

**INDIAN INSTITUTE OF TECHNOLOGY BOMBAY**  
**(Specimen copy of 1<sup>st</sup> Offer Letter)**  
**Academic Office**

No. Acad/Ph.D-Spring/Offer/2023-24

Date: 15/12/2023

**Admissions to Ph.D. Programme 2023-24 (Spring Semester)**

|           |
|-----------|
| Reg. No : |
| Name :    |

Dear Candidate,

Congratulations! I am glad to inform you that you are PROVISIONALLY selected for the Ph.D. Programme in the Department / Centre / School / Interdisciplinary group of the Institute.

To confirm your admission, remit the following fees by **December 21, 2023 (12:00 midnight)** through **Online Net Banking using IIT Bombay admission portal., failing which your offer will stand cancelled AUTOMATICALLY and NO CLAIM against this offer will be entertained thereafter.**

For payment of fees, please visit the Ph.D. Admission webpage "<http://www.iitb.ac.in/newacadhome/phd.jsp>" and login to "Online application portal" and then select the dept / centre / school / ID group in which you have been offered the admission to pay the fees ONLINE.

**Fees for all categories**

|   |  |  |
|---|--|--|
| <b>(i) Group I (Concessional Fee) :</b>   |  |  |
| <b>TA, RA, TAP, RAP, FA (Govt./Semi-Govt. Fellowships Awardees e.g QIP/UGC/CSIR/DAE /DST/NBHM etc.)</b> |  |  |
| <b>For GN/GN(EWS)/OBC-NC category</b>   | <b>Rs. 45,150/- (With Hostel Accommodation )</b>   |  |
| <b>For SC/ST/PwD category</b>   | <b>Rs. 41,400/- (With Hostel Accommodation )</b>   |  |
|   |  |  |
| <b>For GN/GN(EWS)/OBC-NC category</b>   | <b>Rs. 29,000/- (Without Hostel Accommodation)</b> |  |
| <b>For SC/ST/PwD category</b>   | <b>Rs. 25,250/- (Without Hostel Accommodation)</b> |  |
| <b>(ii) Group II (Non-Concessional Fee) : *</b>   |  |  |
| <b>SW, EX, SF, CT, PS and others</b>  |  |  |
| <b>For GN/GN(EWS)/OBC-NC category</b>   | <b>Rs. 50,250/- (Without Hostel Accommodation)</b> |  |
| <b>For SC/ST/PwD category</b>   | <b>Rs. 25,250/- (Without Hostel Accommodation)</b> |  |

[Fees are subject to change depending on decisions arising out of Covid-19 situation and consequent impact on mode of conduct of next semester(s).]

**\*All candidates admitted under Sponsored Categories (i.e. SW/EX/SF/CT/PS/IS etc.) are required to make their own arrangement for accommodation and needs to pay fees without hostel accommodation in IIT Bombay.**

The academic programme at IIT Bombay runs in semesterly mode with the duration's of autumn and spring semesters as July, 2023 to December, 2023, and January, 2024 to June 2024, respectively.

If you have opted for Hostel Accommodation then you are required to submit the Mess Advance of Rs. 27,000/- by ONLINE payment/Net Banking as per the link provided in the online admission portal. The candidate shall directly contact The Deputy Registrar, Hostel Co-ordinating Unit(HCU), Ground Floor, Main Building, IIT Bombay on 022-25768900/8901 or email at arhcu@iitb.ac.in / hcu.office@iitb.ac.in, for all hostel related queries. Please note that the Institute provides accommodation on campus strictly for the stipulated duration of Programme under which one is admitted.

Hostel accommodation will be extended to FA/TA/RA/TAP/RAP/SF (Monash) category students of all PG programmes. *However, please note that due to the extreme paucity of hostel rooms at IIT Bombay the initial two years of accommodation will be in double occupancy.*

**The Registration & Orientation Programme is scheduled on January 2, 2024. You are advised to refer Ph.D. Admission webpage "<http://www.iitb.ac.in/newacadhome/phd.jsp>" for more details on Registration & Orientation Programme.**

Verification of documents / certificates will be held on in the concerned academic unit. You are required to show self-attested copies of your Educational qualification, Date of Birth, Migration, Caste / Tribe / Non-Creamy Layer / Disability / EWS certificates, etc. along with ORIGINALS for verification. The OBC-NC candidates needs to submit the latest OBC-NC certificate issued on or after **1<sup>st</sup> April, 2023**, as per the given format. You are advised to refer <https://www.iitb.ac.in/newacadhome/ScheduleforadmissionPh.D.2023Rev.pdf> for more details about verification of documents in the month of **January 2024**.

If you have not yet completed your qualifying degree (result awaited) then you need to email a certificate issued from the Head / Principal of the Institute / College, which you have last attended, that you will clear your degree requirements before the commencement of the semester when you will join. This email needs to be send to the concerned **Head of the Department** wherein you have been selected.

You must submit your passing certificates and proof for having First class or 60% Marks (55% for SC/ST) in qualifying degree examination by **31<sup>st</sup> January 2024**, failing which, your admissions will stand canceled. (*Please refer to Eligibility Criterion for admission in the Ph.D. Information Brochure 2023-24.*)

The candidates selected under **Sponsored / External / College Teacher** category are required to submit the following additional certificates before the commencement of the semester:

1. Sponsorship Certificate,
2. Bio-data of External Guide (External candidate only)
3. Details about the Research facilities at the parent organization
4. Candidates working in Colleges/Universities have to produce a letter from the University stating that the University has no objection to him/her to pursue studies and obtain Ph.D. degree from IIT Bombay.
5. Certificates for the present employer permitting to undertake course works from IIT Bombay.

If you are admitted under the Fellowship Awardees (FA) category with CSIR / UGC / NBHM / DBT / DST Inspire fellowships, then you **MUST** submit a valid JRF Offer Letter issued by the respective agency confirming the award of the fellowship for Ph.D. programme before the commencement of the semester failing which the offer under the respective category will stand cancelled.

Please note that your admission is PROVISIONAL subject to the fulfillment of all academic and non-academic requirements specified in the information brochure and in this Admission Offer letter. The Institute reserves the right to withdraw the admission at any stage in case a candidate does not possess the minimum qualification or First class or 60% marks (55% in case of SC / ST / PwD)\* in qualifying degree or do not fulfill any requirement given in brochure / admission offer or give any false information.

Candidates, with First class or 60% marks (55% for SC / ST / PwD) in M.Sc. / B.E. / B.Tech. or equivalent and provisionally selected under Teaching Assistant (TA) / Research Assistant (RA) / Fellowship Awardees (FA)

categories MUST HAVE a valid GATE score or a valid JRF Offer Letter issued by the respective agency [i.e. CSIR / UGC / NBHM / DBT / DST Inspire] confirming the award of the fellowship for Ph.D. programme, failing which the offer under the respective category will stand cancelled.

Candidates selected under TA / RA / TAP (TA thru' project) / RAP (RA thru' project) categories cannot accept or hold any appointment paid or otherwise or to receive any emoluments, salary, stipend from any source during the tenure of TA / TAP / RA / RAP -ship. Hence, candidates selected for TA / TAP / RA / RAP and having employment with or without pay with any organisation / Institution / Establishment / project etc. must leave the job and submit relieving certificate before joining the Ph.D programme.

Candidates joining programme under SW / CT / EX categories must submit requisite certificate (in the format given in the Information Brochure) from their employers before joining the Ph.D programme, failing which, their admissions will stand cancelled.

The details about the refund of deposits are given in the Institute webpage <https://www.iitb.ac.in/newacadhome/FeeRefundPolicy2023-24SpringSemester.pdf>

Candidates wishing to cancel/withdraw admission after paying the requisite fees MUST communicate the same by an email given in the application form to [phd\\_unit5@iitb.ac.in](mailto:phd_unit5@iitb.ac.in) stating subject "CANCELLATION OF Ph.D. ADMISSION 2023-24 W/I (1st offer)" by specifying the department and application ID. E-mail regarding cancellation/withdrawal of admission will be entertained, ONLY IF, the request is made through E-mail ID given in the Application form.

The refund will be send to the respective candidate's Bank account from receipt of such e-mail/ request, and following the due process of refund, after verifying the details, within 8/10 weeks.

The use and maintain of any motorized vehicle on the campus is strictly prohibited, excepting medical cases as required.

You are advised to check the Institute webpage <http://www.iitb.ac.in/newacadhome/phd.jsp> for all updates/offers periodically.

With best wishes,

Yours faithfully,

- Sd -

**Deputy Registrar (Academic)**