

## INDIAN INSTITUTE OF TECHNOLOGY BOMBAY

### A) General Guidelines for PMRF Research Grant – IIT Bombay

As per the guidelines for PMRF, the MHRD has granted a Research grant of Rs. 2 Lakhs per year (total Rs. 8/10 lakh) to the PMRF Ph.D. scholars.

PMRF Ph.D. scholars can utilise this amount before completion of one year from the date of joining or accumulate this amount and utilise till the end of PMRF tenure or till the date of submission of Ph.D. thesis whichever is earlier.

PMRF Ph.D. scholars can utilize this fund to over following expenses in concurrence with the supervisor and Head of the Department.

- Purchase of books, conference proceedings, e-books, reprints of research articles and journal subscription charges.
- Purchase of equipment, instruments, accessories of equipment, software required for the research purpose.
- Computation charges, stationery and postal charges.
- Travel, registration fee visa charges, accommodation and DA to attend national/international conferences either within India or outside India to present their research paper, Registration fee for e-conferences is also permitted.
- Travel, registration fee, accommodation and DA to participate conferences, symposium, workshop, seminar, training, short term course and other similar program which will be helpful to improve the domain knowledge of the research scholar without paper or as resource person.
- Publication charges including extra pages for top tier and SCI indexed journals, colour photographs in journals, thesis work and conference proceeding including language editing charges.
- Annual and Life membership charges in professional bodies/societies.
- Expenses incurred for maintenance or repairing of equipment / instrument.
- Cost incurred in fabrication work, sample analysis, testing, cost of chemicals, consumables, glassware, stationaries Internet / dongle / routers, printer cartridges, external memory devices, internet modem.

Following items are regulated, it can be purchased only once:

E book reader, Printer, Scanner, Laptop/Notebook/ Table Computer/ I-Pad.

All the purchases to be carried out as per the rules and regulation of latest general financial rule of Government of India.

Entitlement of travel, DA, permissible rate of accommodation charges as per the prevailing rate of Institute.

Items purchased must be entered in the appropriate stock register of concerned departments. If the student wishes to retain the laptop at the time of dissertation/ end of the program, he/she can do so by depositing an amount considering 25% depreciation cost per annum.

Stationery itmes such as pen, pencils, folders, file covers carbon papers etc., furniture and office equipment items cannot be utilized under PMRF Research Grant.

No advance will be given for any purchase. However, travel advance for International Conference outside India may be given subject to a maximum of 80% of the costs involved or the remaining amount in the grant, whichever is lower.

### B) Procedure for claim for Advance/Reimbursement of bills from PMRF Research Grant.

The form for applying for PMRF Research Grant is available at Academic Homepage> downloadable forms > A) General Guidelines for PMRF Research Grant – IIT Bombay and B) Procedure for claim for Advance/Reimbursement of bills from PMRF Research Grant.. The duly filled form must be submitted alongwith the statement of Account and receipts/vouchers etc., duly signed by the concerned supervisor/HOD to Dy./Assistant Registrar for settlement.

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