

INDIAN INSTITUTE OF TECHNOLOGY BOMBAY

Advertisement No. Rect/Admn-II/2018/12

Indian Institute of Technology Bombay, an Institute of national importance adjudged as Institute of Eminence, invites on-line applications for the following position(s). The requisite qualification & experience for these positions are given below:

Sr. No	Post details	No. of posts and category	Qualification and Experience
1	<p>Job Ref. No : Job/137</p> <p>Student Counselor (scale-I)</p> <p><i>Pay Level: 10 (56100-177500)</i></p> <p><i>Appt Type: Permanent.</i></p> <p><i>Age Limit: 40 yrs.</i></p> <p>Application mode: Online.</p>	<p>3 Posts (2 UR, 1 OBC {NCL})</p>	<p><u>Essential Qualifications:</u></p> <p><i>Master's Degree in Clinical Psychology with a minimum 55% marks or equivalent grade point average with relevant experience of six years after the qualifying degree, out of which three years should be counseling experience in an academic / medical institution.</i></p> <p>OR</p> <p><i>Master's degree in Psychology with minimum of 55% marks or equivalent grade point average and diploma in Mental and/or Social Psychology with relevant experience of six years after the diploma, out of which three years should be counseling experience in an academic / medical institution.</i></p> <p><i>For applicants with Ph.D. degree in relevant discipline, duration of Ph.D. up to three years would be counted towards experience.</i></p>
2 .	<p>Job Ref. No : Job/315</p> <p>Technical Superintendent</p> <p><i>Pay Level: 6 (35400-112400)</i></p> <p><i>On successful completion of contract period of 3 years, employee will be eligible for placement in Level 7 (44900-142400) in a substantive post subject to satisfactory assessment.</i></p> <p><i>Appt Type: On Contract for a period of 3 years.</i></p> <p><i>Age Limit: 32 yrs.</i></p>	<p>1 (UR)</p>	<p><u>Essential Qualifications:</u></p> <p><i>M.Sc. (Physiology/ Biophysics/ Physics) or B.Tech in Biomedical Engineering/ Electronics/ Electrical Engineering with relevant experience of one year after the degree.</i></p> <p><u>Required Experience / Skills:</u></p> <p>For Physics, Electronics/ Electrical Engineering candidates, experience in biomedical related domains required.</p>

	Application mode: Online.		<p><u>Desirable Skills:</u></p> <p>Candidates should be proficient with computer applications, biomedical instrumentations, electronics instrumentations with good communication skills in spoken and written English. Minimum 1 year experience in Lab related work will be preferred.</p>
3 .	<p>Job Ref. No : Job/322</p> <p>Post Graduate Teacher (Chemistry)</p> <p><i>Pay Level: 8 (47600-151100)</i></p> <p><i>Appt Type: On Contract for a period of 3 years.</i></p> <p><i>Age Limit: 36 yrs.</i></p> <p>Application mode: Online.</p>	1 (UR)	<p><u>Essential Qualifications:</u></p> <p><i>Master's Degree from a recognized University with minimum of 50% marks in aggregate and B.Ed. or equivalent degree from a recognized university</i></p> <p>OR</p> <p><i>Integrated Master's degree from Regional College of Education of NCERT, in Chemistry/ Bio.Chem.</i></p> <p><i>The applicant should have teaching experience of three years after the qualifying degree.</i></p>
4 .	<p>Job Ref. No : Job/324</p> <p>Pre-Primary Teacher Gr.I</p> <p><i>Pay Level: 5 (29200-92300)</i></p> <p><i>On successful completion of contract period of 3 years, employee will be eligible for placement in Level 6 (35400-112400) in a substantive post subject to satisfactory assessment.</i></p> <p><i>Appt Type: On Contract for a period of 3 years.</i></p> <p><i>Age Limit: 27 yrs.</i></p> <p>Application mode: Online</p>	1 (UR)	<p><u>Essential Qualifications:</u></p> <p><i>1. Senior Secondary (10+2 or equivalent) from a recognized board with at least 50% marks, WITH</i></p> <p>a) <i>Diploma in Nursery Teacher Education / Pre- School Education /Early Childhood Education (DECEd) or equivalent of a duration not less than two years and having competence to teach in Hindi/English with teaching experience of five years after passing (10+2)</i></p> <p>OR</p> <p>b) <i>Graduate degree with Diploma in Early Childhood Care and Education (ECEd) or equivalent of a duration not less than one year and having competence to teach in Hindi/English with teaching experience of three years after passing the diploma</i></p> <p><i>2. Diploma in special education (minimum duration of one year) from recognized Institute.</i></p>

<p>5 .</p>	<p>Job Ref. No : Job/326</p> <p>Technical Superintendent</p> <p><i>Pay Level: 6 (35400-112400)</i> <i>On successful completion of contract period of 3 years, employee will be eligible for placement in Level 7 (44900-142400) in a substantive post subject to satisfactory assessment.</i></p> <p><i>Appt Type: On Contract for a period of 3 years.</i></p> <p><i>Age Limit: 32 yrs.</i></p> <p>Application mode: Online.</p>	<p>1 (OBC {NCL})</p>	<p><u>Essential Qualifications:</u></p> <p><i>Master's Degree in Hindi from a recognized university with one year relevant experience after the degree.</i></p> <p><u>Required Experience / Skills:</u></p> <p>Experience in technical translation from English to Hindi and vice versa in a Government / Semi-Government organizations or Educational Institutions.</p> <p><u>Desirable Skills:</u></p> <p>Diploma / Certificate Course in Hindi Translation.</p> <p><u>Job Profile:</u></p> <ol style="list-style-type: none"> 1. Translation of annual reports and various documents from Hindi to English and vice versa. 2. To assist Institute Official, in implementation of Work of Official Language Policy, and in various Institute Official matters.
<p>6 .</p>	<p>Job Ref. No : Job/329</p> <p>Post Graduate Teacher (Hindi)</p> <p><i>Pay Level: 8 (47600-151100)</i></p> <p><i>Appt Type: On Contract for a period of 3 years.</i></p> <p><i>Age Limit: 36 yrs.</i></p> <p>Application mode: Online.</p>	<p>1 (UR)</p>	<p><u>Essential Qualifications:</u></p> <p><i>Master's Degree from a recognized University with minimum of 50% marks in aggregate and B.Ed. or equivalent degree from a recognized university OR Integrated Master's degree from Regional College of Education of NCERT.</i></p> <p><i>For PGT (Hindi) : Hindi as the subject at Post Graduate level.</i></p> <p><u>Required Experience / Skills:</u></p> <p>The applicant should have teaching experience of three years after the qualifying degree.</p>

7 .	<p>Job Ref. No : Job/331</p> <p>Technical Superintendent</p> <p><i>Pay Level: 6 (35400-112400)</i></p> <p><i>Appt Type: On Contract for a period of 3 years.</i></p> <p><i>On successful completion of contract period of 3 years, employee will be eligible for placement in Level 7 (44900-142400) in a substantive post subject to satisfactory assessment.</i></p> <p><i>Age Limit: 32 yrs.</i></p> <p>Application mode: Online.</p>	1 (UR)	<p><u>Essential Qualifications:</u></p> <p><i>B.Tech. / B.E. / M.Sc. or equivalent degree with relevant experience of one year after the degree</i></p> <p>OR</p> <p><i>3-year Diploma with relevant experience of six years after the diploma</i></p> <p>OR</p> <p><i>Bachelor's degree (other than B.Tech. / B.E.) with relevant experience of four years after the degree.</i></p> <p><i>Degree or Diplomas should have been obtained in any one or more of the following subjects: Any engineering, IT, Computer Science, Computer Applications, Computer Management, Physics, Chemistry, Statistics, Mathematics, or Equivalent.</i></p> <p><u>Required Experience / Skills:</u></p> <p>Relevant Experience must be in system administration and procurement of High performance Computing Clusters. A maximum 200-word description of this experience must be submitted with the application. This description must mention the hardware and software specifications of the HPC system the applicant has experience in, and the applicant's duties related to this system.</p> <p><u>Desirable Skills:</u></p> <p>a) Mastery over computer systems administration especially of HPC clusters. Overall Data centre management (including cooling, power racks, etc)</p> <p>b) Good command over English language and workplace communication</p> <p>c) Familiarity with GoI processes for procuring IT hardware, software and services.</p> <p><u>Job Profile:</u></p> <p>Complete systems administration and maintenance of a High</p>
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			<p>Performance Computing (HPC) Facility: For example, but not limited to, System management, Maintaining hardware and software inventory, Hardware and software error reporting. Following up with vendor and getting the error rectified. Managing system and application software packages. User account generation and monitoring of usage pattern. Scheduler (e.g., torque Maui) management and resource allocation. Accounting management, Data and statistics gathering. Performance management, Software metering, Storage efficiency measuring, Event and metric monitoring, Fault management, Troubleshooting, error logging and data recovery in a HPC environment. Assist in conducting user awareness program. Assist in HPC related procurement.</p>
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General Information:

1. Post of Student Counselor (Scale I) {Job No. 137} is a permanent position.
2. Post of Post Graduate Teacher (Job Nos. 322 & 329), Technical Superintendent (Job Nos. 315, 326 & 331) and Pre-Primary Teacher (Grade-I) {Job No. 324} would be initially on a contract for 3 years'. The performance of the selected/appointed staff member(s) shall be assessed before the expiry of their contract and only those found suitable will be offered a substantive post after completion of 3 years' service on contract. Appointment of staff members on contract who are not found suitable for substantive post shall be terminated on completion of the contract period.
3. Candidates are advised to satisfy themselves before applying that they possess the minimum essential qualifications and experience (if any) laid down in the advertisement. Qualification obtained has to be from recognized University / Institute.
4. For Job No. 331 diploma in the document is normally implied to be post class 10, unless stated otherwise. For a diploma (assumed as post class 10) in a given discipline, if the pre-requisite happens to be (10+2), the required experience will be reduced by two years.
5. Incomplete application shall be summarily rejected.
6. All the details furnished in the online application will be treated as final and no changes shall be entertained.
7. Eligibility of a candidate for the post shall be considered as on date of closing online application interface.
8. The Institute reserves the right to: (a) not to fill any of the advertised positions (b) fill consequential vacancies arising at the time of selection and make a panel from available candidates for near future vacancies. The number of positions is thus open to change.
9. Post of Student Counselor (Scale I) is identified suitable for OH (OA, BA, OL, BL & OAL).

10. Post of Post Graduate Teacher (Job Nos. 322 & 329) is identified suitable for VH, OH (OA/OL/BL & OAL).
11. Post of Pre-Primary Teacher (Grade-I) {Job No. 324} is identified suitable for VH, OH (OA/OL/BL & OAL).
12. Post of Technical Superintendent (Job Nos. 315, 326 & 331) is identified for OH (OA & OL).
13. The age limit criterion will be relaxed for persons working in any department / section / unit / project of IIT Bombay for at least three years (220 days or more per year) and who have crossed the age limit criterion during the above period, provided that they have acquired the requisite qualification before reaching the prescribed age limit for the post.
14. Age relaxation would be as per Institute norms.
15. Candidates desirous to apply for more than one post should apply on-line for each post separately.
16. Candidates (other than those belonging to SC/ST/PwD and women) are required to pay an application fee of Rs. 50/- OR Rs. 100/- (non-refundable) as the case may be through on-line for each post separately.
17. The appointment of the selected candidates is subject to being found medically fit as per the requirements of the Institute.
18. Candidates should upload copies of certificates in support of their qualification (matriculation onwards), experience, Date of Birth, Caste certificate etc. Original certificates should be produced at the time of Selection Process as well as while joining.
19. Applicant is required to upload certificate/s in support of minimum required experience in proper format i.e. it should be on the organizations letter head, bearing the date of issue, specific period of work, designation, pay drawn for each position, duly certified by the concerned issuing authority.
20. The applications received in response to advertisement will be scrutinized and only short-listed candidates will be called for selection process. Merely fulfilling the requirements laid down in the advertisement will not automatically entitle any candidate to be called for further selection process.
21. Age relaxation for SC/ST/OBC (NCL) candidates are applicable only if the post is reserved for particular category as per rules. Age relaxation to PwD candidates & Ex-servicemen are as per rules.
22. A single application of reserved category candidate will be considered for reserved as well as unreserved post for the same Job No., subject to fulfilment of eligibility criteria.
23. Only such person who suffer from not less than 40% of relevant disability, would be eligible for reservation. Candidate has to submit relevant disability certificate as prescribed under the Rights of Persons with Disabilities Act.
24. Candidates seeking reservation benefits available for OBC(NCL)/PwD must be in possession of the certificates in the format prescribed by Gol in support of their claim at the time of application. Candidates seeking reservation for OBC (NCL) is required to attach a declaration, in addition to certificate in the prescribed format issued by the Competent Authority enclosed at Annexure-I.

25. Decision of the Institute in all matters relating to the eligibility of the candidate, screening/skill/written test/interview and selection would be final and binding on all the candidates. No correspondence or personal inquiries shall be entertained.
26. For Job Nos. 315, 322, 324, 326, 329 & 331 Screening test / Trade test / Physical test and/or Computer proficiency test may be conducted for shortlisting criteria as per the nature of the post. Final selection will be done on the basis of written test. A candidate is required to obtain 60% & more marks in the written test to be eligible for recruitment.
27. No correspondence will be entertained from candidates regarding conduct and result of Written test/ Skill test/Interview and reasons for not being called.
28. Candidates serving in Central/State/Semi Government organizations, Autonomous Body, Public Sector Units etc. must apply through proper channel and such candidates will be required to produce relieving letter at the time of joining, if selected, failing which they will not be permitted to join the post.
29. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidates.
30. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute shall be final.
31. The Institute shall verify the antecedents or documents submitted by a candidate at any time at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has a clandestine antecedents/background and has suppressed the said information, then his/her services shall be terminated and legal action may be initiated against such candidates/employees.
32. For Job Nos. 315, 322, 324, 326, 329 & 331 no travelling allowance (TA) shall be paid to the outstation candidates for attending the selection process. However, SC/ST candidates attending the written test shall be paid to & fro second class railway fare by shortest route through NEFT/Cheque at a later date, subject to production of appropriate tickets and caste certificate. SC/ST candidates already in Central/State Government organizations, Autonomous Body, Public Sector Units etc. service are not admissible for the same.
33. For Job No. 137 outstation candidates called for final interview will be reimbursed air fare by economy class (by Air India only) to the Institute and back from city of your residence (in India) by the shortest route on production of the proof of onward journey and return journey. (Photocopy of the ticket/ receipt and the Boarding Pass for onward journey). Fare will not be paid on the spot, but will be reimbursed subsequently.
34. Canvassing in any form will be a disqualification.
35. No interim correspondence will be entertained.
36. For a query related to submission of on-line application you may send email to (aradmin2@iitb.ac.in). However, inquiry/queries related to eligibility for the post / interpretation of rules will not be entertained.
37. **Candidates are advised to mention their correct and active email address in the application, as all the correspondence like issuance of call letter or any other information will be communicated through email only.**
38. Addendum / corrigendum if any, in respect of this advertisement shall be published only on (<http://www.iitb.ac.in/en/careers/staff-recruitment>) only. Accordingly, all applicants in their own interest are advised to keep trace of the same.

39. Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated at Mumbai only.

Candidates possessing the requisite qualification and experience may apply on-line at <http://www.iitb.ac.in/en/careers/staff-recruitment>

Soft copy of application sent over email to any Institute Officials will not be considered for selection process. Hard copy of on-line application is not required to be sent by post. Any correspondence will not be entertained in this regards.

The date of closing the on-line application interface is 12.3.2019.

Date: 18.2.2019

REGISTRAR

Copy to:

1. All Heads/In-charges of the Deptts./ Sections/Centres
2. All Notice Boards & Faculty, Staff Notices.

DECLARATION

"I, son / daughter of
Shri resident of village / town /
city district state hereby declare that I
belong to the community which is recognized as a backward
class by the Government of India for purpose of reservation in services as per orders contained in
Department of Personnel and Training Office Memorandum NO.36012/22/93-Estt. (SCT) dated
8.9.1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in
Column 3 of the Schedule to the above referred Office Memorandum dated 8.9.1993."

Date :

Signature of the Candidate

Place :