	Indian Institute of Technology Bombay **Materials Management Division** **Powai, Mumbai – 400 076.**	Direct: (+91-22) 2576-8848 / 2159-2824 / 2159-2823 Email: progress.mmd@iitb.ac.in Website: www.iitb.ac.in

Tender No.: MMD/PS/SQ/05/2026-27 **Date: 14.10.2026**

REQUEST FOR SPOT QUOTATION (Disposal of G-Waste & E-Waste Materials)

1. GENERAL TERMS & CONDITIONS

1.1 Submission of Quotations

Bidders are required to submit their quotations strictly in accordance with the Schedule of Items provided in **Annexure "A".**

1.2 Earnest Deposit / Demand Draft

Each bidder shall submit a single Demand Draft (DD) equivalent to the total quoted amount, inclusive of applicable GST. The Demand Draft shall be drawn in favour of: **"The Registrar, IIT Bombay".** Multiple Demand Drafts shall not be accepted and may result in rejection of the bid.

1.3 Submission Procedure

The quotation shall be submitted in a sealed envelope super-scribed with the following details on or **before 01.00 PM on 22.10.2026.**

- Tender Number: **MMD/PS/SQ/05/2026-27**
- Tender Due Date: **22.10.2026**
- Description: **MMD/PS/SQ/05/2026-27**

The following self-attested documents shall be submitted along with the bid:

1. Registration Certificate issued by Local Municipal Corporation / MSME / Competent Government Authority (as applicable for scrap vendor)
2. GST Registration Certificate (if applicable)
3. Certificate of Incorporation (if available)
4. Aadhaar Card and PAN Card of Firm/ Proprietor (Both Identity Cards mandatory)
5. Valid E- Waste License issued by the Competent Authority (i.e., CPCB/ MPCB) **(Mandatory for E-waste participants)**

The sealed quotation must be deposited in the Tender Box located at the Materials Management Division, Ground Floor, Nandan Nilekani Main Building, Indian Institute of Technology Bombay, Powai, Mumbai – 400076.

1.4 Validity of Quotation

The quotation submitted shall remain valid for a period of 90 days from the date of opening of the tender.

1.5 Rejection of Bids

The Institute reserves the right to reject bids under the following circumstances:

14/10/26
सहायक कुलसचिव (सा. प्रशा.)
Asst. Registrar (MM)
भारतीय प्रौद्योगिकी संस्थान मुंबई
Indian Institute of Technology, Bombay
पवई / Powai, मुंबई / Mumbai - 400 076.

- Unsigned bids
- Discrepancy between amounts written in figures and words
- Overwriting or unauthorised alterations
- Incomplete submissions
- Non-submission of mandatory documents

2. INSPECTION OF MATERIALS

2.1 Basis of Disposal

The materials are offered for disposal strictly on an **"As Is Where Is"** basis. Interested bidders may inspect the materials during the following period:

Inspection Date(s): 19**.10.2026**
Inspection Timing: **Between 10.00 am to 04.00 pm**

2.2 Mandatory Inspection

Submission of the Inspection Certificate in the prescribed format is mandatory. Quotations submitted without the Inspection Certificate shall not be considered.

2.3 Entry Permission

This tender document shall serve as an entry permit for inspection of the materials within the Institute premises.

2.4 No Post-Sale Claims

Bidders are deemed to have inspected and satisfied themselves regarding the condition and quantity of the materials before submission of the bid. No complaints, claims, or disputes regarding quality, quantity, or condition shall be entertained after submission of the bid or completion of the sale process.

3. PAYMENT & DELIVERY CONDITIONS

3.1 Award of Contract

The bidder quoting the highest acceptable price shall ordinarily be considered for award of the contract, subject to approval by the Institute. The following documents shall be submitted along with the bid:

- Tender Document duly signed and stamped
- Inspection Certificate
- Bidding Form duly signed and stamped
- Valid Demand Draft
- Supporting documents as specified in the tender

3.2 Reserve Price

The Institute reserves the right to cancel the tender process if the quoted amount is below the reserve price determined by IIT Bombay.

3.3 Issue of Delivery Order

The Delivery Order shall be issued only after receipt and verification of the full payment amount.

3.4 Lifting Schedule

The successful bidder shall lift the materials immediately on the next working day from the date of issue of the Delivery Order.

3.5 Transportation & Handling

The successful bidder shall make all necessary arrangements for:

- Labour
- Transportation
- Loading and unloading
- Removal from foundations or fixtures, wherever applicable

All expenses shall be borne solely by the bidder. Any damage caused to the Institute's property, equipment, or infrastructure during lifting operations shall be rectified or compensated by the bidder.

3.6 Risk & Responsibility

The materials shall remain entirely at the risk of the successful bidder from the date of issuance of the Letter of Award / Delivery Order. IIT Bombay shall not be responsible for any loss, theft, or damage thereafter.

3.7 Coordination with the User Department

Delivery and lifting of materials shall be coordinated in consultation with the concerned user department by the successful bidder.

3.8 Statutory Taxes & Duties

Any taxes, duties, levies, or statutory payments arising out of this transaction shall be borne and paid by the successful bidder directly to the concerned authorities.

3.9 Refund to Unsuccessful Bidders

Demand Drafts submitted by unsuccessful bidders shall be returned within **7 working days** from the date of opening of the tender.

3.10 Variation in Quantity

The actual quantity of materials may vary from the estimated quantity.

- In case of excess quantity, the bidder shall lift up to **±10%** of the allotted quantity.
- In case of shortage, no compensation, damages, or claims shall be entertained by the Institute.

3.11 Delivery of Materials

The successful bidder shall lift the entire allotted lot in a single instance upon issuance of the Delivery Order.

4. FAILURE TO LIFT MATERIALS

If the successful bidder fails to lift the materials within one (1) working day from the date of issuance of the Tax Invoice / Delivery Order, ground rent charges shall be levied at the rate of 10% of the bid value per week for the delayed period, subject to a maximum of 50% of the bid value. If the successful bidder fails to lift the materials within five (5) weeks from the date of issuance of the Tax Invoice / Delivery Order, the Demand Draft (DD) submitted against the quoted amount shall be liable to forfeiture. Further, the bidder shall be debarred from participating in any future auctions/tenders of IIT Bombay for a minimum period of six (6) months.

5. RIGHT TO ACCEPT OR REJECT BIDS

The Institute reserves the absolute right to:

- Accept or reject any bid, wholly or partially
- Cancel the tender process at any stage
- Reject the highest bid without assigning any reason whatsoever

The decision of the Institute shall be final and binding on all bidders.

6. DISPUTE RESOLUTION & JURISDICTION

Any clarification regarding the tender may be sought by email at progress.mmd@iitb.ac.in on or before the last date of physical inspection. The decision of the Director, IIT Bombay, shall be final and binding in all matters related to this Auction. All disputes arising out of this tender shall be subject exclusively to the jurisdiction of the competent courts located in Mumbai, Maharashtra.

7. CONDITIONAL BIDS

Conditional quotations or bids containing deviations from the tender terms shall not be accepted.

8. SCHEDULE OF EVENTS (TENDER):

Particulars	Details
Tender No.	**MMD/PS/SQ/05/2026-27**
Tender Date	**14.10.2026**
Physical Inspection Date & Time	**19.10.2026 from 10 am to 4 pm**
Inspection Location	**CSIF/ SAIF IIT Bombay Powai, Mumbai- 400076**
Contact Person	**Mr Ravi Poojari: 8433542674 & Ms Amrapali Bansode: 8779612770**
Tender Submission Deadline	**22.10.2026 Up to 01.00 PM**
Tender Opening Date, Time & Venue	**22.10.2026 @ 03.00 PM**

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Powai, Mumbai – 400 076.

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Website: www.iitb.ac.in

ANNEXURE "A"

Tender No.: MMD/PS/SQ/05/2026-27 **Date: 14.10.2026**

LOT 1 G-Waste Hostel- CSIF/SAIF		
Location of Scrap: CSIF/SAIF IIT Bombay Powai, Mumbai,400076		
Mr Ravi Poojari: 8433542674 & Ms Amrapali Bansode: 8779612770		
G-Waste Lot 01		
Sr. No.	**Particulars**	**Quantity**
1	Aplab 7611 dual DC Power Supply	01
2	Tektronix inc Osciloscope	01
3	Cheicita Pvt Ltd Projector	01
4	Mat Lab Oven	01
5	Vas Vacuum pump	01
6	Remi Vacuum Pump	01
7	Terxtronex Osciloscope	01
8	Polytronic Magnet Power Supply	01
9	Pump Tm200	01
10	Keltronix Power Supply	02
11	Nagama power supply	01
12	Flame Photometer	01
13	Digital RX02	01
14	Digital Microvolt Meter 113 Agronic	01
15	Digital Micro Volt Meter 113 Agronic	01
16	Nelcon Voltage Stabiliser	03
17	Q lab Pro Questron Technologies crop	01
18	Popular Balance	01
19	Consol Philips	01
20	Digital Minic -II	01
21	HP Gas Chromatograph 5890 series II+	01
22	Reichert- jung	01
23	DC Micro Ampers	01
24	Console Camera System	01

25	Microwave Digestion Drying Module	01
26	Power Supply	01
27	Ultrasonic cleaner	01
28	Varian Power Supply	01
29	Magnum power supply Servo Control Stabilizer	01
30	Dual seal Vacuum Pump	01
31	LN2 container	01
32	Metzer single Pan balance	01
33	Dual seal Vacuum Pump	01
34	Toshniwal Vacuum Pump	01
35	Compact Motor	01
36	Oven Micro Modern Industrial	01
37	Variable resistant	01
38	power supply	01

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LOT 2 E-Waste Hostel- CSIF/SAIF		
Location of Scrap: CSIF/SAIF IIT Bombay Powai, Mumbai ,400076		
Mr. Ravi Poojari : 8433542674 & Ms. Amrapali Bansode : 8779612770		
E-Waste Lot 02		
1	Window AC Voltas	02
2	LG split AC indoor and outdoor	01
3	Window AC	01
4	Usha 4500- Window AC	01
5	Marlex Automatic Emergency light	01
6	DJ labtam Computer ICP Lab	01
7	Slidumatic RF Automatic Projector	01
8	Wipro Printer LW-1050+	01
9	AC voltage Stablizer	01
10	Kenwood Electronic stabilizer	01
11	Godrej Type writer	01
12	TAS plus Leitzwetzlar	01
13	Type writer telly type	01
14	Godrej Refrigerator 165 ltr	01
15	leonord fridge	01
16	Godrej Refrigerator 300 ltr	01
17	Godrej Refrigerator 165 ltr	01
18	Allwvn Refrigerator 300 ltr	01
19	Ralli fan	01
20	Cooling tower fan	01
21	Printer	01
22	Coffee Machine	01
23	millo Q plus 185 Water Purifier	01
24	Agfa Gevalrt india ltd Illuminator	01
25	Data Dynamics 303 Telly type	01
26	Quma Printer	01
27	Alivonard Table Fan	01
28	EDAX microanalysis	01
29	Maxmann Computer	01
30	watson marlow	01
31	Type writer telly type	01

32	Emerson Ups	01
33	Monitor	02
34	TCL Corporation Indoor Unit Out Door Unit	01
35	National Window AC	01

Note: Vendors should verify these through physical inspection only. No further complaints will be entertained later.
It is mandatory to participants in both Lots (1&2)
Inspection Period: On 19.10.2026 Between 10.00am to 4.00 pm

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Tender No.: MMD/PS/SQ/05/2026-27 **Date: 14.10.2026**

G-Waste Bidding Form for Lot-01

Name and Address of the Party: _____

Mobile Number: _____ **Email id:** _____

GST Registration No. : _____ **Department Name:**

Bid Amount	**INR** _____	**(in Words – Rupees** _____ _____ **)**
GST Amount (18%)	**INR** _____	**(in Words – Rupees** _____ _____ **)**
Total Amount (Bid + GST)	**INR** _____	**(in Words – Rupees** _____ _____ **)**

DD No._____ **DATE**_____ **BANK** _____

INR _____**Amount in words:** _____

(*Note: Multiple DD's are NOT acceptable against this bidding form. Submission of more than one DD may result in rejection of the bid.)

Undertaking :
I/We hereby certify that:

- I/We am/are the duly authorised representative(s) of the firm mentioned above.
- I/We have physically inspected the materials listed in Annexure "A".
- I/We fully understand and accept all terms and conditions of the tender.
- I/We agree to make payment and lift the materials as per the prescribed schedule and conditions

Authorized Signatory
(Name & Signature with Seal)

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Tender No.: MMD/PS/SQ/05/2026-27 **Date: 14.10.2026**

E-waste Bidding Form for Lot-02

Name and Address of the Party: _____

Mobile Number: _____ **Email id:** _____

GST Registration No. : _____ Department Name:

Bid Amount	**INR** _____	**(in Words – Rupees** _____ _____ **)**
GST Amount (18%)	**INR** _____	**(in Words – Rupees** _____ _____ **)**
Total Amount (Bid + GST)	**INR** _____	**(in Words – Rupees** _____ _____ **)**

DD No._____ **DATE**_____ **BANK** _____

INR _____**Amount in words:** _____

(*Note: Multiple DD's are NOT acceptable against this bidding form. Submission of more than one DD may result in rejection of the bid.)

Undertaking :
I/We hereby certify that:

- I/We am/are the duly authorised representative(s) of the firm mentioned above.
- I/We have physically inspected the materials listed in Annexure "A".
- I/We fully understand and accept all terms and conditions of the tender.
- I/We agree to make payment and lift the materials as per the prescribed schedule and conditions
- I/We agree that the collection, storage, transportation, segregation, refurbishment, dismantling, recycling, and disposal of e-waste under this tender shall be carried out strictly in accordance with the applicable procedures, rules, and guidelines issued by the Central Pollution Control Board (CPCB), State Pollution Control Board (SPCB), and other competent statutory authorities, as amended from time to time.

Authorized Signatory
(Name & Signature with Seal)

(On Company/Firm's Letterhead)

Tender No.: MMD/PS/SQ/05/2026-27 **Date: 14.10.2026**

INSPECTION CERTIFICATE

I/We hereby certify that I/we have personally inspected the materials listed in Annexure "A" for disposal under this tender and have submitted the quotation after understanding the nature, condition, and quantity of the materials.

I/We further confirm that I/ We have read, understood, and accepted all terms and conditions mentioned in the tender document.

Authorized Signatory
(Name & Signature with Seal)