



**INDIAN INSTITUTE OF TECHNOLOGY BOMBAY**  
**MATERIALS MANAGEMENT DIVISION**  
Powai, Mumbai 400076.

Ref. PR No. 1000049625

RFx. No. 6100002370

**Trained Human Resources: Station Six skilled and trained human resource personnel at the Design & Making Lab IIT Bombay premises for the period of one year**

Sr. No	Scope of Work (Requirement)	Compliance (Yes / No)	Additional Information (if any)
1.	Total number of people: <b>Six</b> Engineers  All engineers will have a background in mechanical engineering, electrical / electronic engineering, or equivalent degrees, with experience in operating and maintaining similar equipment.		
2.	The engineers will have 2 years of field experience after their degrees.		
3.	All expenses related to manpower to be borne by vendor.		
4.	Assisting with routine machine operations and troubleshooting.		
5.	Regularly monitoring the equipment for any abnormalities or potential issues.		
6.	Coordinating with the technical team for preventive maintenance and necessary repairs.		
7.	Maintaining records and documentation related to the machines and their performance.		
8.	Training the trainer & students at Design & Making Lab IIT Bombay.		
9.	The maintenance services include preventive maintenance, breakdown support, spare parts management, calibration and testing, performance optimization.		
10.	Payments will be processed quarterly.		