

NAME : \_\_\_\_\_ LOAN A/C NO. : \_\_\_\_\_

COURSE : \_\_\_\_\_ ROLL NO. : \_\_\_\_\_

The Branch Manager,  
State Bank of India  
IIT Powai Branch, Mumbai - 76

Dear Sir,

### **DISBURSEMENT OF SCHOLAR LOAN**

I have been sanctioned Scholar Loan through above mentioned account number from your branch. At Present I have appeared for \_\_\_\_\_ semester of my \_\_\_\_\_ year at IIT Bombay / SJMSOM.

I kindly request you to please disburse my captioned Loan A/c. and pay for my next semester i.e.(tick below)

[ ] 1<sup>ST</sup>SEM. [ ] 2<sup>ND</sup>SEM. [ ] 3<sup>RD</sup>SEM. [ ] 4<sup>TH</sup>SEM. [ ] 5<sup>TH</sup>SEM. [ ] 6<sup>TH</sup>SEM. [ ] 7<sup>TH</sup>SEM.

[ ] 8<sup>TH</sup>SEM. [ ] 9<sup>TH</sup>SEM. [ ] 10<sup>TH</sup>SEM. as mentioned below and authenticated by me/us.

<u>Purpose/Particulars</u>	<u>Cheque/DD/Trf. favouring</u>	<u>Amount</u>
1. SEMESTER FEE	THE REGISTRAR, IIT BOMBAY	Rs. _____
2. MESS FEE	THE WARDEN, HOSTEL NO. ____, IIT BOMBAY	Rs. _____
3. _____	_____	Rs. _____

I am aware that I need to submit required payment proofs, ASC portal present fee demand prints, all my previous payment receipts (IITB / SOM) in original & copies of last sem.(previous) to ticked) grades/results.

**REMARKS** (if any) : I undertake, \_\_\_\_\_

**SIGNATURE/s**

**IF APPLICABLE** : I/we request to deduct/debit the margin payment from my S.B. A/c.No. \_\_\_\_\_  
Rs. \_\_\_\_\_

**SIGNATURE/s**

Latest Hostel address : No. \_\_\_\_\_ Room No \_\_\_\_\_

E-mail Id : \_\_\_\_\_

Contact No. (Self) : \_\_\_\_\_

Contact No. (Parent) : \_\_\_\_\_

#### **Documents attached :**

1. IITB ASC portal Semester Fee demand print.
2. IITB ASC portal Mess Fee demand print
3. Last semester Mess fee payment receipt (Warden Letter).
4. Last Semester fee payment receipt (Academic/Cash Section stamped receipt)
5. Latest Grade Sheet / Transcript (SAC portal / IITB office)

All the terms & conditions of sanction & disbursement for captioned loan are complied. Please partially/fully disburse the loan of Rs. \_\_\_\_\_ (Total) by remitting the funds as per borrower's request above.

Verified & Recommended

Approved. Please disburse.

Authorised Official / Dy. B.M.

Dy. B. M. / C.M. / B. M.

T.S.C. :- 96196739977/953075/97587/96333/975997