

INDIAN INSTITUTE OF TECHNOLOGY BOMBAY
Hostel Coordinating Unit

No.HCU/Hostel Fees/Autumn-2023-24

Date: 19.04.2023

Schedule for Payment of Hostel Fees by on-roll UG, PG & Ph.D Students
for the Autumn Semester 2023-24.

All on-roll Undergraduate, Postgraduate and Ph.D students are required to pay their hostel fees for Autumn Semester 2023-24 as per the following schedule. Detailed hostel fee structure is enclosed for a quick reference.

Payment of hostel fees for Autumn Semester 2023-24	01.05.2023 to 24.07.2023
Payment of hostel fees with fine of Rs. 100/- per day (NOTE : Request for fee waiver will not be entertained)	25.07.2023 to till the date of payment of fees

Student needs to settle the outstanding hostel fees, if any, till Spring Semester 2022-23, as the Registration for Autumn Semester 2023-24 is linked with payment of fees.

Following be noted for payment of hostel fees:

- **All students need to pay hostel fees online** at <http://portal.iitb.ac.in/asc>
- Instructions for online hostel fee payment are made available on ASC home page (<http://www.iitb.ac.in/asc>) Students paying fee through portal (online mode) must ensure that their transaction is completed in all respects

Students paying fees through (a) Loan from a Bank, OR (b) Sponsoring Agency (Private /Government) should ask the Sponsoring Agency to transfer the amount directly to **IIT Bombay Bank account.**

The fee receipt will be generated after reconciliation, which may take 5 working days. Students need to collect the fee receipt in-person from Cash Section, IIT Bombay for their record purpose.

Digital Signature
Incharge HCU (misc.incharge.hcu)
01 Incharge (HCU)

To:

1. All Heads / Conveners of the Departments / Centres / Schools / Interdisciplinary Programmes
2. Students-notices

Copy to:

1. The Registrar / Dean (AP) / Associate Dean (AP) / Dean (SA) / Associate Dean (SA)
2. The Head, Application Software Centre (ASC)
3. Deputy Registrar (F&A) - With a request to verify that all students have paid appropriate fees as applicable.
Discrepancies (if any) may be brought to the notice of the Hostel Coordinating Unit (HCU) for necessary action.
4. In-Charge, Cash Section
5. The Manager, Canara bank, IIT Powai Branch - With a request to transfer semester fees, on request
6. The Manager, SBI, IIT Powai Branch of students-account holder to IITB Main Account

Hostel Fee Structure for on-roll UG (Except 2023-24 Batch) Students

B.Tech., Dual Degree (B.Tech + M.Tech), B. S & B. Des Programmes

Autumn Semester – 2023-24

Hostel Fees & Semester Mess Advance	
Particulars	Fees payable (in Rs.)
1. Electricity and Water charges	3450
2. Hostel Establishment charges	3450
3. Hostel Rent	2300
4. Mess Establishment charges	1800
5. Hostel Amenities fund	1500
Total Hostel Fee	12,500/-
Per Semester Mess Advance	22,500/-

Total fees payable in words : Rupees Twelve Thousand Five Hundred Only (Hostel Fee) + Rupees Twenty Two Thousand Five Hundred Only (Semester Mess Advance)

NOTE:

1. Hostel fee components (1 to 5) are applicable to the students who are allotted a hostel room. The charges against hostel fee components (1 to 5) will be NIL for those NOT allotted a hostel.
2. Academic fee payment is mandatory while paying the Hostel fees.
3. Every student staying in the hostel has to pay a "**per Semester Mess Advance**" (SMA) of Rs. 22,500/- **directly to the hostel allotted**, as indicated above.
4. The hostel fee needs to be paid till 24/07/2023. **After 24/07/2023, a fine of Rs. 100/- per day w.e.f. 25/07/2023 will be charged till the date of payment of hostel fees. Request for fee waiver will not be entertained.**
5. **Students availing loan from bank or any financial institution or scholarship from sponsoring agency or from any other source for payment of hostel fees and could not receive the amount of loan requested / scholarship amount, should intimate the HCU on / before 31/08/2023 and submit the documentary proof of submission of application for loan or scholarship to concerned authority, as the case may be. The application for loan or scholarship should have been submitted on / before 24/07/2023 to the respective bank or financial institution or sponsoring agency.**
6. **Failing to pay the hostel fees within prescribed date or not to intimate to HCU about applied loan / scholarship till 31/08/2023, it will be presumed that the student is unwilling to stay in the hostel and the occupied hostel room will be vacated on / before 31/08/2023.**
7. **Those who intimate the HCU about applied loan / scholarship after 31/08/2023, a fine of Rs.100/- per day w.e.f. 25/07/2023 will be charged till a day preceding the day on which he / she intimates about such loan / scholarship along with documents.**
8. **In case, any student wishes to withdraw the admission after paying Hostel Fees, he/she has to intimate about their withdrawal of admission on/before 30/09/2023 for claiming refund of hostel fee. In such cases, HCU will refund the hostel fee amount after deducting the processing fee of Rs.1000/-.**
9. If a registered student wants to stay in hostel only for short duration (i.e. upto 30 days) in a semester, then the student should pay room retention fee of Rs.2300/-. For a stay in hostel more than 30 days, full hostel fee will be charged.
10. Pro-rata based hostel fee refund is not applicable.
11. IIT Bombay reserves the right to revise the hostel fee structure in subsequent semesters, as per the recommendations of the competent authority.
12. For any query related to hostel fees/hostel room allotment/payment/refund of hostel fees etc., students are advised to write to the Incharge, HCU (incharge.hcu@iitb.ac.in) and a copy to the HCU office (hcu.office@iitb.ac.in).

Hostel Fee Structure for on-roll Postgraduate and Ph.D students
M.Tech. / M.Tech + PhD / M.Des. / MBA / M.Sc. / M.Sc-PhD / MPP / MS - Research /
MA - Research / MA + PhD / MDP / PhD

Autumn Semester – 2023-24

Hostel Fees & Semester Mess Advance	
Particulars	Fees payable (in Rs.)
1. Electricity and Water charges	3450
2. Hostel Establishment charges	3450
3. Hostel Rent	2300
4. Mess Establishment charges	1800
5. Hostel Amenities fund	1800
Total Hostel Fee	12,800/-
Per Semester Mess Advance	27,000/-

Total fees payable in words : Rupees Twelve Thousand Eight Hundred Only (Hostel Fee) + Rupees Twenty Seven Thousand Only (Semester Mess Advance)

NOTE:

1. Hostel fee components **(1 to 5)** are applicable to the students who are allotted a hostel room. The charges against hostel fee components (1 to 5) will be NIL for those NOT allotted a hostel.
2. Academic fee payment is mandatory while paying the Hostel fees.
3. Every student staying in the hostel has to pay a "**per Semester Mess Advance**" (SMA) of Rs. 27,000/- **directly to the hostel allotted**, as indicated above.
4. Students who are staying in quarters, such as MRSB / Tulsi / QIP, etc. are required to pay a License fee, etc. as applicable to these quarters, as per Estate Office rules.
5. The hostel fee needs to be paid till 24/07/2023. **After 24/07/2023, a fine of Rs. 100/- per day w.e.f. 25/07/2023 will be charged till the date of payment of hostel fees. Request for fee waiver will not be entertained.**
6. **Students availing loan from bank or any financial institution or scholarship from sponsoring agency or from any other source for payment of hostel fees and could not receive the amount of loan requested / scholarship amount, should intimate the HCU on / before 31/08/2023 and submit the documentary proof of submission of application for loan or scholarship to concerned authority, as the case may be. The application for loan or scholarship should have been submitted on / before 24/07/2023 to the respective bank or financial institution or sponsoring agency.**
7. **Failing to pay the hostel fees within prescribed date or not to intimate to HCU about applied loan / scholarship till 31/08/2023, it will be presumed that the student is unwilling to stay in the hostel and the occupied hostel room will be vacated on / before 31/08/2023.**
8. **Those who intimate the HCU about applied loan / scholarship after 31/08/2023, a fine of Rs.100/- per day w.e.f. 25/07/2023 will be charged till a day preceding the day on which he / she intimates about such loan / scholarship along with documents.**
9. **In case, any student wishes to withdraw the admission after paying Hostel Fees, he/she has to intimate about their withdrawal of admission on/before 30/09/2023 for claiming refund of hostel fee. In such cases, HCU will refund the hostel fee amount after deducting the processing fee of Rs.1000/-.**
10. If a registered student wants to stay in hostel only for short duration (i.e. upto 30 days) in a semester, then the student should pay room retention fee of Rs.2300/-. For a stay in hostel more than 30 days, full hostel fee will be charged. For instance, if a Ph.D student who stays more than 30 days in a hostel post thesis submission till Ph.D viva-voce, the concerned student has to pay full hostel fee i.e Rs.12,800/-. The student may contact HCU for any assistance for payment of hostel fee.
11. Pro-rata based hostel fee refund is not applicable.
12. IIT Bombay reserves the right to revise the hostel fee structure in subsequent semesters, at per the recommendations of the competent authority.
13. For any query related to hostel fees/hostel room allotment/payment/refund of hostel fees etc., students are advised to write to the Incharge, HCU (incharge.hcu@iitb.ac.in) and a copy to the HCU office (hcu.office@iitb.ac.in)

To be used by the students' paying fees through,

a Loan from a Bank,

OR

b Sponsoring Agency (private /government)

Process of Fees payment through Bank Loan/ Sponsoring Agency

If the fees is being paid through (a) loan from a Bank/any financial institution, (b) a sponsoring agency (private / government) or scholarship, the Bank / sponsoring agency / the concerned authority should be asked to transfer the amount directly to the following account. The foreign / external students should also transfer the amount directly to the following account:

Name of the Bank: State Bank of India; Account no: 10725729128	Name of Beneficiary: Registrar, IIT Bombay; IFSC code: SBIN0001109
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After the payment, the student should collect the payment details from the bank/ concern authorities and send the transaction details immediately in the below given prescribed format through an email to feereceipt@iitb.ac.in with cc. to hcu.office@iitb.ac.in, arfa1@iitb.ac.in & cash@iitb.ac.in for the reconciliation of fees.

Name/ Roll No.	UTR No.	Date of Transaction	Amount	Semester	Loan A/c No.	Remarks (Name of the Sponsoring Agency/ Bank Name/ Company Name etc)

The fee receipt will be generated after reconciliation, which may take upto 5 working days. Students need to collect the fee receipt in person from Cash section, IIT Bombay.