

**INDIAN INSTITUTE OF TECHNOLOGY BOMBAY
HOSTEL COORDINATING UNIT**

Corrigendum/Addendum

Reference to tender No. HCU/MessTender/01/2025 dated 22/04/2025

A pre-bid meeting was conducted on 29.04.2025 (1500 hrs.) at VMCC, IIT Bombay. Based on the queries asked by bidders, the following clarifications are given.

Query: Is the tender applicable for a single mess or multiple messes?

Clarification: The tender is published for a single mess in Hostels 7, 8, and 21 at IIT Bombay.

(ii). Whether the guest charge is calculated on base rate or gross amount and it is including or excluding of GST?

Clarification: Guest charges are calculated on the base rate and are inclusive of GST.

(iii). Whether the billing is done on the actual capacity of the students?

Comment: Billing will be done based on the actual number of students who have opted for mess facilities.

(iv). EMD/PBG/water charges/Service Fee/Staff Accommodation.

Comment: EMD: EMD of Rs.15 lakhs is to be submitted in the form of demand draft along with the bid. Exemption applicable as per rule No. 170 of GFR.

PBG: *As per Institute's practice Performance Bank Guarantee of Rs. 25 lakhs are to be submitted within 30 days of award of contract. This Bank Guarantee should be from a scheduled nationalized bank. This Bank Guarantee shall be effective for a period of 14 months. In case of renewal of the agreement, the bank guarantee should be renewed for a period of 14 months from the date of renewal.*

License Fee The catering contractor has to pay a license fee of Rs 10,000/- per month for Hostel 7/8/21 for the first year and at such rate as may be fixed by the Institute for the subsequent years from time to time.

Water Charges: The catering contractor will pay Rs. 1,000/- for Hostel 7/8/21 towards water charges every month. Wastage of water must be avoided.

Staff Accommodation: The caterer has to make arrangements for their workers to stay outside campus. Only the required number of workers (approved by Warden of the respective Hostels) for the early morning operations will be allowed to stay in the Hostel premises as decided by the institute. At any given instance, the staff cannot be more than the number approved by the Hostel authority and the details of the staff who are staying in Hostel to be provided to the Hostel authority. Any changes in the number/details of the staff would attract a fine. No accommodation, except a changing/resting room will be provided to the mess workers of the caterer.

(v). Whether the institute will arrange for crockery & Cutlery?

Comment: The caterer will provide crockery and cutlery. However, the list of equipments and other items to be provided by IIT Bombay is placed at Annexure-'A' [[Click Here](#)] along with [site map](#).

(vi). Whether fruit in the menu to be provided in Lunch/ Tiffin / Dinner?

Comment: Fruits may be provided either in Lunch/ Tiffin / Dinner once a day after consultation with Mess Council.

(vii). Whether Institute will provide fire Extinguisher?

Comment: Fire Extinguisher will be provided by the Institute.

(Viii) Whether the experience from CFI will be counted for eligibility.

Comment: CFI / SFI (Center/ State Funded Institute) experience will be Counted.

(viii). Clarification on Mess charges for Opt Out students of the Hostel 7/8/21 and guest charges.

Comment: The revised rate for Mess Opt Out students of Hostel 7/8/21 for the meal under Clause 4 (vii) is as follows:

(a) Guest Charges for students Opted-Out from the mess of H-7/8/21:

Catering Charges per day per person, inclusive of all taxes + 30% (To be rounded to the nearest whole rupee).

(**Caterer and Hostel shall have a share of 20% and 10% respectively)

Meal	Weightage	Catering Charges Rate per day	Base Rate	Share of Hostel	Share of Caterer	Guest Charges
(a)	(b)	(c)	(d)	(e)	(f)	(g)
Meal Per Day	100%	'Rs. P'	'Rs. P'	10% of Base Rate	Base Rate + 20% of Base Rate	(e) + (f)
Breakfast	30%	'Rs. P'	Rs.P x 30%	10% of Base Rate	Base Rate + 20% of Base Rate	(e) + (f)
Lunch/Dinner	35%	'Rs. P'	Rs.P x 35%	10% of Base Rate	Base Rate + 20% of Base Rate	(e) + (f)
Tiffin	20%	'Rs. P'	Rs.P x 20%	10% of Base Rate	Base Rate + 20% of Base Rate	(e) + (f)

Example. If the Catering Charges per day per person, inclusive of all taxes, is Rs. 160/-)

Meal	Weightage	Catering Charges Rate per day	Base Rate	Share of Hostel*	Share of Caterer	Guest Charges
(a)	(b)	(c)	(d)	(e)	(f)	(g)
Meal Per Day	100%	Rs. 160	Rs. 160	Rs. 16 (10% of 160)	Rs. 160 + Rs. 32 (20% of 160)	Rs. 208/-
Breakfast	30%	Rs. 160	Rs. 48/- (Rs. 160 x 30%)	Rs.4.8 (10% of 48)	Rs. 48+ Rs. 9.6 (20% of 48)	Rs.62.4/- (Rounded off to Rs.62/-)
Lunch/Dinner	35%	Rs. 160	Rs. 56 (Rs. 160 x 35%)	Rs.5.6 (10% of 56)	Rs. 56 + Rs. 11.2 (20% of 56)	Rs. 72.8/- (Rounded off to Rs.73/-)
Tiffin	20%	Rs. 160	Rs. 32/- (Rs. 160 x 20%)	Rs.3.2 (10% of 32)	Rs. 32 + Rs. 6.4 (20% of 32)	Rs. 41.6/- (Rounded off to Rs.42/-)

(b) Guest Charges for guests other than students who opted out of the mess of H-7/8/21 :
Catering Charges per day per person, inclusive of all taxes + 50% (To be rounded to the nearest whole rupee).
(**Caterer and Hostel shall have a share of 20% and 30% respectively)

Meal	Weightage	Catering Charges Rate per day	Base Rate	Share of Hostel	Share of Caterer	Guest Charges
(a)	(b)	(c)	(d)	(e)	(f)	(g)
Meal Per Day	100%	'Rs. P'	'Rs. P'	30% of Base Rate	Base Rate + 20% of Base Rate	(e) + (f)
Breakfast	30%	'Rs. P'	Rs.P x 30%	30% of Base Rate	Base Rate + 20% of Base Rate	(e) + (f)
Lunch/Dinner	35%	'Rs. P'	Rs.P x 35%	30% of Base Rate	Base Rate + 20% of Base Rate	(e) + (f)
Tiffin	20%	'Rs. P'	Rs.P x 20%	30% of Base Rate	Base Rate + 20% of Base Rate	(e) + (f)

E.g. if the Catering Charges per day per person, inclusive of all taxes, is Rs. 160/-)

Meal	Weightage	Catering Charges Rate per day	Base Rate	Share of Hostel*	Share of Caterer	Guest Charges
(a)	(b)	(c)	(d)	(e)	(f)	(g)
Meal Per Day	100%	Rs. 160	Rs. 160	Rs. 48 (30% of 160)	Rs. 160 + Rs. 32 (20% of 160)	Rs. 240/-
Breakfast	30%	Rs. 160	Rs. 48/- (Rs. 160 x 30%)	Rs.14.4 (30% of 48)	Rs. 48+ Rs. 9.6 (20% of 48)	Rs.72/-
Lunch/ Dinner	35%	Rs. 160	Rs. 56 (Rs. 160 x 35%)	Rs.16.8 (30% of 56)	Rs. 56 + Rs. 11.2 (20% of 56)	Rs. 84/-
Tiffin	20%	Rs. 160	Rs. 32/- (Rs. 160 x 20%)	Rs.9.6 (30% of 32)	Rs. 32 + Rs. 6.4 (20% of 32)	Rs. 48/-

(*Share of hostel includes GST calculated on the base rate. Hence, the caterer will pay an amount to the Hostel after deducting GST and remit the GST to the competent authority.

(viii). Extension of bid submission dates.

- (a). Last date of submission of bid: 26.05.25 (1300 hrs)
- (b). Venue, Date and time of Opening of Technical Bid: 26.05.24 (1500 hrs), VMCC IIT Bombay
- (c). *The interested bidders may submit the duly filled tender to the Hostel Coordinating Unit (HCU) Indian Institute of Technology Bombay, Powai- 40076 on or before 26.05.24 (1300 hrs)"*

Assistant Registrar (HCU)