



# INDIAN INSTITUTE OF TECHNOLOGY BOMBAY

Powai , Mumbai – 400 076

## Procedure for verification of Degree Certificate

Verification requests can be placed by writing to :

Deputy Registrar (Academic),  
Academic Section,  
Nandan Nilekani Main Building,  
IIT Bombay, Powai,  
Mumbai – 400076.  
Maharashtra, INDIA.

- The agency is required to send a copy of degree certificate to be verified to IIT Bombay.
- The charges as applicable are to be paid through demand draft in favour of “THE REGISTRAR BOMBAY” payable at Mumbai along with application form attached at Appendix 'A'.

Student/Agency located within India		Student/Agency Located abroad		Attestation of degree certificate		Ph.D. defence certificate & UGC certificate Students making request for certificate by post should pay additional postage of Rs. 400/- within India and Rs. 2200/- for posting abroad.
Verification charges through e-mail (Rs.)	Verification charges through courier (Rs.)	Verification charges through e-mail	Verification charges through courier	Personal visit by the candidate	On authority or done by any verification agency	
Rs. 1000/-	Rs. 1500/-	Rs. 1000/-	Rs. 8000/-	Nil	Rs. 1000/-	Rs. 500/-

- The verification procedure will be completed in 5 days.
- Contact Details:-

Name : Mr. Pratish Ghume & Mr. Arun More

Email : [verification@iitb.ac.in](mailto:verification@iitb.ac.in)

Phone : +91 – 022-2576 7044



**INDIAN INSTITUTE OF TECHNOLOGY BOMBAY**

**Powai, Mumbai – 400076**

**Application for Verification of Degree Certificate / Education**

To,

Deputy Registrar (Academic)  
Academic Section,  
Nandan Nilekani Main Building,  
IIT Bombay, Powai,  
Mumbai – 400076.  
Maharashtra, INDIA.

Sir,

We need the verification of the following alumnus of IIT Bombay. The details are as follows:

Name of the Alumnus	:	_____
Batch & Roll No.	:	_____
Name of Programme	:	_____
Department	:	_____
Year of Passing	:	_____
Address (for letter verification)	:	_____ _____ _____

**Signature of Applicant**

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**Below is applicable for verification agencies**

Name & address of:  
the Company  
(including e-mail  
address & Phone)

Name & Designation of Applicant :