-listed candidates will be called for selection process. Merely fulfilling the requirements laid down in the advertisement will not automatically entitle any candidate to be called for further selection process.
4. Institute reserves the right to restrict the number of candidate to a reasonable limit by short-listing the application based on academic performance and / or relevance of experience.
5. Details of posts identified suitable for PwD candidates are as follows:
Job Nos. 265 and 266 --- are identified suitable for OH (OA & OL).
Job Nos. 276, 280, 278 and 279 – are identified suitable for VH, OH (OA,OL,BL & OAL).
Job Nos. 273, 275 and 277 – are identified suitable for OH (OA & OL).
6. Only such person who suffer from not less than 40% of relevant disability, would be eligible for reservation. Candidate has to submit relevant disability certificate as prescribed under The Rights of Persons with Disabilities Act.
7. Candidates seeking concession/benefits available for PwD must ensure that they are entitled to such concession/benefits as per eligibility prescribed in GoI orders. They should also be in possession of the certificates in the format prescribed by GoI in support of their claim at the time of application.
8. The Institute reserves the right to: (a) not to fill any of the advertised positions (b) fill consequential vacancies arising at the time of selection from available candidates.
The number of positions is thus open to change.
9. Application fee shall be payable as per following:
 - For Job Nos. 265 & 266 – Application fee of Rs. 100/- (non-refundable).
 - For Job Nos. 192, 273, 275, 276, 277, 278, 279 and 280 – Application fee of Rs. 50/- (non-refundable).

However, SC/ST/PwD & Women candidates are exempted from payment of application fee.

10. Candidates are advised to satisfy themselves before applying that they possess the minimum essential qualifications and experience laid down in the advertisement. Qualification obtained has to be from recognized University/Institute.
11. The relaxation in age limit for SC/ST/OBC(NCL) candidates are applicable only if the post is reserved for particular category as per rules. Age relaxation for PwD and Ex-serviceman candidates are as per rules.
12. For Job Nos. 192, 273, 275, 276, 277, 278, 279 and 280 the age limit criterion will be relaxed for persons working in any department / section / unit / project of IIT Bombay for at least three years (220 days or more per year) and who have crossed the age limit criterion during the above period, provided that they have acquired the requisite qualification before reaching the prescribed age limit for the post.
13. Age relaxation would be as per Institute norms.
14. Candidates should upload self attested copies of certificates in support of their qualification (matriculation onwards), experience, pay drawn details, Date of Birth, Caste certificate etc. Original certificates should be produced at the time of Selection process as well as while joining.
15. Applicant is required to upload certificate/s in support of minimum required experience in

proper format i.e. it should be on the organizations letter head, bearing the date of issue, specific period of work, designation, pay drawn for each position, duly certified by the concerned issuing authority.

16. Incomplete application shall be summarily rejected. Applicant shall keep a print out of filled application which shall be produced at the time of selection process.
17. Persons employed in Government and Semi-Government organization or Educational Institution must upload a No Objection Certificate (NOC) from their current employer in support of their application.
18. The appointment of the selected candidates is subject to being found medically fit as per the requirements of the Institute.
19. For Job Nos. 192, 273, 275, 276, 277, 278, 279 and 280 Screening test / Trade test / Physical test and Computer proficiency test may be conducted for shortlisting criteria as per the nature of the post. Final selection will be done on the basis of written test. A candidate is required to obtain 60% & more marks in the written test to be eligible for recruitment.
20. No travelling allowance (TA) shall be paid to the outstation candidates for attending the selection process for Job Nos. 192, 273, 275, 276, 277, 278, 279 and 280. However, SC/ST candidates attending the written test shall be paid to & fro second class railway fare by shortest route by a cheque at a later date, subject to production of tickets and caste certificates. SC/ST candidates already in Central/State Government organizations, Autonomous Body, Public Sector Units etc. service are not admissible for the same.
21. No correspondence will be entertained from candidates regarding conduct and result of skill test / written test / interview and reasons for not being called.
22. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidates.
23. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute shall be final.
24. The Institute shall verify the antecedents and documents submitted by a candidate at any time at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has a clandestine antecedents/background and has suppressed the said information, then his/her services shall be terminated and legal action may be initiated against such candidates/employees.
25. Eligibility of a candidate for the post applied shall be considered as on the last date of closing of on-line application interface, as per criteria specified in the advertisement.
26. Outstation candidates called for final interview (For Job No. 265 & Job No. 266) will be reimbursed air fare by economy class (by Air India only) to the Institute and back from city of your residence (in India) by the shortest route on production of the proof of onward journey and return journey. (Photocopy of the ticket/ receipt and the Boarding Pass for onward journey). Fare will not be paid on the spot, but will be reimbursed subsequently.
27. Advertisement is self explanatory. Queries related to interpretation of rules will not be entertained.
28. For a query related to submission of on-line application you may send email to **aradmin2@iitb.ac.in**
29. Canvassing in any form will be a disqualification.
30. No interim correspondence will be entertained.
31. **Candidates are advised to mention their correct and active email address in the application, as all the correspondence like issuance of call letter or any other information will be communicated through email only.**
32. Addendum / corrigendum if any, in respect of this advertisement shall be published only on <http://www.iitb.ac.in/en/careers/staff-recruitment>
33. Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated at Mumbai only.

Candidates possessing the requisite qualification and experience may apply on-line at <http://www.iitb.ac.in/en/careers/staff-recruitment> only.

The date of closing the on-line application interface is 6.6.2018. Hard copy of the on-line application is not required to be sent by post.

Date: 11.5.2018

REGISTRAR

Copy to: 1. All Heads/In- charges of the Deptts./ Sections/Centres
2. All Notice Boards