

FOR ADVERTISEMENT

**INDIAN INSTITUTE OF TECHNOLOGY BOMBAY
POWAI MUMBAI – 400 076**

PRE-QUALIFICATION OF CONTRACTORS FOR TENDER

Institute desires to engage reputed agencies for providing housekeeping services. Contractors having experience in the field may please visit our website at www.iitb.ac.in or contact PHO for further details.

PUBLIC HEALTH OFFICER

**INDIAN INSTITUTE OF TECHNOLOGY BOMBAY
POWAI MUMBAI – 400 076**

PRE – QUALIFICATION OF CONTRACTORS FOR TENDER

Indian Institute of Technology Bombay desires to engage a well established reputed agencies for providing housekeeping services for the Administrative Building, all Hostels, various Departmental Building and Residential area works in the campus. Those having experience and fulfilling the qualification criteria send their application with attested copies of documents, To P.H.O. Public Health Office, IIT Bombay, Powai, Mumbai – 400 076 before 20/07/2005.

QUALIFICATION CRITERIA

A- DETAILS REGARDING TENDERER

1. Name of Contractor -
2. Postal & E-mail Address of contractor. -
3. Telephone, Mobile & Fax No. Of Contractor. -
4. Persons to be contacted & Designation. -
5. Type of firm -
6. Year of Establishment -
7. PAN Details -

B – DETAILS REGARDING REGISTRATION –

1. The contractor should be registered with BMC/local Municipal Authorities under Shop & establishment act or State/Central Govt. Authorities for providing housekeeping services - Photostat copy of (Valid) certificate duly signed by the contractor to be attached. (Name of contractor & the nature of of services should be clearly essential in the certificate).
2. ESI, P.F. and Service Tax number - Photostat copy of (Valid) Certificate duly Signed by the contractor to be attached.

C – FINANCIAL DETAILS OF CONTRACTOR

1. The Annual financial turnover during last three years should not less than fifty lakhs. - Attached Photostat copy of profit & loss document and balance sheet duly audited/ Duly certified by C.A. for 3 years
2001 – 2002
2002 – 2003
2003 – 2004
2. For financial soundness solvency certificate of a Nationalize/- Scheduled Bank of Ten lakhs. - Original solvency certificate of Bank to be attached.
3. Income Tax Statement/return details. - Attach Photostat copy of statement Submitted to income tax office.
4. Similar type of housekeeping single work cost not less than Rs.10 lakh in one calendar year During last 3 years - Certificate from clients/work order - copies specifying the amount of contract - should be submitted. Work order showing - contract for supply of labours are not - Entertained.

D – EXPERIENCE DETAILS

1. The contractor should have experience of housekeeping of more than one lakh sq. feet of Offices/lounges for large central Govt./Public sector undertaking/- Corporate offices/Hostels etc and Are based in Mumbai. - Certificate from clients/work order copies - specifying the working area should be - submitted.
2. List of other clients with name And Telephone number of contact Person. - List to be attached.

E – DETAILS ABOUT MAINPOWER, TOOLS, EQUIPMENTS AND MACHINES.

1. List of trained staff with name, - List to be attached.
Address, P.F. & ESI Number
those are working in your
Organization.
2. List of various cleaning machine, - List to be attached.
Equipments & tools.
3. Any other information about your - Enclose details.
organization which is helpful to
you in the pre-qualification.

Note: Indian Institute of Technology Bombay reserves the right to accept/reject any or all applications without assigning any reasons what so ever and without any liability to IITB.

SIGNATURE OF CONTRACTOR –

NAME OF CONTRACTOR –

RUBBER STAMP OF COMPANY -

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