

INDIAN INSTITUTE OF TECHNOLOGY BOMBAY
Annual Progress Seminar (APS) Report-Cum-Extension of Ph.D. Registration Form

PART A and PART B to be filled in by the Ph.D. student

Part A

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|---|---|
| NAME: | ROLL NO: |
| DEPARTMENT : | DATE OF JOINING: |
| CATEGORY (eg. TA/RA/CSIR/UGC/SF/CT...): | DATE OF CONFIRMATION : |
| NAME OF SUPERVISOR(s): 1. Prof. _____ 2. Prof. _____ | NAME OF CO-SUPERVISOR(s) : 1. Prof. _____ 2. Prof. _____ |
| DATE OF LAST APS : _____ | REVIEW PERIOD OF CURRENT APS : FROM : _____ TO _____ |
| DETAILS OF CURRENT APS PRESENTATION | |
| The current APS is a [Please tick (✓) appropriately]: ___ REGULAR ___ REPEAT ___ BI-ANNUAL* | |
| DATE : _____ TIME : _____ VENUE : _____ <i>(If the date is beyond the scheduled due date, as mentioned in Ph.D. Rule R.8.2, approval of PGAPEC and /or payment of fine for late presentation of APS is required.)</i> | Whether the PGAPEC's approval was obtained for delayed APS presentation? : YES / NO Is fine for delayed APS presentation paid?: YES /NO <i>(Not applicable, if the date of current APS is within the window period for APS presentation.)</i> |
| THEME OF DOCTORAL WORK : | |
| Has the Ph.D. Confirmation Form been forwarded to Academic Section – Yes/ No. If no, please forward the same to Academic Section at the earliest. | |
| Summary of work to be carried out <i>(student may give a barchart, indicating the milestone for thesis submission):</i> _____ _____ _____ | |

PART B#

(To be filled, if applicable. The Supervisor should be consulted before filling this section.)

Student should fill the below only if he/she has completed SIX yrs. (for students in Ph.D. programme) / SEVEN yrs. [for students in Dual Degree (Masters + Ph.D. programme)] in the programme from the date of joining.

Tentative date of Presynopsis/Repeat presynopsis presentation : _____

Extension of registration is required till : _____ (Prospective date for Thesis submission)

Student's signature

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 * : Students are required to give bi-annual Progress Seminar, after completion of 6 yrs (for students in Ph.D. programme) / 7 yrs [for students in Dual Degree (Masters + Ph.D. programme)] till the successful completion of the presynopsis. Refer Ph.D. rule R.8.2.

: This will be reviewed by the RPC and the recommendations will be reported in the APS report. The extension, at this stage, will be normally given till next bi-annual cycle of APS (i.e. till September/February of the year).

Part C : To be filled in by the RPC members

(Section I – Report on Current APS)

[Copy of this report alongwith PART A & B has to be given to the student. Original to be forwarded to academic office]

Date of APS : _____ Name & Roll no. of Student: _____
The report is for [Please tick (✓) appropriately]: ___REGULAR ___REPEAT ___BI-ANNUAL* APS.

1. Progress of the Ph.D. : SATISFACTORY / UNSATISFACTORY
2. Quality of work done : EXCELLENT / GOOD / SATISFACTORY / USATISFACTORY
3. Quantity of work done : ENOUGH / JUST SUFFICIENT / INSUFFICIENT
4. If marked “Unsatisfactory/Insufficient” at 1, 2 or 3 above, the **student should give APS again after _____ months.** [Refer Rule 8.2.5. Repeat APS to be given between 3 to 6 months. Student may have to leave the programme, if he/she gives 2 consecutive poor performances in APS, including the repeat APS.]
5. **Additional Comments, if any** (attach additional sheets if necessary): (If the current APS is not marked as “poor performance”, but the RPC feels that the student should repeat the APS, such repeat presentation shall be an internal matter and the report of such repeat presentation need not be sent to academic office. The current APS will be recorded in ADMS.)

6. Recommended enhancement of Assistantship* : YES / NO
7. Expected period for completion of programme: 1 year / 2 years / 3 years / 4 years.

(Applicable if the student has filled PART-B. Strike-off, if not applicable.)

(Section II – Recommendations for extension of registration, after reviewing student’s request at Part-B)
{Note: A separate form for extension is not required.}

Noted that the student has requested extension till : _____.

8. a) Recommend extension of PhD registration up to : _____ .

OR

b) Not recommend extension of Ph.D. registration. The student has to sum-up the research work and submit the thesis by _____. If student does not submit the thesis by this date, he/she should be asked to leave the programme with **Exit degree / Without exit degree.**

Signature with date: _____

Name: (Prof. _____) (Prof. _____)
Examiner 1 (RPC) Examiner 2 (RPC)

Signature with date: _____

Name: (Prof. _____) (Prof. _____)
Co-Supervisor Supervisor

Through Convener, DPGC / IDPC / PGC _____

(Signature with date & Stamp)

Academic office _____ Date : _____

Remarks of Convener PGAPEC: Extension approved till _____ / Not Applicable.

Signature of Convener PGAPEC:

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* Pls. note that student is eligible for enhancement of assistantship/fellowship (TA,RA, CSIR,UGC) [Refer Ph.D. Rule R.10.3] :
(a) w.e.f. the date of completion of 2 years (in case APS is presented within the approved schedule and on successful APS).
(b) w.e.f. the date of successful APS, (in case successful APS being delayed/repeated beyond the senate approved schedule). (For APS schedule, refer to <http://www.iitb.ac.in/newacadhome/toacadcalender.jsp>).