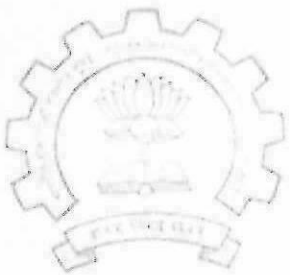
INDIAN INSTITUTE OF TECHNOLOGY BOMBAY
PUBLIC HEALTH OFFICE

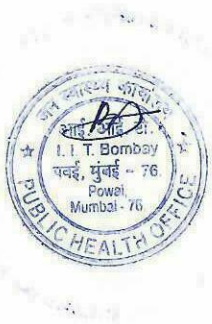
TENDER DOCUMENTS

FOR

MECHANIZED ROAD, ALL GATES SECURITY BUILDING CLEANING WORK AND HIRING TEMPO FOR TRANSPORTATION AT IIT BOMBAY.

YEAR 2026-27





(TECHNICAL BID DOCUMENTS)

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1) TECHNICAL DETAILS :-

Location :-	INDIAN INSTITUTE OF TECHNOLOGY BOMBAY, POWAI, MUMBAI - 400 076
Period of contract :-	One Year (Twelve Months)
Name of work :-	Mechanized Road, all gates, security Building cleaning work and hiring a tempo for transportation at IIT Bombay.
Name of Area:-	**Main Roads:-** 'Y' point Gate to K.V. School left corner,'Y' point Gate to K.V. Sangathan office upto drain, 'Y' Point Gate opp garden road (Between garden and K.V. school), K.V. school bldg. Corner to K.v. function opp tum-Tum bus stop, Opp Tum Tum bus stop to TCS kiosk, Opp Type 1 bldg. No. 4 to Hostel No. 10 Junction, Main gate- Exit Gate, Main Gate-incoming gate (Near State Bank), A-7 Banglow backside to Guest house junction, Guest house junction to nursery road, Nurssery road to culvert, Guest house junction to opp. A-13 bunglow, Opp A-13 Bunglow to Guest house ramp, A-13 Bunglow to A-8 Bunglow, A-12 Bunglow to A-9 Bunglow main road, A-11 Bunglow gate to road, A-11 Bunglow garage upto road, Opp. T.C.S. Kiosk to power House (main road)(with footpath), Himadri to old multystory bldg. junction, Lake side gate to H2 Bldg. No. 11,Old multistories bldg junction to Devi Temple,'B' Type bldg. No. 10 to 'B' type bldg. No. 5 (With footpath),'C' Type bldg. No. 2 to 'C' Type bldg. No. 11 (with footpath),Central Maint. unit to K.V. Sangathan office corner (without footpath),'C' Type bldg No. 2 to Nilgiri Bldg. Junction (without footpath), Opp. 'C' Type bldg No. 2 to Guest house junction (Old Hostel No. 10 wall side road)(without footpath), Power house to sameer junction (with footpath), Himadri to CTR Bldg. 19 (with footpath),Culvert to staff hostel conrner, Culvert to Hostel No. 1 Junction, Hostel No. 1 Junction to Hostel no. 15 bus stop, Staff Hostel to Hostel No. 5 Junction, Hostel No. 5 Junction to Hostel No. 9, Hostel No. 9 to Hostel No. 12 Main entrance, Hostel No. 5 Junction to Hostel No. 4,Hostel No. 4 entrance to Hostel No. 2 gate, Hostel No. 2 gate to Hostel No.1,Hostel No. 12 D wing entrance to 'D' wing corner road, Hostel No. 12 'D' wing corner to Hostel No. 13 'C' wing, Tennis court, concrete road from the staff Hostel to the convocation, Hostel No. 1 Junction to Hostel No. 2 gate (New power block included), Hostel No. 2 to Hostel No. 4 (New power block included), Hostel No. 6 to Hostel No. 12 entrance arch. (Road wide), Hostel No. 12 bridge gate to research park gate (width with both side footpath . **Additional Work:-** Staff Hostel to Hostel No. 11 entrance with footpath, Hostel No. 7,8,21 entrance, Hostel No. 12 bridge with footpath, Research park gate to parking with footpath upto new nitie gate, Shopping centre post office back paver block area. 'Y' point gate, Tum Tum parking1 & 2, research park- parking area near power house. **Contractor Signature & Company Stamp** **(PANKAJ P. BHOSALE)** Public Health Officer

Mud area details:- K.V. School bldg corner to K.V. Junction opp Tum – Tum bus stop (Shopping center cycle parking to 'Y' Point Tum – Tum bus stop), Opp Tum-Tum bus stop to TCS kiosk, Culvert junction to Hostel No. 1 junction (library road side mud area), Hostel No. 1 junction to Hostel No. 15 Bus stop, Opp A – 1 Bunglow to A-8 Bunglow (opp A-1 to Himadri),Opp A- 13 Bunglow to guest house ramp (A-13 bunglow side to ramp), Opp Himadri bldg to old multistory bldg junction, Old multistory bldg junction to Devi Temple, Staff hostel to hostel No. 05 junction (Both sides of the road upto drain), Hostel No. 5 junction to Hostel No. 9 (H – 9 side upto drain & opp side 1 m),Hostel No. 9 to Hostel No. 12 main entrance (Both sides of road upto fence), Hostel No. 5 to Hostel No. 4, Campus hub to Hostel No. 5 gate mud area between the drain & H5 wall fence, Hostel No. 4 to Hostel No. 2 entrance gate (Hostel No. 2 & 3 upto fence and indoor side upto drain), Hostel No. 2 entrance gate to Hostel No. 1 junction, Type B – Bldg 10 to type B – Bldg No. 5, Central maintenance unit to K.V. sangathan office corner, 'C' Type bldg No. 2 to Nilgiri Bldg junction (Road both side upto fence) (Single), Opp 'C' Type Bldg No. 2 to guest house junction (Hostel No. 10 wall side), Opp TCS Kiosk to Power House, 1) TCS Kiosk to Earth Science,2) CESE fence to opp. RBTIC, 3) Opp carpentry to workshop corridor between, Power house to sameer junction, 1) Type II B Bldg No. 22 to Type I Bldg No. 18 back side, 2) H-1 bldg No. 15 to Vidya niwas side upto green house, 3) Opp Tulsi bldg both side, 4) Sameer garden to Hostel No. 15 bus stop, Hostel No. 12 'D' wing corner to hostel No. 13 'C' wing, **Open SWD Area:-** 'Y' point gate to post office open drain, Shopping center cycle parking open drain , Opp type B bldg No. 1 drain, Old multistory bldg junction to devi temple (H-2 bldg No. 14 open drain) , Central maintenance unit to K.V. sangathan office corner 'C' type bldg No. 15 to 'C' type bldg No. 17, 'C' type bldg No. 11 back side to 'C' type bldg No. 15, TCS kiosk to power house 1) Earth science to TCS Kiosk ,2) Carpentry entrance to workshop corridor, Power house to sameer junction i) Udaygiri bldg to power house kiosk, 9TEA7 gate to Hostel No. 8 gate, 9TEA7 gate to Hostel No. 8 gate, Hostel No. 8 entrance gate to opp cycle shop, bHostel No. 10 entrance to SOM Kiosk main road nala, Gulmohar gate to guest house junction to big nala, Hostel No. 9 entrance nala to big nala joined, Hostel No. 9 entrance nala to big nala joined, Hostel No. 12 entrance to Hostel No. 14 'C' wing road side nala, Hostel No. 7 entrance nala to sub station back side,Main gate parking to Hostel No. 10 back side big nala, 'B' type bldg. No. 6 to main gate out (Wall side), Tennis court surrounding drain (Staff Hostel side), Tennis court surrounding drain (convocation hall side). **Closed SWD Area:-** NCC corner to NCC entrance gate, NCC corner to NCC entrance gate, NCC entrance gate to Hockey ground entrance gate, Hostel No. 8 corner to football ground gate, Football ground gate to H-5 junction road bridge, Football ground gate to H-5 junction road bridge, 9 TEA 7 to Hostel No. 11 entrance gate, Hostel No. 11 gate to staff hostel entrance along road

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(PANKAJ P. BHOSALE)
Public Health Officer

INDIAN INSTITUTE OF TECHNOLOGY, BOMBAY
PUBLIC HEALTH OFFICE
E - TENDER NOTICE

Digitally signed online Technical & Financial Bids are invited for the following work through the e-tendering process of IITB from bidders having experience in similar work in Central/State Government or Central Autonomous Bodies / State or Central Public Sector Undertakings & Large Private Organizations.

Sr. No	Name of work	Estimated cost (Rs.)	EMD (Rs.)	Time Limit
1	Mechanized road and all gates security building cleaning work and hiring tempo for transportation at IIT Bombay (PR No. 1000058742) & (RFX No. 6100003165)	Rs. 2,38,67,396.00	Rs.4,77,348.00	01 Year

Note:- Intending bidders need to register themselves on the IIT Bombay portal i. e. https://portal.iitb.ac.in/vrp/index.jsp iitb to get User ID and Password. Please visit https://portal.iitb.ac.in/vrp/vrp_srm_docs.jsp for the configuration process and the user manual. For queries regarding vendor registration and the configuration process, please contact 8291556377, 8291556277,02221593001,3020 (SRM help desk).

All tender documents, forms, etc., are available online on https://www.iitb.ac.in/tenders and the Central Public Procurement Portal (CPPP), the e-tender publishing portal of the Government of India. The date and time for distribution/download/upload of the scanned copies of the tender for technical and financial bids are from 06/10/2026 to 26/10/ 2026 up to 06:00 pm.

1) Bidders should upload scanned copies of documents as per the following details in technical bids for Mechanized road, and all gates security building cleaning work and hiring tempo for transportation at IIT Bombay

a) Successfully completed works during the last 7 years ending on the last day of the month of November 2026 as per i, ii, iii and 'b'.

i) Copies of three similar work completed work orders having costing of a single work order with work completion certificate for a one-year period not less than 40% of the estimated cost of Rs. 2,38,67,396.00

or

ii) Copies of two similar work completed work orders having costing of a single work order with work completion certificate for a one-year period not less than 60% of estimated cost of Rs. 2,38,67,396.00

or

iii) Copy of one similar work completed single work order with work completion certificate of costing for one year period not less than 80% of estimated cost of Rs. 2,38,67,396.00

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(PANKAJ P. BHOSALE)
Public Health Officer

and

b) Copy of one single work order of any completed work order with work completion certificate costing for a one-year period not less than 40% of the value of estimated cost of Rs. 2,38,67,396.00 in Govt or Semi Govt. or Public undertaking organisation.

c) Certificate copies of valid labour license, company registration, PF & ESIC registration, copies of PF & ESIC challan for proof of payment made to the respective authority for the last six months.

d) Copies of PAN card & Income Tax Return statement of last three years (2023-24, 2024-25, 2025-26).

e) Copy of valid bank solvency certificate for 40% of the estimated amount Rs. 2,38,67,396.00 issued by any Nationalized/ Schedule Bank.

f) The contractor should have an average annual turnover of Rs. 2,38,67,396.00 during the last three financial years ending 31/03/2026. This should be certified by a chartered accountant, verified with a UDIN certificate, and should not have incurred any loss during the last two years. (2023-24, 2024-25, 2025-26).

g) Please upload the copies of work orders and work completion certificates as above mentioned in Sr. No. 'a' - i, ii, iii & 'b' only. Please don't upload work orders and work completion certificates below 40% of the estimated cost.

h) All bidders should submit EMD amount Rs.Rs.4,77,348.00 in the form of pay order or demand draft in the Public Health Office, IIT Bombay on or before 26/10/ 2026 upto 6:00 pm, in favour of **"The Registrar, IIT Bombay"**. Also, bidders have to upload a scanned copy of the same D.D. or pay order along with technical documents. Contractor having valid NSIC/ MSME certificate should submit the same in Public Health Office instead of EMD on or before the date mentioned above. The contractor has also submitted hard copies of the tender documents.

i) MSME having valid registration with District Industries Centres, Khadi and Village Industries Commission, Khadi and Village Industries Board, Coir Board, National Small Industries Corporation, Directorate of Handicraft and Hand-loom, any other body specified by Ministry of MSME of Startups as recognized by Department of Industrial Policy and Promotion shall be exempted from payment of minimum EMD detailed in the bid.

2) Only those agencies that are found technically qualified during the evaluation of the Technical Bid shall be considered for opening of the Commercial Bid. The Commercial Bids of agencies not meeting the technical qualification criteria shall not be opened and will be rejected without further consideration.

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(PANKAJ P. BHOSALE)
Public Health Officer

3) Bidders should upload scanned copies of technical & commercial documents in a **combined PDF** with the company stamp and the authorized person's signature and date, along with technical documents; otherwise, the tender of that contractor will be rejected summarily.

4) Bidders should upload multiple technical documents in combined PDF files; each file upto 5.00 MB.

5) During commercial bid uploading, bidders must add GST @ 18% (Tax code – N5) on every line item.

6) Validity of quoted prices will be six months from the last day of submission of technical and commercial bids.

7) Pre-bid meeting will be held on 15/10/2026 at 11:30 in the Public Health Office, IIT Bombay, Powai, Mumbai- 400 076 and those who have registered online on the portal https://portal.iitb.ac.in/vrp/index.jsp iitb and got a user ID and password.

8) IIT- Bombay reserves the right to accept and reject any tender or to relax any of the above conditions without assigning any reason and without any reference.

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GENERAL INSTRUCTIONS TO TENDERER:

1) Mechanized road and all gates security building cleaning work and hiring tempo for transportation of IIT Bombay will be completed through public advertisement by two-bid system (Technical & Financial bids).

2) Bidders should upload scanned copies of documents as per the following details in technical bids for Mechanized road and all gates security building cleaning work and hiring tempo for transportation of IIT Bombay.

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ii) Copies of two similar work completed work orders having costing of a single work order with work completion certificate for a one-year period not less than 60% of estimated cost of Rs. 2,38,67,396.00

or

iii) Copy of one similar work completed single work order with work completion certificate of costing for one year period not less than 80% of estimated cost of Rs. 2,38,67,396.00

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b) Copy of one single work order of any work completed work order with work completion certificate costing for a one-year period not less than 40% of the value of estimated cost of Rs. 2,38,67,396.00 in Govt or Semi Govt. or Public undertaking organisation.

c) Certificate copies of valid labour license, company registration, PF & ESIC registration, copies of PF & ESIC challan for proof of payment made to the respective authority for the last six months.

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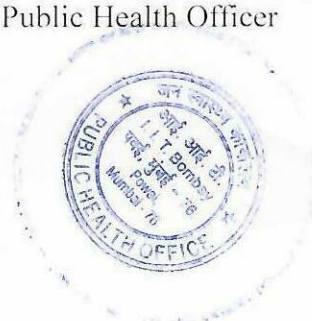

4) TERMS & CONDITIONS OF CONTRACT :-

1) Contractor has to make alternate arrangements for road cleaning, whether it is with a machine or manually, when the regular machine fails. Also, during the rainy season, if the machine is unable to clean the roads, then the contractor has to clean it manually. If the contractor fails to do this, then the amount of road cleaning work will not be paid to the contractor and a penalty of Rs. 5000/- per day will be imposed on the contractor against unsatisfactory & unattended work.

2) Road cleaning work should be done only with sweeping machines as per details given in work schedule. When machines are under repair, the contractor has to make alternative arrangements for machines for sweeping roads and cleaning work.

3) Contractor has to make arrangement of required ride-on truck-mounted vacuum suction system of battery-operated cleaning machines to complete the given area as per the given scope of work.

4) Security deposit @ 10% will be deducted from the monthly bill for contract period and it will be refunded after period of one year after expiry of contract and Income Tax @ 2% & 1% CGST and 1% SGST or as per time to time notification from Income Tax Department and any additional charges /taxes as levied by the authorities will be recovered from the bill as per conditions of contract accepted by successful contractor.

5) The Security Deposit thus recovered will be refunded after completion of 12 months from the date of work completion, after the receipt of application from contractor, with provident fund paid yearly online statement of all workers and ESIC payment details of same period to that effect. If the application is not received within three years, the same will be credited to the Institute account, and thereafter no claim will be entertained. If the contractor does not fulfil the conditions of P.F., E.S.I.C. & any other conditions, then under the work order this amount will be recovered from the security deposit.

6) Agreement will be concluded as per the normal procedure of IIT Bombay, for which you may contact the undersigned until the same is concluded; the quotation/tender submitted by you will be part and parcel of the contract.

7) Contractor will not be allowed to sublet the work to a sub-contractor; if found, said work will be terminated, and you will be blacklisted with intimation to other Organization.

8) Contractor should work as per terms and conditions of tender documents of this office, and this work order will be part and parcel of this contract.

9) The contractor shall follow the rules and regulations of the Contract Labour (Regulation & Abolition) Act, 1970 and rules 1971.

10) The Contractor shall provide PF & ESIC facility to the labourers as provided in the PF & ESIC Act.

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11) The Contractor shall follow the Minimum Wages Act, and salary to the labourers shall be disbursed on or before the 7th of every month.

12) The contractor shall pay salary to labourers in the form of A/C payee cheque and direct transfer to labourers' accounts, and disbursement along with salary slip should be made in the presence of PHO representative.

13) Every month, salary register & Attendance Register shall be submitted to PHO before release of payment for checking.

14) If more than 20 workers are engaged by the contractor, then the contractor shall obtain the required labour license from RLC (Central) within 15 days from the date of issue of work order. All returns as per rules shall be submitted to the RLC (Central) by the contractor. The engagement of contract labour in the said work is not a core activity as defined under Section 2(p) of the OSH Code, 2020. etc.

15) Contractor should maintain muster roll for each site and labourers should sign the muster of the contractor, which will be verified by Public Health office Representative during the disbursement of salary.

16) The contractor should complete all daily, weekly, monthly work as per scope of work for all working days, Saturdays, Sundays, and Holidays during their contract period.

17) Any liability/Penalty arising from Labour Commissioner's office/court or any other Govt., Semi-Govt. Office shall be deducted from bill/S. D./E.M.D. Amount of contractor.

18) Workers engaged by the contractor for complete work should attend duty in uniform with company identity card. Contractor can obtain temporary identity cards for their workers from the security office of this Institute. Also, the contractor should submit a list of workers who are working in the Institute with P.F. & ESIC No. details to the Public Health Office & Security Section. The workers who don't have a gate pass card of the Security Section, IIT Bombay shall not be allowed entry inside the IIT Bombay campus, and those who don't have an ESIC card will not be allowed to perform their duties.

19) All safety & security rules, regulations and practices prevalent in the Institute should be strictly followed by the contractor and contractor labours.

20) Contractor should collect Gate entry passes for all their workers who are working in IITB from the Security Section & all workers have to produce them at all gates to security, during morning & evening attendance to PHO representative.

21) Contractor should fill the form of PF & ESIC and get the PF number & ESIC card of all workers within 30 days of contract starting date. After one month, workers who do not have ESIC card will not be permitted to work on campus.

22) The contractor should make necessary arrangement of welfare and Health of their labours at his own cost.

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23) The contractor shall be responsible for any injury or loss caused to his workmen. He shall obtain the necessary ESIC card and relieve IIT Bombay free from Responsibilities/liabilities in this respect.

24) GST is 18%, and in future, if any changes take place in GST taxes, it will be reimbursed by IIT Bombay to the concerned contractor, when the contractor submits proof of payment made by the contractor to the respective Govt. authority.

25) The contractor shall submit bill in respect of the services rendered by him in triplicate on a calendar month basis with daily, weekly & monthly report in the prepared format duly signed by concerned representative, xerox copy of salary paid register, attendance sheet P.F., ESIC & GST paid challans with statement of all labours of same month.

26) The terms & conditions mentioned in the Workmen's Compensation Act, Industrial Disputes Act, Minimum Wages Act, Payment of Bonus Act, Factories Act, Contract Labour Act, . are to be followed by the contractor scrupulously.

27) As per the amendment to the Bonus Act, the contractor has to pay 8.33 % of actual wages during the contract period to the labourers who are working in IITB under their contract. IIT Bombay will not reimburse the bonus amount to the contractor after submission of payment proof to the Public Health Office.

28) IIT reserves its rights to entertain complaints of labourers, to investigate into the matters and if labourers' claims are found to be correct, the said amount will be adjusted through RA bills/Security Deposit of the Contractor andrelease the said payment to the labourer.

29) The contractor shall be held responsible for engagement, discharge and payment of persons engaged by him and completion of all work as per scope of work of this contract.

30) It will be the whole responsibility of the contractor to supervise the jobs carried out by his labourers as per the scope of work given by PHO.

31) The wage rates, holidays, hours of work and conditions of service of the workmen of the contractor shall be such as may be specified in this behalf by the Chief Labour Commissioner (Central).

32) For the irregular /incomplete/unsatisfactory service, a penalty of Rs. 5000/- per day shall be imposed on the contractor and this amount will be deducted from the contractor's monthly payment.

33) In the event of failure to carry out the work assigned under the cleaning, sweeping & upkeeping contract to the satisfaction of IIT Bombay. The Institute reserves the right to get the work done through alternate sources at the cost and risk of the contractor, and the same contract will be terminated, and it may be awarded to another contractor.

PP Bhosale

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34) The contractor has to follow the Govt. labour Acts which are in force at present and introduced from time to time, such as Acts enforced by Regional Provident Fund Commissioner. Directorate of E.S.I.C. and Enforcement Officer of the Contract Labour Act, and all necessary arrangements for labour security insurance will have to be made by the contractors at their own cost, including minimum wages declared by the competent authority from time to time.

35) The contractor should produce the records i. e. labour license, proof of payment of wages, Attendance Register, GST paid proof, P.F., ESIC etc. as and when demanded by the Institute authorities.

36) The contractor shall indemnify against any actions, awards, proceedings, claims and demands that may be made against it due to any act, negligence, default etc. made by the contractor or his workers during the contract period.

37) The Institute reserves the right to terminate the contract without advance termination notice of three months for noncompliance/violation/contravention of any of the provisions of labour laws, non-implementation of court orders, orders from labour law authorities received from time to time and terms & conditions of work order and agreement; in such case, EMD & security deposit will be forfeited.

38) Reporting about the status of the job on a day-to-day basis shall have to be ensured by your personnel to the concerned area and Public Health Office representative.

39) The working timings should be set to carry out various jobs from 07:00 a.m. to 04:00 p.m. (8 hours and one hour lunch break). The working hours of laboures should not exceed eight hours in a day to complete the given work as per scope of work and as per direction of PHO from time to time.

40) The minimum wage rates have been calculated as per the notification issued by the Chief Labour Commissioner (Central), New Delhi, vide File No. 1/6(3)/2025-LS-II dated 30/03/2026. Any increase or decrease in Basic Pay, Dearness Allowance (D.A.), P.F., and E.S.I.C. contributions shall be paid by the Contractor to the labourers or the concerned authority. The Institute shall not reimburse any difference arising due to such revisions during the contract period.

41) If the contractor wants to withdraw from the contract before the contract expiry date due to personal reasons, at that time, the contractor should give a written request at least three months in advance to the Public Health Officer. After withdrawing from the contract, the EMD & Security deposit amount will not be refunded to the contractor.

42) The contractor shall submit a monthly work schedule for the one month in advance before starting the new month to carry out the work as per scope of work.

43) Work which the contractor does not attend to as per the scope of work, the amount of unattended work will be deducted from the monthly bill.

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Public Health Officer

44) Water & electricity will be provided free of cost by the Institute for cleaning, sweeping & upkeeping work only & use of it should be economical. Also, while cleaning with the help of a machine, your staff should use electrical points which are given particularly for cleaning machine purposes. If other electrical points & damage takes place to that point, then the amount of it will be recovered from the bill of the contractor.

45) Contractor shall be responsible for the damage of every sort of the property of the Institute due to negligence of the agency and cost of all such damages will be recovered from the amount payable to the agency.

46) Contractor should not engage laboureres below 18 years of age, and you should pay the wages to the laboureres as per the minimum wages act as per the circular issued by the Regional Labour Commissioner, Mumbai from time to time. If any accident takes place, you will be fully held responsible, and for that you should give workman compensation, insurance/ group insurance/ ESIC scheme.

47) This contract is purely based on Sqm area basis and contractor should carry out given areas daily, weekly, monthly, mechanized road and all gates security building cleaning work for all working days Saturday, Sunday & Holidays as per scope of work, Contractor should arrange sufficient number of required machines, tools, equipments & manpower.

48) The Institute reserves the right to add new areas as per the rates of work order or remove any area from the contract after awarding the work order.

49) In the calculation of per day manpower cost includes Basic pay, D.A., PF, ESIC, uniform, duster, hand gloves and mask. Therefore contractor should consider all these item and provide to workers engaged by them.

50) 26th January, 15th August & 2nd October are paid holidays. Contractor have to give paid holidays to workers those who are working in their contract. Workers those who are performing duty on these days, they are entitle for double salary for those days only.

51) Contractor have to distribute hand gloves, mask, uniform to all your workers in presence of PHO representative.

52) Contractor have to distribute salary slips of all workers those are working in IITB along with salary cheque or during signing the salary disbursement sheet in presence of PHO representative.

53) Contractor have to distribute over time or any other payments of all your workers those are working in IITB in presence of PHO representative & same signed documents by PHO representative and contractor have to produce in PHO.

54) The renewal of contract to same agency may be done at end of every year, further two more years (excluding original contract), when contractor will submit the application to Public Health Officer for extension of contract three months before the expiry date of contract and it will be extended on same prevailing work order rules, terms, conditions & rates, after evaluating the performance of contractor by PHO tender committee.

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55) Contractor has to arrange sanitary consumable them self as per required quantity during cleaning work. Total quantity of sanitary material should be checked by the PHO representative, and the contractor has to submit a delivery challan for the same to PHO.

56) Contractor have to make their own arrangement for keeping all these machines & attachments inside the campus. IIT Bombay will provide temporary open place inside the campus.

57) A separate supervisory staff is to be engaged for monitoring the road cleaning on daily basis. The worker engaged for street sweeping should be well trained and experienced in the operating the equipment/ machinery.

58) The cost of running charges of machines/equipments (if any engaged) i.e Fuel/petrol battery /battery charges, shall be borne by the contractor and nothing extra is payable by IIT Bombay.

59) All personnel shall carry proper identity card and shall be in complete uniform to be provided by the contractor and shall maintain discipline and conform to office etiquette IIT Bombay will reserve the right to remove undisciplined-undesirable person(S) of the contractor at its sole discretion.

60) Contractor should arrange minimum three numbers of vehicle mounted road sweeping machine with vacuum suction system or ride on battery operated or diesel road sweeping machines with suitable capacity to cover given area of hostel, academic, central, lakeside, TCS ,Hill side and residential area. It is suggested to used two diesel operated machine (make: Roots sweep RD 180) and one operated machine (make : Roots sweep RB 120). If more number of truck mounted or ride on battery operated road sweeping machines are required to complete all given roads then contractor have to make arrangement for it. If contractor fails to clean all the roads as per scope of work then, Rs.5,000/- (Rs. Five thousand only) penalty will be levied on contractor along with the deduction of unattended area

61) Contractor is responsible for removal of paper, plastic, packaging material and any other odd waste material from all road areas every day.

62) The successful contractor has to do the police verification of all their workers who will work under this contract in IIT Bombay and submit a report to PHO within one month of the start of the contract.

63) Contractor has to maintain regular cleanliness and hygienic conditions at all work sites.

64) Contractor has to take precautions against water stagnation on the roads and side drains.

65) Contractor should have 2-3 months' payment capacity for his workers against their wages.

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66) Bleaching powder shall be sprinkled on slippery areas affected by fungal/algal growth, including roads, footpaths, parking areas, tiled surfaces and paver blocks. Hydro-jetting shall be carried out wherever required to remove dirt, algae and other deposits and maintain cleanliness and safety.

67) Deployment of additional manpower whenever the mechanized road sweeping will not be done during the monsoon period and also during the machine breakdown period.

68) Providing good quality raincoats with caps during the monsoon period.

69) Maintenance of the vehicle is the responsibility of the contractor & IITB will not be responsible for any expenses.

70) When the regular vehicle is under repair, then alternative arrangement should be made at your cost. If the contractor does not provide a vehicle, then PHO will make alternative arrangements, and the cost of that & penalty of Rs. 10,000.00 per day will be recovered from your monthly bill.

71) Contractor should work as per terms and conditions of tender documents of this office, and this work order will be part and parcel of this contract.

72) The Comprehensive Insurance of the vehicle is required to be kept valid by the contractor.

73) RTO rules & regulations are to be followed by the contractor during the day to work as per the contract.

74) All Security Section formalities are required to be followed by the contractor.

75) While executing the work, you should ensure that no IIT property will get damaged; if any such damage occurs during the execution of work, the contractor will be held responsible for repair/replacement of the same to the best satisfaction of the IIT's authority at your risk and cost.

76) All tempos must have valid PUC check, RTO certificates, receipt of road tax & dumping challan, tri-party insurance covered and also trucks should be fit in view of safety.

77) The tempo used should be in good working condition and relevant documents /paper to IIT Bombay PHO Section In-charge / IIT Security.

78) The vehicles deployed for works shall be capable of effective performance on roads in Mumbai. The vehicles under no circumstances shall accept vehicles. Vehicles deployed by the contractor shall adhere to all the rules existing as well as changed by the regional transport office or any other statutory body from time to time.

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79) During breakdown of the vehicle, alternate arrangement to be made on short notice (i.e. 01 to 02 hrs).

80) During monsoon, protective arrangement/shed to be made available on the vehicle to protect our fogging machine from the rainwater.

81) During fogging work, the contractor has to maintain the vehicle speed below 10 Kmph. If you maintain the speed of the vehicle above 10 Kmph during carrying out the fogging work, then a penalty of 5% of that day's cost will be deducted from your monthly bill as a penalty. This will be done every time you violate this speed limit condition.

82) The gratuity amount is to be paid by the contractor to his workers through the LIC Gratuity trust at a rate not less than the eligible amount as per the provisions of the Payment of Gratuity Act. Payment of premium with respect to Gratuity is borne by the contractor, and IIT Bombay will not pay the amount of Gratuity to the contractor.

83) Option clause is to be part of this tender document.

84) In the event of any dispute over this contract, IIT Bombay's decision shall be final and binding on the contractor.

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5) TERMS OF PAYMENT:-

1) No advance payment against monthly bills will be made under any circumstances.

2) Monthly bill will be paid on the basis of work completed as per the scope of work. Amount of incomplete work and penalty, if any, will be deducted from the total monthly bills.

3) Contractor should submit P.F. & ESIC contribution and online payment details statement of their workers for those working at IITB through their contract.

4) The total security deposit equivalent to 10% of the bill will be deducted from the monthly running bill.

5) Income tax 2 % along with CGST 1% and SGST 1% will be recovered at the prevailing rates from the bills payable to the contractor.

6) Wages of labourers shall be paid by A/c payee cheque or ATM through bank, and Bank statement, Xerox copy of attendance sheet, salary & overtime disbursement sheet and other documents which are mentioned in terms & conditions of contract of all laboures shall be produced to the Public Health Office along with monthly bill.

7) As per Notification of Central Govt. GST is 18%, and this amount will be reimbursed by IITB to the contractor. If GST changes by the Govt., then the contractor has to pay as per that & IIT will reimburse that amount.

8) Contractor should submit monthly bill for payment in two sets along with that months, labour attendance sheets, salary disbursement sheets, Bank statement, P.F. & ESIC online payment statements, sanitary material challans & copy of tax invoice, over time payment statements, sheet of advance given to workers, sheet of hand gloves, masks & dusters issued to labours in particular months and any additional information which will be required to PHO from contractor related to any payment to labours & Govt. authorities.

9) In the event of any dispute over this contract, IIT Bombay's decision shall be final and binding on the contractor.

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6) Annexture – I & II

Sr. No.	Road Area Details
1	'Y' point Gate to K.V. School left corner
2	'Y' point Gate to K.V. Sangathan office upto drain
3	'Y' Point Gate opp garden road (Between garden and K.V. school)
4	K.V. school bldg. Corner to K.v. function opp tum-Tum bus stop
5	Opp Tum Tum bus stop to TCS kiosk
6	Opp Type 1 bldg. No. 4 to Hostel No. 10 Junction
7	Main gate- Exit Gate
8	Main Gate-incoming gate (Near State Bank)
9	A-7 Banglow backside to Guest house junction
10	Guest house junction to nursery road
11	Nurssery road to culvert
12	Guest house junction to opp. A-13 bunglow
13	Opp A-13 Bunglow to Guest house ramp
14	A-13 Bunglow to A-8 Bunglow
15	A-12 Bunglow to A-9 Bunglow main road
16	A-11 Bunglow gate to road
17	A-11 Bunglow garage upto road
18	Opp. T.C.S. Kiosk to power House (main road)(with footpath)
19	Himandri to old multystory bldg. junction
20	Lake side gate to H2 Bldg. No. 11
21	Old multistories bldg junction to Devi Temple
22	'B' Type bldg. No. 10 to 'B' type bldg. No. 5 (With footpath)
23	'C' Type bldg. No. 2 to 'C' Type bldg. No. 11 (with footpath)
24	Central Maint. unit to K.V. Sangathan office corner (without footpath)
25	'C' Type bldg No. 2 to Nilgiri Bldg. Junction (without footpath)
26	Opp. 'C' Type bldg No. 2 to Guest house junction (Old Hostel No. 10 wall side road)(without footpath)
27	Power house to sameer junction (with footpath)

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Sr. No.	Road Details
28	Himandri to CTR Bldg. 19 (with footpath)
29	Culvert to staff hostel conrner
30	Culvert to Hostel No. 1 Junction
31	Hostel No. 1 Junction to Hostel no. 15 bus stop
32	Staff Hostel to Hostel No. 5 Junction
33	Hostel No. 5 Junction to Hostel No. 9
34	Hostel No. 9 to Hostel No. 12 Main entrance
35	Hostel No. 5 Junction to Hostel No. 4
36	Hostel No. 4 entrance to Hostel No. 2 gate
37	Hostel No. 2 gate to Hostel No.1
38	Hostel No. 12 D wing entrance to 'D' wing corner road
39	Hostel No. 12 'D' wing corner to Hostel No. 13 'C' wing
40	Tennis court, concrete road from the staff Hostel to the convocation
41	Hostel No. 1 Junction to Hostel No. 2 gate (New power block included)
42	Hostel No. 2 to Hostel No. 4 (New power block included)
43	Hostel No. 6 to Hostel No. 12 entrance arch. (Road wide)
44	Hostel No. 12 bridge gate to research park gate (width with both side footpath (296.80 + extended road 57.20)
	Additional Work
45	Staff Hostel to Hostel No. 11 entrance with footpath
46	Hostel No. 7821 entrance
47	Hostel No. 12 bridge with footpath
48	Research park gate to parking with footpath
49	Shopping centre post office back paver block area

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7) Parking Area Details

Sr. No.	Details
1	'Y' point Gate parking-1
	Parking -2
	Parking -3
	Shopping Centre parking -1)
	Parking -2
	Parking -3
2	Main Gate: Parking -1
	Parking -2
	Parking -3
3	Lake side Gate- Parking- 1
4	SBI parking (old) i. e. Hemadri parking
5	'Y' point gate Tum Tum parking -1
	'Y' point gate Tum tum parking -2
6	Research park – parking area near power house

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8) Annexures:- III

Sr. No.	Mud area details
1	K.V. School bldg corner to K.V. Junction opp Tum – Tum bus stop (Shopping center cycle parking to 'Y' Point Tum – Tum bus stop)
2	Opp Tum-Tum bus stop to TCS kiosk
3	Culvert junction to Hostel No. 1 junction (library road side mud area)
4	Hostel No. 1 junction to Hostel No. 15 Bus stop
5	Opp A – 1 Bunglow to A-8 Bunglow (opp A-1 to Himadri)
6	Opp A- 13 Bunglow to guest house ramp (A-13 bunglow side to ramp)
7	Opp Himadri bldg to old multistory bldg junction
8	Old multistory bldg junction to Devi Temple
9	Staff hostel to Hostel No. 05 junction (Both sides of the road up to drain)
10	Hostel No. 5 junction to Hostel No. 9 (H – 9 side up to drain & opp side 1 m)
11	Hostel No. 9 to Hostel No. 12 main entrance (Both sides of road up to fence)
12	Hostel No. 5 to Hostel No. 4 Campus hub to Hostel No. 5 gate mud area between the drain & H5 wall fence
13	Hostel No. 4 to Hostel No. 2 entrance gate (Hostel No. 2 & 3 upto fence and indoor side up to drain)
14	Hostel No. 2 entrance gate to Hostel No. 1 junction
15	Type B – Bldg 10 to type B – Bldg No. 5
16	Central maintenance unit to K.V. Sangathan office corner
17	'C' Type bldg No. 2 to Nilgiri Bldg junction (Road both side upto fence) (Single)
18	Opp 'C' Type Bldg No. 2 to guest house junction (Hostel No. 10 wall side)
19	Opp TCS Kiosk to Power House
	1) TCS Kiosk to Earth Science
	2) CESE fence to opp. RBTIC
	3) Opp carpentry to workshop corridor between
20	Power house to Sameer junction
	1) Type II B Bldg No. 22 to Type I Bldg No. 18 back side
	2) H-1 bldg No. 15 to Vidya Niwas side upto green house
	3) Opp Tulsi bldg both side
	4) Sameer garden to Hostel No. 15 bus stop
21	Hostel No. 12 'D' wing corner to hostel No. 13 'C' wing

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9) Annexure:- IV

Sr. No.	Open SWD Area
1	'Y' point gate to post office open drain
2	Shopping center cycle parking open drain
3	Opp type B bldg No. 1 drain
4	Old multistory bldg junction to devi temple (H-2 bldg No. 14 open drain)
5	Central maintenance unit to K.V. sangathan office corner ('C' type bldg No. 15 to 'C' type bldg No. 17)
	2) 'C' type bldg No. 11 back side to 'C' type bldg No. 15
6	TCS kiosk to power house 1) Earth science to TCS Kiosk
7	2) Capentry entrance to workshop corridor
8	Power house to sameer junction i) Udaygiri bldg to power house kiosk
9	PHO office gate to Hostel No. 8 gate
10	Hostel No. 8 entrance gate to opp cycle shop
11	Hostel No. 10 entrance to SOM Kiosk main road nala
12	Gulmohar gate to guest house junction to big nala
13	Hostel No. 9 entrance nala to big nala joined
14	Hostel No. 12 entrance to Hostel No. 14 'C' wing road side nala
15	Hostel No. 7 entrance nala to sub station back side
16	Main gate parking to Hostel No. 10 back side big nala
17	'B' type bldg. No. 6 to main gate out (Wall side)
18	Tennis court surrounding drain (Staff Hostel side)
19	Tennis court surrounding drain (convocation hall side)

10) Annexture:- V

Sr. No.	Closed SWD Area
1	NCC corner to NCC entrance gate
2	NCC entrance gate to Hockey ground entrance gate
3	Hostel No. 8 corner to football ground gate
4	Football ground gate to H-5 junction road bridge
5	PHO office to Hostel No. 11 entrance gate
6	Hostel No. 11 gate to staff hostel entrance along road

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11) Scope of work:-

Mechanized Roads and security gate buildings cleaning work

Daily work

1) Daily mechanized sweeping of roads as per given in annexure I and II, collection of mud, silt & dry leaves and disposal of it as per direction of Public Health Office.

2) Daily collection of paper, plastic & unwanted material from road, footpath & roadside stormwater drain up to the fence as given in Annexure I & II and disposal of collected material as per instructions of PHO.

3) Road cleaning time will be fixed by the Public Health Office & it may vary from time to time as per requirement.

4) Daily sweeping & removal of mud, silt, unwanted material, paper, plastics from Gate entrance roads, cycle stand, parking area, walkway, and open concrete area in front of & surrounding the security buildings of the gate & disposal of this collected material at the given location.

5) Daily three times sweeping and mopping of floors and one time cleaning of furniture and railings, removal of dust accumulated at skirting and window offsets and collection, segregation & storage of paper, plastics, unwanted material collected from 03 Nos. security gate buildings.

6) Daily three times (Morning, Afternoon & Evening) cleaning of toilet blocks floor, urinals, washbasins & W. C. pans, removal of waste material from nahani Trap, and collection of waste material, paper, plastics & unwanted material from Toilet blocks and disposal of it as per instructions of PHO.

7) All the roads should be kept clean, and the mud/garbage/ dead leaves accumulated should be collected and dispose it to the given location on a daily basis by deploying required manpower. Garbage bins fixed along the road should be free of stench and flies.

8) Sprinkling of bleaching powder on slippery areas whenever fungal growth takes place (Roads, footpaths, parking area, tiled/paves block) under your scope of work.

9) Daily sweeping and mopping of floors and one-time cleaning of furniture and railings, removal of dust accumulated at skirting and window sills, and collection, segregation & storage of paper, plastics, unwanted material collected from Marathi library.

10) Daily cleaning and maintenance of the roads shall be carried out from 6:00 am to 11:00 pm

Weekly Work

1) Once a week, clean mud area from roads to fence of all roads; where fence is not available at that location, clean it up to 1 m from roadside.

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Monthly work

1) Monthly hard cleaning of toilet blocks floor, dadoes, door & window panels & glasses, mirrors, plumbing fixtures, hand rails, urinals, washbasins, W. C. pans, drains & nahani traps and cobweb removal work of 03 Nos. security gate buildings.

2) Monthly inside and outside cobweb removal work of 03 Nos. security gate buildings, marathi library.

3) Removal of dry leaves and silt from stormwater drain along the main roads and disposal of removed dry leaves & silt as per instructions of PHO.

4) Monthly floor, scurting, dado, staircase scrubbing/ washing & mopping from 03 Nos. security gate buildings & Marathi library.

5) Monthly cleaning, removal of mud, silt & dry leaves & unwanted material and wild growth removal from plinth area and building surrounding storm water drains of 03 Nos. security gate buildings.

6) Monthly cleaning & wiping of Tube lights & fans from 03 Nos. security gate buildings & Marathi library. (1 unit = One fan & two tube lights)

7) Monthly cleaning of 03 Nos. security gate buildings' terraces of gates.

8) Monthly cleaning of vertical glass, glass partitions, window glass, and outside cobweb removal at all heights of 03 Nos. security gate buildings & Marathi library.

Once in Six months:-

1) Removal of dry leaves and silt from closed stormwater drain along the main roads and disposal of removed dry leaves & silt as per instructions of PHO.

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