

TO BE SUBMITTED IN A SEPARATE ENVELOP ALONG WITH FINANCIAL BID

**ANNEXURE 'A' (FORMAT)
TECHNICAL BID**

File No. : EO/UMBRELLA/HOSTEL/WKS-263/24-25

Name of Work : Term contract for structural repairs,renovation,retrofitting works, addition and alteration works, waterproofing, painting and minor construction works at Hostel area in the IIT Bombay.

Name of the Contractor _____

Sr. No.	Name of Client	Name of Works	2022-2023 (In Lakhs)	2023-2024 (In Lakhs)	2024-2025 (In Lakhs)	2025-26 (In Lakhs)	
						Completed	Balance
			-	-	-	-	-
			-	-	-	-	-
Total Amount (In Lakhs)			-	-	-	-	-

Note : Contractor must submit his details as per Annexure 'A' with declaration stating that **he is possessing all the original copies of work orders and experience certificates, it will be produced as and when required to IIT Bombay.** However, if it is found false at later stage, the contractor will be debarred or blacklisted. Whereas, if information is not submitted as per Annexure 'A' format his bid capacity will not been calculated and his tender will be summarily rejected.

A. Shinde
20/06/2025

Superintending Engineer

[Signature]

Signature of Contractor
Name & Address in full

EO/UMBRELLA/HOSTEL/WKS-263/24-25

FORM 'B'

**FINANCIAL
INFORMATION**

(To be duly filled, signed and submitted along with technical bid by the tenderer)

I Financial Analysis –

Details to be furnished duly supported by figures in Balance Sheet / Profit and Loss Account for the last Five years duly certified by the Chartered Accountant, as submitted by the applicant to the Income-Tax Department (Copies to be submitted separately).

Sl No	Detail s	Year ending 31 st March of				
		2020	2021	2022	2023	2024
1	Gross annual turnover in construction work					
2	Profit (+) / Loss (-)					

II. Financial arrangement for carrying out the proposed work.

III. Income Tax PAN details (to be enclosed separately)

IV. Solvency certificate from Bankers of Applicant (to be submitted separately)

SIGNATURE OF APPLICANT (S)

SIGNATURE OF CHARTERED ACCOUNTANT WITH SEAL

FORM ' C '										
(To be duly filled, signed and submitted along with technical bid by the tenderer)										
PROJECTS UNDER EXECUTION OR AWARDED										
SR. NO.	Name of work/project & location	Owner or sponsoring organizations	Agreement No	Cost of work	Date of commencement as per contract	Stipulated Date of completion	Up to date percentage progress of work	Slow progress if any and reasons there of	Name and address/ Tel No of Officer to whom reference may be made	Remarks(Indicate whether any show cause notice issued or Arbitration initiated during the progress of work)
1	2	3	4	5	6	7	8	9	10	11
Signature of Applicants										

FORM 'D'

(To be duly filled, signed and submitted along with technical bid by the tenderer)

PERFORMANCE REPORT FOR WORKS REFERRED

1. Name of the work / Project & Location.
2. Scope of work.
3. Agreement No.
4. Estimated Cost
5. Tendered Cost
6. Value of work done
7. Date of Start
8. Date of completion
 - i. Stipulated date of completion.
 - ii. Actual date of completion.
9. Amount of compensation levied for delayed Completion if any.
10. Performance report based on Quality of Work, Time Management, and Resourcefulness : Excellent/ Very Good / Good / Fair

DATE

**EXECUTIVE ENGINEER /
PROJECT MANAGER OR
EQUIVALENT**

(*Signature and seal of the client / owner to
whom the work executed)

*** Certified by self will not be
accepted**

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ANNEXURE 'E'

MACHINERY DETAILS

File No. : EO/UMBRELLA/HOSTEL/WKS-263/24-25

Name of Work : Term contract for structural repairs,renovation,retrofitting works, addition and alteration works, waterproofing, painting and minor construction works at Hostel area in the IIT Bombay.

Name of the Contractor _____

Sr. No.	Particulars	Yes/No
1.	Excavator, Poclain and JCB each	
2.	Milling Machine 01 nos	
3.	Paver Machine 01 nos	
4.	Vibrators (surface & needle)	
5.	Scaffolding, Shuttering, Props minimum 5,000 sq.mt.	
6.	Road Rollers static and Vibrator	
7.	Auto Level	
8.	Dewatering pump 05 nos	
9.	Cutting and Blending Machine	
10.	Building Hoist	

Note : Contractor must submit his details as per Annexure 'E' with declaration stating that **contractor is possessing all the original equipments required for awarded work, with all other required statutory & license formalities, it will be produced as and when required by concern authorities of IIT Bombay.** However, if it is found false at later stage, the contractor will be debarred or blacklisted.

Superintending Engineer



Signature of the Contractor
with official Seal/Stamp of the agency

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WORK UNDERTAKING

FORM 'F'

EO/UMBRELLA/HOSTEL/WKS-263/24-25

ESTATE OFFICE

To,
Superintending Engineer
Indian Institute of Technology Bombay,
Powai, Mumbai, Maharashtra – 400 076.

Sub : Term contract for structural repairs,renovation,retrofitting works, addition and alteration works, waterproofing, painting and minor construction works at Hostel area in the IIT Bombay.

Dear Sir,

We are hereby quoting all the rates for the attached schedule of short tender of the above mentioned job.

We hereby accept & signed all the General Terms and Conditions and Special Conditions of Contract.

The work will be completed within specified time limit of **One year** as mentioned in the notice inviting for tenders.

I / We agree to keep the tender open for One Hundred and Eighty (180) days from the due date of its opening / One Hundred and Eighty days from the date of opening of financial bid in case tenders are invited on 2 envelope system and not to make any modification in its terms and conditions.

List of information in respect of technical, non-technical and manpower : -

1) Technical and non-technical staff to be engaged in project.

Information to be provided for Engineer's, technical staff and non-technical staff as under:

Sr. N o.	Name	Gender	Qualification	Designation	Discipline/ stream	University	Years of experience
1.							
2.							
3.							
4.							
5.							

Project manager/Engineer's with 10years of experience. Penalty for not employing Engineer/supervisors etc. to be double.

2) Information for labours required to be provided by the contractor for the contract period,

	Male	Female
Number of Unskilled casual labour to be required per day.		
Number of Skilled casual labour to be required per day.		
Total Mandays required for completion of work.		

Note:- The following information is required to be provided by the contractor. If fails to do so, the tender will be assumed incomplete and hence it may be rejected.

Thanking you,

Yours faithfully,

Signature of the Contractor
With official Seal / Stamp of the firm

**Form of Earnest Money Deposit
Bank Guarantee Bond**

WHEREAS, contractor..... (Name of contractor) (hereinafter called "the contractor") has submitted his tender dated (date) for the construction of
..... (name of work) (hereinafter called "the Tender")

KNOW ALL PEOPLE by these presents that we (name of bank) having our registered office at (hereinafter called "the Bank") are bound unto
... (Name and division of Executive Engineer) (hereinafter called "the Engineer-in-Charge") in the sum of Rs. (Rs. In words) for which payment well and truly to be made to the said Engineer-in-Charge the Bank binds itself, his successors and assigns by these presents.

SEALED with the Common Seal of the said Bank this day of 20.....

THE CONDITIONS of this obligation are:

- (1) If after tender opening the Contractor withdraws, his tender during the period of validity of tender (including extended validity of tender) specified in the Form of Tender;
- (2) If the contractor having been notified of the acceptance of his tender by the Engineer-in-Charge:
 - (a) fails or refuses to execute the Form of Agreement in accordance with the Instructions to contractor, if required;

OR

- (b) fails or refuses to furnish the Performance Guarantee, in accordance with the provisions of tender document and Instructions to contractor,

We undertake to pay to the Engineer-in-Charge either up to the above amount or part thereof upon receipt of his first written demand, without the Engineer-in-Charge having to substantiate his demand, provided that in his demand the Engineer-in-Charge will note that the amount claimed by him is due to him owing to the occurrence of one or any of the above conditions, specifying the occurred condition or conditions. This Guarantee will remain in force up to and including the date* after the deadline for submission of tender as such deadline is stated in the Instructions to contractor or as it may be extended by the Engineer-in-Charge, notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this Guarantee should reach the Bank not later than the above date.

DATE

SIGNATURE OF THE BANK

WITNESS

SEAL

(SIGNATURE, NAME AND ADDRESS)

*Date to be worked out on the basis of validity period of 6 months from last date of receipt of tender