



**INDIAN INSTITUTE OF TECHNOLOGY**  
**ESTATE OFFICE**  
**Email: [drestate@iitb.ac.in](mailto:drestate@iitb.ac.in) Tel. 022-2576-4995/7927**

IIT Bombay invites offline applications in two bid system for allotment of **12 shops** on leave & licence basis for 11 months period and provision of renewal up to 5 terms of 11 months. The vendors who are interested and having similar business experience may download the tender documents from <https://www.iitb.ac.in/resources/vendors-tenders> or through **CPPP** or can obtain tender documents from Estate Office, Tender Section. The details are given below.

<b>Tender No.</b>	<b>Particulars</b>	<b>Minimum Licence fee Calculated @ Rs.95/- per Sq.ft. area</b>	<b>EMD (Rs.)</b>
1	Allotment of Shop No. <b>NSC – 1 &amp; 3</b> for 11 months on Leave & Licence basis to run the business of ' <b>Book &amp; Stationary Shop in NSC-1 &amp;3</b> ' and its renewal up to 5 terms of 11 months with hike of Rs. 5 per Sqft in licence fees. <b>EO/A/SHOPPING CENTRE/NSC-1 &amp; 3/25-26</b>	Rs. 49,001/- per month (Excluding 18% GST) Area 515.8 Sq. ft.	Rs. 1,00,000/-
2	Allotment of Shop No. <b>NSC - 2</b> for 11 months on Leave & Licence basis to run the business of ' <b>Xerox &amp; Printing Shop</b> ' and its renewal up to 5 terms of 11 months with hike of Rs. 5 per Sqft in licence fees. <b>EO/A/SHOPPING CENTRE/NSC-2/25-26</b>	Rs. 25,118/- per month (Excluding 18% GST) Area 264.4 Sq. ft.	Rs. 50,000/-
3	Allotment of Shop No. <b>NSC - 4</b> for 11 months on Leave & Licence basis to run the business of ' <b>Medical Shop</b> ' and its renewal up to 5 terms of 11 months with hike of Rs. 5 per Sqft in licence fees. <b>EO/A/SHOPPING CENTRE/NSC-4/25-26</b>	Rs. 24,814/- per month (Excluding 18% GST) Area 261.2 Sq. ft.	Rs. 50,000/-
4	Allotment of Shop No. <b>NSC – 5</b> for 11 months on Leave & Licence basis to run the business of ' <b>Bakery Shop</b> ' and its renewal up to 5 terms of 11 months with hike of Rs. 5 per Sqft in licence fees. <b>EO/A/SHOPPING CENTRE/NSC-5/25-26</b>	Rs. 24,814/- per month (Excluding 18% GST) Area 261.2 Sq. ft.	Rs. 50,000/-
5	Allotment of Shop No. <b>OSC -2 &amp; 3</b> for 11 months on Leave & Licence basis to run the business of ' <b>Ladies Saloon/ Beauty Parlour</b> ' and its renewal up to 5 terms of 11 months with hike of Rs. 5 per Sq. ft in licence fees. <b>EO/A/SHOPPING CENTRE/OSC-2 &amp; 3/25-26</b>	Rs. 27,398/- per month (Excluding 18% GST) Area 288.4 Sq. ft.	Rs. 1,00,000/-
6	Allotment of Shop No. <b>OSC - 4</b> for 11 months on Leave & Licence basis to run the business of ' <b>Gents Saloon</b> ' and its renewal up to 5 terms of 11 months with hike of Rs. 5 per Sqft in licence fees. <b>EO/A/SHOPPING CENTRE/OSC-4/25-26</b>	Rs. 28,348/- per month (Excluding 18% GST) Area 298.4 Sq. ft.	Rs. 1,00,000/-
7	Allotment of Shop No. <b>OSC - 5</b> for 11 months on Leave & Licence basis to run the business of ' <b>Laundry &amp; Ironing</b> ' and its renewal up to 5 terms of 11 months with hike of Rs. 5 per Sqft in licence fees. <b>EO/A/SHOPPING CENTRE/OSC-5/25-26</b>	Rs. 13,699/- per month (Excluding 18% GST) Area 144.2 Sq. ft.	Rs. 50,000/-
8	Allotment of Shop No. <b>OSC - 6</b> for 11 months on Leave & Licence basis to run the business of ' <b>Flour Mill</b> ' and its renewal up to 5 terms of 11 months with hike of Rs. 5 per Sqft in licence fees. <b>EO/A/SHOPPING CENTRE/OSC-6/25-26</b>	Rs. 13,699/- per month (Excluding 18% GST) Area 144.2 Sq. ft.	Rs. 50,000/-
9	Allotment of Shop No. <b>OSC -7 &amp; 8</b> for 11 months on Leave & Licence basis to run the business of ' <b>Cycle/Two Wheeler Repairing &amp; Servicing Shop</b> ' and its renewal up to 5 terms of 11 months with hike of Rs. 5 per Sqft in licence fees.	Rs. 27,721/-, per month (Excluding 18% GST) Area 291.8 Sq. ft.	Rs. 1,00,000/-

	<b>EO/A/SHOPPING CENTRE/OSC-7 &amp; 8/25-26</b>		
10	Allotment of Shop No. <b>OSC - 9</b> for 11 months on Leave & Licence basis to run the business of ' <b>Vegetable Shop</b> ' and its renewal up to 5 terms of 11 months with hike of Rs. 5 per Sqft in licence fees. <b>EO/A/SHOPPING CENTRE/OSC-9/25-26</b>	Rs. 27,569/- per month(Excluding 18% GST) Area 290.2 Sq. ft.	Rs. 1,00,000/-
11	Allotment of shop located at <b>Hillside area in front of H1-Bldg No.13</b> for 11 months on Leave & Licence basis to run the business of ' <b>Vegetable Shop</b> ' and its renewal up to 5 terms of 11 months with hike of Rs. 5 per Sqft in licence fees. <b>Area (306 sq.ft. @ Rs.95 + 182.5sq.ft open space @ Rs. 5)</b> <b>EO/A/HILLSIDE/SHOPPING/25-26</b>	Rs.29,070/- per month + Rs. 913 for open space(Excluding 18% GST)	Rs.1,00,000/-
12	Allotment of shop to run the business of ' <b>Flower/Pooja Shop</b> ' and its renewal up to 5 terms of 11 months with hike of Rs. 5 per Sqft in licence fees.	Rs. 2,280/- per month(Excluding 18% GST) Area 24 Sq. ft.	Rs.10,000/-

The applicant can download the tender documents from IIT Bombay website or through CPPP **from 13.04.2026**.

Bidder must submit their offer in a **separate sealed envelopes** as **Technical** and **Commercial bid** and both bids should be clearly marked. Both separate envelopes are to be put in a **bigger cover** which should also be sealed and duly **superscribed with tender No. and Name**. The same are to be put in the tender box by the tenderer in the Estate Office on 30.04.2026 between 9:15 a.m. to 11:15 a.m.

\* Date and time of opening of technical bid will be on **30.04.2026 at 11:30 a.m.**

**Technical Bids:**

The bidders needs to submit the following documents in a separate envelope as technical bid mentioned below.

1. PAN Card.
2. Bank account details along with one last year statement/ Transaction
3. GST Registration Certificate if applicable
4. 5 Years Experience Proof for similar business functions duly certified by Govt. Institutions/ Autonomous bodies/ PSUs/Banks.
- 5) Active Registration certificate of Establishment under Maharashtra Shops and Establishment Act, 1948 for **similar business category**.

**Financial Bid:**

\* Date and time of opening of **commercial bid** shall be intimated to the eligible bidders separately.

IIT Bombay reserves its right to reject /accept any or all applications for issue of blank tender forms and/or accept/reject any tender or re-invite the tenders or invite any agency for negotiations and may execute the leave and licence agreement for 11 months period without assigning any reason and without any reference.

The shop will be allotted under leave and licence agreement to the bidder **giving highest licence fee offer**.

Each business establishment has been classified under specific category shopkeepers possessing relevant experience in the respective category are invited to submit their tender accordingly.

The GST will be charged as applicable.

**Superintending Engineer(I/C)**

## **Tender No. 1. NSC – 1& 3 Book & Stationary Shop**

### **Terms and Conditions**

1. Sealed tenders are hereby invited on behalf of the IIT Bombay for running “**Book & Stationary Shop in NSC-1 &3**” from those are interested and having similar type of experience of running Book Shop & Stationary shop.
2. Blank tender document can be obtained from the office of the Superintending Engineer, Estate Office, IIT Bombay – 400076 or can be downloaded from <https://www.iitb.ac.in/resources/vendors-tenders> or through **CPPP**.
3. Bidder must submit their offer in a **separate sealed envelopes** as **Technical** and **Commercial bid** and both bids should be clearly marked. Both separate envelopes are to be put in a bigger cover which should also be sealed and duly **superscribed with tender No. and Name**. The same are to be put in the tender box by the tenderer in the Estate Office on **30.04.2026** between **9.15 a.m. to 11.15 a.m.** and will be opened on **30.04.2026** at **11.30 a.m.** in the presence of such agencies those who intend to remain present. **Tender submitted without seal will be rejected.**
4. The offer should be valid for **60 days** for acceptance from the date of receipt of tender.
5. Agreement for leave and licence will be executed on non-judicial stamp paper as per the Institute format.
6. Electricity will be charged as per the consumption and as per the Institute rule and it will be renewed as and when decided by the Institute.
7. Water bill charged **Rs.363/-** per month & it will be revised as & when decided by the Institute.
8. Earnest money deposit amount of **Rs. 1,00,000/-** is to be paid for each shop in the form Demand Draft in favour of 'The Registrar, IIT Bombay' payable at Powai, Mumbai. The tender without Earnest Money Deposit will be rejected.
9. Earnest money deposit will be refunded to the unsuccessful tenderer **within 05 working days** from the date of opening of Tender.
10. In case of the selected agency fail to start the Shop within 15 days from the date of execution of leave and licence agreement, the Earnest money deposit will be forfeited without assigning any reason and the Institute will negotiate with other tenderers. No claim in this regard will be entertained.
11. **The minimum licence fee per month is mentioned in the schedule attached for 11 months period and Rs.5 per Sqft. will be increased for every subsequent renewal up to 05 terms of 11 months.**
12. Security deposit of **Rs. 2,00,000/-** without interest to be kept with IIT Bombay is for 11 months without any interest or extended period of the agreement.
13. Working hours - As per the Institute requirements  
Working days - As per State Government norms for shops.
14. The shop will be allotted under leave and licence agreement to the bidder giving **highest licence fee offer.**
15. The licensee has to pay the monthly licence fee at the rate quoted by him and in the manner decided by the licensor.

16. The highest bidder will enter an agreement for leave and licence with the Institute for a period of 11 months and it will be renewed up to 5 terms of 11 months if no violation of conditions and no complaint from the consumers.

17. The shop-keeper should strictly observe Maharashtra Shop and Establishment Act, 1948 and existing labour laws. If any complaint / or violation of conditions of contract or agreement or rules of laws will be inquired through inquiry officer appointed by Dy. Director (AIA) and decision of inquiry officer is binding upon the licensee and licensor.

18. Agencies and persons having unpaid dues to IIT Bombay in any form are not eligible to participate in this tendering process.

**19. Tender is to be quoted separately for each shop.**

20. IIT Bombay reserves its right to reject /accept any or all applications for issue of blank tender forms and/or accept/reject any tender or re-invite the tenders or invite any agency for negotiations and may execute the leave and licence agreement for 11 months period without assigning any reason and without any reference.

**Superintending Engineer  
IIT Bombay**

I say & declare that I accepted the above term & conditions.

Signature of the agency :

Name and address in full : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact No. & active email id: \_\_\_\_\_

**COMMERCIAL BID**

**NSC – 1&3 Book & Stationary Shop**

I/We have gone through carefully the conditions of contract, for entire 11 months licence period.

I/We agree to pay Rs. 2,00,000/- as security deposit for 11 months period without any interest.

I/We ready to execute leave and licence agreement either in the office of Sub Registrar or on Rs.100/- non-judicial stamp paper as per the proforma approved by the Institute for 11 months period.

I/We agree to pay Rs. \_\_\_\_\_/- per month as licence fee + 18% GST before 10<sup>th</sup> of every month. (**Amount should not put less than Rs. 49,001/- per month + GST by the tenderer**).

I/We agreed with the term and conditions of tender documents and leave & licence agreement.

The leave and licence agreement will be executed with tenderer who will quote highest amount of licence fee.

Signature of the agency :

Name and address in full : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **Tender No. 2. NSC – 2 Xerox & Printing Shop**

### **Terms and Conditions**

1. Sealed tenders are hereby invited on behalf of the IIT Bombay for running “Xerox & Printing Shop” at Shopping Centre at Shop No. NSC – 2 from those are interested and having similar type of experience of running Grocery shop.
2. Blank tender document can be obtained from the office of the Superintending Engineer, Estate Office, IIT Bombay – 400076 or can be downloaded from <https://www.iitb.ac.in/resources/vendors-tenders> or through **CPPP**.
3. Bidder must submit their offer in a **separate sealed envelopes as Technical and Commercial bid** and both bids should be clearly marked. Both separate envelopes are to be put in a bigger cover which should also be sealed and duly **superscribed with tender No. and Name**. The same are to be put in the tender box by the tenderer in the Estate Office on **30.04.2026 between 9.15 a.m. to 11.15 a.m.** and will be opened on **30.04.2026 at 11.30 a.m.** in the presence of such agencies those who intend to remain present. **Tender submitted without seal will be rejected.**
4. The offer should be valid for 60 days for acceptance from the date of receipt of tender.
5. Agreement for leave and licence will be executed on non-judicial stamp paper as per the Institute format.
6. Electricity will be charged as per the consumption and as per the Institute rule and it will be renewed as and when decided by the Institute.
7. Water bill charged **Rs.363/-** per month & it will be revised as & when decided by the Institute.
8. Earnest money deposit amount of **Rs.50,000/-** is to be paid for each shop in the form Banker's cheque or Demand Draft in favour of 'The Registrar, IIT Bombay' payable at Powai, Mumbai. The tender without Earnest Money Deposit will be rejected.
9. Earnest money deposit will be refunded to the unsuccessful tenderer **within 05 working days** from the date of opening of Tender.
10. In case of the selected agency fail to start the Shop within 15 days from the date of execution of leave and licence agreement, the Earnest money deposit will be forfeited without assigning any reason and the Institute will negotiate with other tenderers. No claim in this regard will be entertained.
11. **The minimum licence fee per month is mentioned in the schedule attached for 11 months period and Rs.5 per Sqft. will be increased for every subsequent renewal up to 05 terms of 11 months.**
12. Security deposit without interest to be kept with IIT Bombay is **Rs.1,50,000/-** for 11 months without any interest or extended period of the agreement.
13. Working hours - As per the Institute requirements  
Working days - As per State Government norms for shops.
14. The shop will be allotted under leave and licence agreement to the bidder giving **highest licence fee offer.**
15. The licensee has to pay the monthly licence fee at the rate quoted by him and in the manner decided by the licensor.

16. The highest bidder will enter an agreement for leave and licence with the Institute for a period of 11 months and it will be renewed up to 5 terms of 11 months if no violation of conditions and no complaint from the consumers.

17. The shop-keeper should strictly observe Maharashtra Shop and Establishment Act, 1948 and existing labour laws. If any complaint / or violation of conditions of contract or agreement or rules of laws will be inquired through inquiry officer appointed by Dy. Director (AIA) and decision of inquiry officer is binding upon the licensee and licensor.

18. Agencies and persons having unpaid dues to IIT Bombay in any form are not eligible to participate in this tendering process.

**19. Tender is to be quoted separately for each shop.**

20. IIT Bombay reserves its right to reject /accept any or all applications for issue of blank tender forms and/or accept/reject any tender or re-invite the tenders or invite any agency for negotiations and may execute the leave and licence agreement for 11 months period without assigning any reason and without any reference.

**Superintending Engineer  
IIT Bombay**

I say & declare that I accepted the above term & conditions.

Signature of the agency :

Name and address in full : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact No. & active email id: \_\_\_\_\_

**COMMERCIAL BID**

**NSC – 2 Xerox & Printing Shop**

I/We have gone through carefully the conditions of contract, for entire 11 months licence period.

I/We agree to pay Rs.1,50,000/- as security deposit for 11 months period without any interest.

I/We ready to execute leave and licence agreement either in the office of Sub Registrar or on Rs.100/- non-judicial stamp paper as per the proforma approved by the Institute for 11 months period.

I/We agree to pay Rs. \_\_\_\_\_/- per month as licence fee + 18% GST before 10<sup>th</sup> of every month. (**Amount should not put less than Rs.25,118/- per month + GST by the tenderer**).

I/We agreed with the term and conditions of tender documents and leave & licence agreement.

The leave and licence agreement will be executed with tenderer who will quote highest amount of licence fee.

Signature of the agency :

Name and address in full : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Tender No. 3. NSC – 4 Medical Shop

### Terms and Conditions

1. Sealed tenders are hereby invited on behalf of the IIT Bombay for running “Medical Shop” at Shopping Centre at Shop No. NSC – 4 from those are interested and having similar type of experience of running Medical shop.
2. Blank tender document can be obtained from the office of the Superintending Engineer, Estate Office, IIT Bombay – 400076 or can be downloaded from <https://www.iitb.ac.in/resources/vendors-tenders> or through **CPPP**.
3. Bidder must submit their offer in a **separate sealed envelopes** as **Technical** and **Commercial bid** and both bids should be clearly marked. Both separate envelopes are to be put in a bigger cover which should also be sealed and duly **superscribed with tender No. and Name**. The same are to be put in the tender box by the tenderer in the Estate Office on **30.04.2026** between **9.15 a.m. to 11.15 a.m.** and will be opened on **30.04.2026** at **11.30 a.m.** in the presence of such agencies those who intend to remain present. **Tender submitted without seal will be rejected.**
4. The offer should be valid for 60 days for acceptance from the date of receipt of tender.
5. Agreement for leave and licence will be executed on non-judicial stamp paper as per the Institute format.
6. Electricity will be charged as per the consumption and as per the Institute rule and it will be renewed as and when decided by the Institute.
7. Water bill charged **Rs.363/-** per month & it will be revised as & when decided by the Institute.
8. Earnest money deposit amount of **Rs.50,000/-** is to be paid for each shop in the form Banker's cheque or Demand Draft in favour of 'The Registrar, IIT Bombay' payable at Powai, Mumbai. The tender without Earnest Money Deposit will be rejected.
9. Earnest money deposit will be refunded to the unsuccessful tenderer **within 05 working days** from the date of opening of Tender.
10. In case of the selected agency fail to start the Shop within 15 days from the date of execution of leave and licence agreement, the Earnest money deposit will be forfeited without assigning any reason and the Institute will negotiate with other tenderers. No claim in this regard will be entertained.
11. **The minimum licence fee per month is mentioned in the schedule attached for 11 months period and Rs.5 per Sqft. will be increased for every subsequent renewal up to 05 terms of 11 months.**
12. Security deposit without interest to be kept with IIT Bombay is **Rs.1,50,000/-** for 11 months without any interest or extended period of the agreement.
13. Working hours - As per the Institute requirements  
Working days - As per State Government norms for shops.
14. The shop will be allotted under leave and licence agreement to the bidder giving **highest licence fee offer.**
15. The licensee has to pay the monthly licence fee at the rate quoted by him and in the manner decided by the licensor.

16. The highest bidder will enter an agreement for leave and licence with the Institute for a period of 11 months and it will be renewed up to 5 terms of 11 months if no violation of conditions and no complaint from the consumers.

17. The shop-keeper should strictly observe Maharashtra Shop and Establishment Act, 1948 and existing labour laws. If any complaint / or violation of conditions of contract or agreement or rules of laws will be inquired through inquiry officer appointed by Dy. Director (AIA) and decision of inquiry officer is binding upon the licensee and licensor.

18. Agencies and persons having unpaid dues to IIT Bombay in any form are not eligible to participate in this tendering process.

**19. Tender is to be quoted separately for each shop.**

20. IIT Bombay reserves its right to reject /accept any or all applications for issue of blank tender forms and/or accept/reject any tender or re-invite the tenders or invite any agency for negotiations and may execute the leave and licence agreement for 11 months period without assigning any reason and without any reference.

21. The medical shop must stock and dispense generic medicines in adequate quantity in addition to branded medicines, as per applicable regulations.

**Superintending Engineer  
IIT Bombay**

I say & declare that I accepted the above term & conditions.

Signature of the agency :

Name and address in full : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact No. & active email id: \_\_\_\_\_

**COMMERCIAL BID**

**NSC – 4 Medical Shop**

I/We have gone through carefully the conditions of contract, for entire 11 months licence period.

I/We agree to pay Rs.1,50,000/- as security deposit for 11 months period without any interest.

I/We ready to execute leave and licence agreement either in the office of Sub Registrar or on Rs.100/- non-judicial stamp paper as per the proforma approved by the Institute for 11 months period.

I/We agree to pay Rs. \_\_\_\_\_/- per month as licence fee + 18% GST before 10<sup>th</sup> of every month. (**Amount should not put less than Rs.24,814/- per month + GST by the tenderer**).

I/We agreed with the term and conditions of tender documents and leave & licence agreement.

The leave and licence agreement will be executed with tenderer who will quote highest amount of licence fee.

Signature of the agency :

Name and address in full : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Tender No. 4. NSC – 5 Bakery Shop

### Terms and Conditions

1. Sealed tenders are hereby invited on behalf of the IIT Bombay for running “Bakery Shop” at Shopping Centre at Shop No. NSC – 5 from those are interested and having similar type of experience of running Fast food Centre / Canteen.
2. Blank tender document can be obtained from the office of the Superintending Engineer, Estate Office, IIT Bombay – 400076 or can be downloaded from <https://www.iitb.ac.in/resources/vendors-tenders> or through **CPPP**.
3. Bidder must submit their offer in a **separate sealed envelopes** as **Technical** and **Commercial bid** and both bids should be clearly marked. Both separate envelopes are to be put in a bigger cover which should also be sealed and duly **superscribed with tender No. and Name**. The same are to be put in the tender box by the tenderer in the Estate Office on **30.04.2026** between **9.15 a.m. to 11.15 a.m.** and will be opened on **30.04.2026** at **11.30 a.m.** in the presence of such agencies those who intend to remain present. **Tender submitted without seal will be rejected.**
4. The offer should be valid for 60 days for acceptance from the date of receipt of tender.
5. Agreement for leave and licence will be executed on non-judicial stamp paper as per the Institute format.
6. Electricity will be charged as per the consumption and as per the Institute rule and it will be renewed as and when decided by the Institute.
7. Water bill charged **Rs.363/-** per month & it will be revised as & when decided by the Institute.
8. Earnest money deposit amount of **Rs.50,000/-** is to be paid for each shop in the form Banker's cheque or Demand Draft in favour of 'The Registrar, IIT Bombay' payable at Powai, Mumbai. The tender without Earnest Money Deposit will be rejected.
9. Earnest money deposit will be refunded to the unsuccessful tenderer **within 05 working days** from the date of opening of Tender.
10. In case of the selected agency fail to start the Shop within 15 days from the date of execution of leave and licence agreement, the Earnest money deposit will be forfeited without assigning any reason and the Institute will negotiate with other tenderers. No claim in this regard will be entertained.
11. **The minimum licence fee per month is mentioned in the schedule attached for 11 months period and Rs.5 per Sqft. will be increased for every subsequent renewal up to 05 terms of 11 months.**
12. Security deposit without interest to be kept with IIT Bombay is **Rs.1,50,000/-** for 11 months without any interest or extended period of the agreement.
13. Working hours - As per the Institute requirements  
Working days - As per State Government norms for shops.
14. The shop will be allotted under leave and licence agreement to the bidder giving **highest licence fee offer.**
15. The licensee has to pay the monthly licence fee at the rate quoted by him and in the manner decided by the licensor.

16. The highest bidder will enter an agreement for leave and licence with the Institute for a period of 11 months and it will be renewed up to 5 terms of 11 months if no violation of conditions and no complaint from the consumers.

17. The shop-keeper should strictly observe Maharashtra Shop and Establishment Act, 1948 and existing labour laws. If any complaint / or violation of conditions of contract or agreement or rules of laws will be inquired through inquiry officer appointed by Dy. Director (AIA) and decision of inquiry officer is binding upon the licensee and licensor.

18. Agencies and persons having unpaid dues to IIT Bombay in any form are not eligible to participate in this tendering process.

**19. Tender is to be quoted separately for each shop.**

20. IIT Bombay reserves its right to reject /accept any or all applications for issue of blank tender forms and/or accept/reject any tender or re-invite the tenders or invite any agency for negotiations and may execute the leave and licence agreement for 11 months period without assigning any reason and without any reference.

**Superintending Engineer  
IIT Bombay**

I say & declare that I accepted the above term & conditions.

Signature of the agency :

Name and address in full : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact No. & active email id: \_\_\_\_\_

**COMMERCIAL BID**

**NSC – 5 Bakery Shop**

I/We have gone through carefully the conditions of contract, for entire 11 months licence period.

I/We agree to pay Rs.1,50,000/- as security deposit for 11 months period without any interest.

I/We ready to execute leave and licence agreement either in the office of Sub Registrar or on Rs.100/- non-judicial stamp paper as per the proforma approved by the Institute for 11 months period.

I/We agree to pay Rs. \_\_\_\_\_/- per month as licence fee + 18% GST before 10<sup>th</sup> of every month. **(Amount should not put less than Rs.24,814/- per month + GST by the tenderer).**

I/We agreed with the term and conditions of tender documents and leave & licence agreement.

The leave and licence agreement will be executed with tenderer who will quote highest amount of licence fee.

Signature of the agency :

Name and address in full : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Tender No. 5. OSC – 2&3 Ladies Saloon /Beauty Parlour

### Terms and Conditions

1. Sealed tenders are hereby invited on behalf of the IIT Bombay for running “Ladies Saloon /Beauty Parlour” at Shopping Centre at Shop No. OSC – 2&3 from those are interested and having similar type of experience of running Tailoring shop.
2. Blank tender document can be obtained from the office of the Superintending Engineer, Estate Office, IIT Bombay – 400076 or can be downloaded from <https://www.iitb.ac.in/resources/vendors-tenders> or through **CPPP**.
3. Bidder must submit their offer in a **separate sealed envelopes** as **Technical** and **Commercial bid** and both bids should be clearly marked. Both separate envelopes are to be put in a bigger cover which should also be sealed and duly **superscribed with tender No. and Name**. The same are to be put in the tender box by the tenderer in the Estate Office on **30.04.2026** between **9.15 a.m. to 11.15 a.m.** and will be opened on **30.04.2026** at **11.30 a.m.** in the presence of such agencies those who intend to remain present. **Tender submitted without seal will be rejected.**
4. The offer should be valid for 60 days for acceptance from the date of receipt of tender.
5. Agreement for leave and licence will be executed on non-judicial stamp paper as per the Institute format.
6. Electricity will be charged as per the consumption and as per the Institute rule and it will be renewed as and when decided by the Institute.
7. Water bill charged **Rs.363/-** per month & it will be revised as & when decided by the Institute.
8. Earnest money deposit amount of **Rs.1,00,000/-** is to be paid for each shop in the form Banker's cheque or Demand Draft in favour of 'The Registrar, IIT Bombay' payable at Powai, Mumbai. The tender without Earnest Money Deposit will be rejected.
9. Earnest money deposit will be refunded to the unsuccessful tenderer **within 05 working days** from the date of opening of Tender.
10. In case of the selected agency fail to start the Shop within 15 days from the date of execution of leave and licence agreement, the Earnest money deposit will be forfeited without assigning any reason and the Institute will negotiate with other tenderers. No claim in this regard will be entertained.
11. **The minimum licence fee per month is mentioned in the schedule attached for 11 months period and Rs.5 per Sqft. will be increased for every subsequent renewal up to 05 terms of 11 months.**
12. Security deposit without interest to be kept with IIT Bombay is **Rs.2,00,000/-** for 11 months without any interest or extended period of the agreement.
13. Working hours - As per the Institute requirements  
Working days - As per State Government norms for shops.
14. The shop will be allotted under leave and licence agreement to the bidder giving **highest licence fee offer.**
15. The licensee has to pay the monthly licence fee at the rate quoted by him and in the manner decided by the licensor.

16. The highest bidder will enter an agreement for leave and licence with the Institute for a period of 11 months and it will be renewed up to 5 terms of 11 months if no violation of conditions and no complaint from the consumers.

17. The shop-keeper should strictly observe Maharashtra Shop and Establishment Act, 1948 and existing labour laws. If any complaint / or violation of conditions of contract or agreement or rules of laws will be inquired through inquiry officer appointed by Dy. Director (AIA) and decision of inquiry officer is binding upon the licensee and licensor.

18. Agencies and persons having unpaid dues to IIT Bombay in any form are not eligible to participate in this tendering process.

**19. Tender is to be quoted separately for each shop.**

20. IIT Bombay reserves its right to reject /accept any or all applications for issue of blank tender forms and/or accept/reject any tender or re-invite the tenders or invite any agency for negotiations and may execute the leave and licence agreement for 11 months period without assigning any reason and without any reference.

**Superintending Engineer  
IIT Bombay**

I say & declare that I accepted the above term & conditions.

Signature of the agency :

Name and address in full : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact No. & active email id: \_\_\_\_\_

**COMMERCIAL BID**

**OSC – 2&3 Ladies Saloon /Beauty Parlour**

I/We have gone through carefully the conditions of contract, for entire 11 months licence period.

I/We agree to pay Rs.2,00,000/- as security deposit for 11 months period without any interest.

I/We ready to execute leave and licence agreement either in the office of Sub Registrar or on Rs.100/- non-judicial stamp paper as per the proforma approved by the Institute for 11 months period.

I/We agree to pay Rs. \_\_\_\_\_/- per month as licence fee + 18% GST before 10<sup>th</sup> of every month. (**Amount should not put less than Rs.27,398/- per month + GST by the tenderer**).

I/We agreed with the term and conditions of tender documents and leave & licence agreement.

The leave and licence agreement will be executed with tenderer who will quote highest amount of licence fee.

Signature of the agency :

Name and address in full : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Tender No.6. OSC – 4 Gents Saloon

### Terms and Conditions

1. Sealed tenders are hereby invited on behalf of the IIT Bombay for running “Gents Saloon” at Shopping Centre at Shop No. OSC – 4 from those are interested and having similar type of experience of running Gents Saloon.
2. Blank tender document can be obtained from the office of the Superintending Engineer, Estate Office, IIT Bombay – 400076 or can be downloaded from <https://www.iitb.ac.in/resources/vendors-tenders> or through **CPPP**.
3. Bidder must submit their offer in a **separate sealed envelopes** as **Technical** and **Commercial bid** and both bids should be clearly marked. Both separate envelopes are to be put in a bigger cover which should also be sealed and duly **superscribed with tender No. and Name**. The same are to be put in the tender box by the tenderer in the Estate Office on **30.04.2026** between **9.15 a.m. to 11.15 a.m.** and will be opened on **30.04.2026** at **11.30 a.m.** in the presence of such agencies those who intend to remain present. **Tender submitted without seal will be rejected.**
4. The offer should be valid for 60 days for acceptance from the date of receipt of tender.
5. Agreement for leave and licence will be executed on non-judicial stamp paper as per the Institute format.
6. Electricity will be charged as per the consumption and as per the Institute rule and it will be renewed as and when decided by the Institute.
7. Water bill charged **Rs.363/-** per month & it will be revised as & when decided by the Institute.
8. Earnest money deposit amount of **Rs.1,00,000/-** is to be paid for each shop in the form Banker's cheque or Demand Draft in favour of 'The Registrar, IIT Bombay' payable at Powai, Mumbai. The tender without Earnest Money Deposit will be rejected.
9. Earnest money deposit will be refunded to the unsuccessful tenderer **within 05 working days** from the date of opening of Tender.
10. In case of the selected agency fail to start the Shop within 15 days from the date of execution of leave and licence agreement, the Earnest money deposit will be forfeited without assigning any reason and the Institute will negotiate with other tenderers. No claim in this regard will be entertained.
11. **The minimum licence fee per month is mentioned in the schedule attached for 11 months period and Rs.5 per Sqft. will be increased for every subsequent renewal up to 05 terms of 11 months.**
12. Security deposit without interest to be kept with IIT Bombay is **Rs.2,00,000/-** for 11 months without any interest or extended period of the agreement.
13. Working hours - As per the Institute requirements  
Working days - As per State Government norms for shops.
14. The shop will be allotted under leave and licence agreement to the bidder giving **highest licence fee offer.**
15. The licensee has to pay the monthly licence fee at the rate quoted by him and in the manner decided by the licensor.

16. The highest bidder will enter an agreement for leave and licence with the Institute for a period of 11 months and it will be renewed up to 5 terms of 11 months if no violation of conditions and no complaint from the consumers.

17. The shop-keeper should strictly observe Maharashtra Shop and Establishment Act, 1948 and existing labour laws. If any complaint / or violation of conditions of contract or agreement or rules of laws will be inquired through inquiry officer appointed by Dy. Director (AIA) and decision of inquiry officer is binding upon the licensee and licensor.

18. Agencies and persons having unpaid dues to IIT Bombay in any form are not eligible to participate in this tendering process.

**19. Tender is to be quoted separately for each shop.**

20. IIT Bombay reserves its right to reject /accept any or all applications for issue of blank tender forms and/or accept/reject any tender or re-invite the tenders or invite any agency for negotiations and may execute the leave and licence agreement for 11 months period without assigning any reason and without any reference.

**Superintending Engineer  
IIT Bombay**

I say & declare that I accepted the above term & conditions.

Signature of the agency :

Name and address in full : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact No. & active email id: \_\_\_\_\_

**COMMERCIAL BID**

**OSC – 4 Gents Saloon**

I/We have gone through carefully the conditions of contract, for entire 11 months licence period.

I/We agree to pay Rs.2,00,000/- as security deposit for 11 months period without any interest.

I/We ready to execute leave and licence agreement either in the office of Sub Registrar or on Rs.100/- non-judicial stamp paper as per the proforma approved by the Institute for 11 months period.

I/We agree to pay Rs. \_\_\_\_\_/- per month as licence fee + 18% GST before 10<sup>th</sup> of every month. **(Amount should not put less than Rs.28,348/- per month + GST by the tenderer).**

I/We agreed with the term and conditions of tender documents and leave & licence agreement.

The leave and licence agreement will be executed with tenderer who will quote highest amount of licence fee.

Signature of the agency :

Name and address in full : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Tender No. 7. OSC – 5 Laundry & Ironing Shop

### Terms and Conditions

1. Sealed tenders are hereby invited on behalf of the IIT Bombay for running “Laundry & Ironing Shop” at Shopping Centre at Shop No. OSC – 5 from those are interested and having similar type of experience of running Laundry shop.
2. Blank tender document can be obtained from the office of the Superintending Engineer, Estate Office, IIT Bombay – 400076 or can be downloaded from <https://www.iitb.ac.in/resources/vendors-tenders> or through **CPPP**.
3. Bidder must submit their offer in a **separate sealed envelopes** as **Technical** and **Commercial bid** and both bids should be clearly marked. Both separate envelopes are to be put in a bigger cover which should also be sealed and duly **superscribed with tender No. and Name**. The same are to be put in the tender box by the tenderer in the Estate Office on **30.04.2026** between **9.15 a.m. to 11.15 a.m.** and will be opened on **30.04.2026** at **11.30 a.m.** in the presence of such agencies those who intend to remain present. **Tender submitted without seal will be rejected.**
4. The offer should be valid for 60 days for acceptance from the date of receipt of tender.
5. Agreement for leave and licence will be executed on non-judicial stamp paper as per the Institute format.
6. Electricity will be charged as per the consumption and as per the Institute rule and it will be renewed as and when decided by the Institute.
7. Water bill charged **Rs.363/-** per month & it will be revised as & when decided by the Institute.
8. Earnest money deposit amount of **Rs.50,000/-** is to be paid for each shop in the form Banker's cheque or Demand Draft in favour of 'The Registrar, IIT Bombay' payable at Powai, Mumbai. The tender without Earnest Money Deposit will be rejected.
9. Earnest money deposit will be refunded to the unsuccessful tenderer **within 05 working days** from the date of opening of Tender.
10. In case of the selected agency fail to start the Shop within 15 days from the date of execution of leave and licence agreement, the Earnest money deposit will be forfeited without assigning any reason and the Institute will negotiate with other tenderers. No claim in this regard will be entertained.
11. **The minimum licence fee per month is mentioned in the schedule attached for 11 months period and Rs.5 per Sqft. will be increased for every subsequent renewal up to 05 terms of 11 months.**
12. Security deposit without interest to be kept with IIT Bombay is **Rs.1,00,000/-** for 11 months without any interest or extended period of the agreement.
13. Working hours - As per the Institute requirements  
Working days - As per State Government norms for shops.
14. The shop will be allotted under leave and licence agreement to the bidder giving **highest licence fee offer.**
15. The licensee has to pay the monthly licence fee at the rate quoted by him and in the manner decided by the licensor.

16. The highest bidder will enter an agreement for leave and licence with the Institute for a period of 11 months and it will be renewed up to 5 terms of 11 months if no violation of conditions and no complaint from the consumers.

17. The shop-keeper should strictly observe Maharashtra Shop and Establishment Act, 1948 and existing labour laws. If any complaint / or violation of conditions of contract or agreement or rules of laws will be inquired through inquiry officer appointed by Dy. Director (AIA) and decision of inquiry officer is binding upon the licensee and licensor.

18. Agencies and persons having unpaid dues to IIT Bombay in any form are not eligible to participate in this tendering process.

**19. Tender is to be quoted separately for each shop.**

20. IIT Bombay reserves its right to reject /accept any or all applications for issue of blank tender forms and/or accept/reject any tender or re-invite the tenders or invite any agency for negotiations and may execute the leave and licence agreement for 11 months period without assigning any reason and without any reference.

**Superintending Engineer  
IIT Bombay**

I say & declare that I accepted the above term & conditions.

Signature of the agency :

Name and address in full : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact No. & active email id: \_\_\_\_\_

**COMMERCIAL BID**

**OSC – 5 Laundry & Ironing Shop**

I/We have gone through carefully the conditions of contract, for entire 11 months licence period.

I/We agree to pay Rs.1,00,000/- as security deposit for 11 months period without any interest.

I/We ready to execute leave and licence agreement either in the office of Sub Registrar or on Rs.100/- non-judicial stamp paper as per the proforma approved by the Institute for 11 months period.

I/We agree to pay Rs. \_\_\_\_\_/- per month as licence fee + 18% GST before 10<sup>th</sup> of every month. **(Amount should not put less than Rs.13,699/- per month + GST by the tenderer).**

I/We agreed with the term and conditions of tender documents and leave & licence agreement.

The leave and licence agreement will be executed with tenderer who will quote highest amount of licence fee.

Signature of the agency :

Name and address in full : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Tender No.8. OSC – 6 Flour Mill

### Terms and Conditions

1. Sealed tenders are hereby invited on behalf of the IIT Bombay for running “Flour Mill” at Shopping Centre at Shop No. OSC – 6 from those are interested and having similar type of experience of running Ladies Saloon.
2. Blank tender document can be obtained from the office of the Superintending Engineer, Estate Office, IIT Bombay – 400076 or can be downloaded from <https://www.iitb.ac.in/resources/vendors-tenders> or through **CPPP**.
3. Bidder must submit their offer in a **separate sealed envelopes** as **Technical** and **Commercial bid** and both bids should be clearly marked. Both separate envelopes are to be put in a bigger cover which should also be sealed and duly **superscribed with tender No. and Name**. The same are to be put in the tender box by the tenderer in the Estate Office on **30.04.2026** between **9.15 a.m. to 11.15 a.m.** and will be opened on **30.04.2026** at **11.30 a.m.** in the presence of such agencies those who intend to remain present. **Tender submitted without seal will be rejected.**
4. The offer should be valid for 60 days for acceptance from the date of receipt of tender.
5. Agreement for leave and licence will be executed on non-judicial stamp paper as per the Institute format.
6. Electricity will be charged as per the consumption and as per the Institute rule and it will be renewed as and when decided by the Institute.
7. Water bill charged **Rs.363/-** per month & it will be revised as & when decided by the Institute.
8. Earnest money deposit amount of **Rs.50,000/-** is to be paid for each shop in the form Banker's cheque or Demand Draft in favour of 'The Registrar, IIT Bombay' payable at Powai, Mumbai. The tender without Earnest Money Deposit will be rejected.
9. Earnest money deposit will be refunded to the unsuccessful tenderer **within 05 working days** from the date of opening of Tender.
10. In case of the selected agency fail to start the Shop within 15 days from the date of execution of leave and licence agreement, the Earnest money deposit will be forfeited without assigning any reason and the Institute will negotiate with other tenderers. No claim in this regard will be entertained.
11. **The minimum licence fee per month is mentioned in the schedule attached for 11 months period and Rs.5 per Sqft. will be increased for every subsequent renewal up to 05 terms of 11 months.**
12. Security deposit without interest to be kept with IIT Bombay is **Rs.1,00,000/-** for 11 months without any interest or extended period of the agreement.
13. Working hours - As per the Institute requirements  
Working days - As per State Government norms for shops.
14. The shop will be allotted under leave and licence agreement to the bidder giving **highest licence fee offer.**
15. The licensee has to pay the monthly licence fee at the rate quoted by him and in the manner decided by the licensor.

16. The highest bidder will enter an agreement for leave and licence with the Institute for a period of 11 months and it will be renewed up to 5 terms of 11 months if no violation of conditions and no complaint from the consumers.

17. The shop-keeper should strictly observe Maharashtra Shop and Establishment Act, 1948 and existing labour laws. If any complaint / or violation of conditions of contract or agreement or rules of laws will be inquired through inquiry officer appointed by Dy. Director (AIA) and decision of inquiry officer is binding upon the licensee and licensor.

18. Agencies and persons having unpaid dues to IIT Bombay in any form are not eligible to participate in this tendering process.

**19. Tender is to be quoted separately for each shop.**

20. IIT Bombay reserves its right to reject /accept any or all applications for issue of blank tender forms and/or accept/reject any tender or re-invite the tenders or invite any agency for negotiations and may execute the leave and licence agreement for 11 months period without assigning any reason and without any reference.

**Superintending Engineer  
IIT Bombay**

I say & declare that I accepted the above term & conditions.

Signature of the agency :

Name and address in full : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact No. & active email id: \_\_\_\_\_

**COMMERCIAL BID**

**OSC – 6 Flour Mill**

I/We have gone through carefully the conditions of contract, for entire 11 months licence period.

I/We agree to pay Rs.1,00,000/- as security deposit for 11 months period without any interest.

I/We ready to execute leave and licence agreement either in the office of Sub Registrar or on Rs.100/- non-judicial stamp paper as per the proforma approved by the Institute for 11 months period.

I/We agree to pay Rs. \_\_\_\_\_/- per month as licence fee + 18% GST before 10<sup>th</sup> of every month. **(Amount should not put less than Rs.13,699/- per month + GST by the tenderer).**

I/We agreed with the term and conditions of tender documents and leave & licence agreement.

The leave and licence agreement will be executed with tenderer who will quote highest amount of licence fee.

Signature of the agency :

Name and address in full : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Tender No. 9. OSC – 7& 8 Cycle/Two wheeler Repairing & Servicing Shop

### Terms and Conditions

1. Sealed tenders are hereby invited on behalf of the IIT Bombay for running “Cycle/Two wheeler Repairing & Servicing Shop” at Shopping Centre at Shop No. OSC – 7& 8 from those are interested and having similar type of experience of running Cycle shop.
2. Blank tender document can be obtained from the office of the Superintending Engineer, Estate Office, IIT Bombay – 400076 or can be downloaded from <https://www.iitb.ac.in/resources/vendors-tenders> or through CPPP.
3. Bidder must submit their offer in a **separate sealed envelopes** as **Technical and Commercial bid** and both bids should be clearly marked. Both separate envelopes are to be put in a bigger cover which should also be sealed and duly **superscribed with tender No. and Name**. The same are to be put in the tender box by the tenderer in the Estate Office on **30.04.2026** between **9.15 a.m. to 11.15 a.m.** and will be opened on **30.04.2026** at **11.30 a.m.** in the presence of such agencies those who intend to remain present. **Tender submitted without seal will be rejected.**
4. The offer should be valid for 60 days for acceptance from the date of receipt of tender.
5. Agreement for leave and licence will be executed on non-judicial stamp paper as per the Institute format.
6. Electricity will be charged as per the consumption and as per the Institute rule and it will be renewed as and when decided by the Institute.
7. Water bill charged **Rs.363/-** per month & it will be revised as & when decided by the Institute.
8. Earnest money deposit amount of **Rs.1,00,000/-** is to be paid for each shop in the form Banker's cheque or Demand Draft in favour of 'The Registrar, IIT Bombay' payable at Powai, Mumbai. The tender without Earnest Money Deposit will be rejected.
9. Earnest money deposit will be refunded to the unsuccessful tenderer **within 05 working days** from the date of opening of Tender.
10. In case of the selected agency fail to start the Shop within 15 days from the date of execution of leave and licence agreement, the Earnest money deposit will be forfeited without assigning any reason and the Institute will negotiate with other tenderers. No claim in this regard will be entertained.
11. **The minimum licence fee per month is mentioned in the schedule attached for 11 months period and Rs.5 per Sqft. will be increased for every subsequent renewal up to 05 terms of 11 months.**
12. Security deposit without interest to be kept with IIT Bombay is **Rs.2,00,000/-** for 11 months without any interest or extended period of the agreement.
13. Working hours - As per the Institute requirements  
Working days - As per State Government norms for shops.
14. The shop will be allotted under leave and licence agreement to the bidder giving **highest licence fee offer.**
15. The licensee has to pay the monthly licence fee at the rate quoted by him and in the manner decided by the licensor.

16. The highest bidder will enter an agreement for leave and licence with the Institute for a period of 11 months and it will be renewed up to 5 terms of 11 months if no violation of conditions and no complaint from the consumers.

17. The shop-keeper should strictly observe Maharashtra Shop and Establishment Act, 1948 and existing labour laws. If any complaint / or violation of conditions of contract or agreement or rules of laws will be inquired through inquiry officer appointed by Dy. Director (AIA) and decision of inquiry officer is binding upon the licensee and licensor.

18. Agencies and persons having unpaid dues to IIT Bombay in any form are not eligible to participate in this tendering process.

**19. Tender is to be quoted separately for each shop.**

20. IIT Bombay reserves its right to reject /accept any or all applications for issue of blank tender forms and/or accept/reject any tender or re-invite the tenders or invite any agency for negotiations and may execute the leave and licence agreement for 11 months period without assigning any reason and without any reference.

**Superintending Engineer  
IIT Bombay**

I say & declare that I accepted the above term & conditions.

Signature of the agency :

Name and address in full : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact No. & active email id: \_\_\_\_\_

**COMMERCIAL BID**

**OSC – 7&8 Cycle/Two wheeler Repairing & Servicing Shop**

I/We have gone through carefully the conditions of contract, for entire 11 months licence period.

I/We agree to pay Rs.2,00,000/- as security deposit for 11 months period without any interest.

I/We ready to execute leave and licence agreement either in the office of Sub Registrar or on Rs.100/- non-judicial stamp paper as per the proforma approved by the Institute for 11 months period.

I/We agree to pay Rs. \_\_\_\_\_/- per month as licence fee + 18% GST before 10<sup>th</sup> of every month. (**Amount should not put less than Rs.27,721/- per month + GST by the tenderer**).

I/We agreed with the term and conditions of tender documents and leave & licence agreement.

The leave and licence agreement will be executed with tenderer who will quote highest amount of licence fee.

Signature of the agency :

Name and address in full : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Tender No.10. OSC – 9 Vegetable Shop

### Terms and Conditions

1. Sealed tenders are hereby invited on behalf of the IIT Bombay for running “Vegetable Shop” at Shopping Centre at Shop No. OSC – 9 from those are interested and having similar type of experience of running Gents Saloon.
2. Blank tender document can be obtained from the office of the Superintending Engineer, Estate Office, IIT Bombay – 400076 or can be downloaded from <https://www.iitb.ac.in/resources/vendors-tenders> or through **CPPP**.
3. Bidder must submit their offer in a **separate sealed envelopes** as **Technical** and **Commercial bid** and both bids should be clearly marked. Both separate envelopes are to be put in a bigger cover which should also be sealed and duly **superscribed with tender No. and Name**. The same are to be put in the tender box by the tenderer in the Estate Office on **30.04.2026** between **9.15 a.m. to 11.15 a.m.** and will be opened on **30.04.2026** at **11.30 a.m.** in the presence of such agencies those who intend to remain present. **Tender submitted without seal will be rejected.**
4. The offer should be valid for 60 days for acceptance from the date of receipt of tender.
5. Agreement for leave and licence will be executed on non-judicial stamp paper as per the Institute format.
6. Electricity will be charged as per the consumption and as per the Institute rule and it will be renewed as and when decided by the Institute.
7. Water bill charged **Rs.363/-** per month & it will be revised as & when decided by the Institute.
8. Earnest money deposit amount of **Rs.1,00,000/-** is to be paid for each shop in the form Banker's cheque or Demand Draft in favour of 'The Registrar, IIT Bombay' payable at Powai, Mumbai. The tender without Earnest Money Deposit will be rejected.
9. Earnest money deposit will be refunded to the unsuccessful tenderer **within 05 working days** from the date of opening of Tender.
10. In case of the selected agency fail to start the Shop within 15 days from the date of execution of leave and licence agreement, the Earnest money deposit will be forfeited without assigning any reason and the Institute will negotiate with other tenderers. No claim in this regard will be entertained.
11. **The minimum licence fee per month is mentioned in the schedule attached for 11 months period and Rs.5 per Sqft. will be increased for every subsequent renewal up to 05 terms of 11 months.**
12. Security deposit without interest to be kept with IIT Bombay is **Rs.2,00,000/-** for 11 months without any interest or extended period of the agreement.
13. Working hours - As per the Institute requirements  
Working days - As per State Government norms for shops.
14. The shop will be allotted under leave and licence agreement to the bidder giving **highest licence fee offer.**
15. The licensee has to pay the monthly licence fee at the rate quoted by him and in the manner decided by the licensor.

16. The highest bidder will enter an agreement for leave and licence with the Institute for a period of 11 months and it will be renewed up to 5 terms of 11 months if no violation of conditions and no complaint from the consumers.

17. The shop-keeper should strictly observe Maharashtra Shop and Establishment Act, 1948 and existing labour laws. If any complaint / or violation of conditions of contract or agreement or rules of laws will be inquired through inquiry officer appointed by Dy. Director (AIA) and decision of inquiry officer is binding upon the licensee and licensor.

18. Agencies and persons having unpaid dues to IIT Bombay in any form are not eligible to participate in this tendering process.

**19. Tender is to be quoted separately for each shop.**

20. IIT Bombay reserves its right to reject /accept any or all applications for issue of blank tender forms and/or accept/reject any tender or re-invite the tenders or invite any agency for negotiations and may execute the leave and licence agreement for 11 months period without assigning any reason and without any reference.

**Superintending Engineer  
IIT Bombay**

I say & declare that I accepted the above term & conditions.

Signature of the agency :

Name and address in full : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact No. & active email id: \_\_\_\_\_

**COMMERCIAL BID**

**OSC – 9 Vegetable Shop**

I/We have gone through carefully the conditions of contract, for entire 11 months licence period.

I/We agree to pay Rs.2,00,000/- as security deposit for 11 months period without any interest.

I/We ready to execute leave and licence agreement either in the office of Sub Registrar or on Rs.100/- non-judicial stamp paper as per the proforma approved by the Institute for 11 months period.

I/We agree to pay Rs.\_\_\_\_\_/ - per month as licence fee + 18% GST before 10<sup>th</sup> of every month. (**Amount should not put less than Rs.27,569/- per month + GST by the tenderer**).

I/We agreed with the term and conditions of tender documents and leave & licence agreement.

The leave and licence agreement will be executed with tenderer who will quote highest amount of licence fee.

Signature of the agency :

Name and address in full : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Tender No. 11. Vegetable Shop at Hillside area

### Terms and Conditions

1. Sealed tenders are hereby invited on behalf of the IIT Bombay for running “Vegetable Shop at Hillside area” from those are interested and having similar type of experience of running vegetable shop.
2. Blank tender document can be obtained from the office of the Superintending Engineer, Estate Office, IIT Bombay – 400076 or can be downloaded from <https://www.iitb.ac.in/resources/vendors-tenders> or through **CPPP**.
3. Bidder must submit their offer in a **separate sealed envelopes** as **Technical** and **Commercial bid** and both bids should be clearly marked. Both separate envelopes are to be put in a bigger cover which should also be sealed and duly **superscribed with tender No. and Name**. The same are to be put in the tender box by the tenderer in the Estate Office on **30.04.2026** between **9.15 a.m. to 11.15 a.m.** and will be opened on **30.04.2026** at **11.30 a.m.** in the presence of such agencies those who intend to remain present. **Tender submitted without seal will be rejected.**
4. The offer should be valid for 60 days for acceptance from the date of receipt of tender.
5. Agreement for leave and licence will be executed on non-judicial stamp paper as per the Institute format.
6. Electricity will be charged as per the consumption and as per the Institute rule and it will be renewed as and when decided by the Institute.
7. Water bill charged **Rs.363/-** per month & it will be revised as & when decided by the Institute.
8. Earnest money deposit amount of **Rs.1,00,000/-** is to be paid for each shop in the form Banker's cheque or Demand Draft in favour of 'The Registrar, IIT Bombay' payable at Powai, Mumbai. The tender without Earnest Money Deposit will be rejected.
9. Earnest money deposit will be refunded to the unsuccessful tenderer **within 05 working days** from the date of opening of Tender.
10. In case of the selected agency fail to start the Shop within 15 days from the date of execution of leave and licence agreement, the Earnest money deposit will be forfeited without assigning any reason and the Institute will negotiate with other tenderers. No claim in this regard will be entertained.
11. **The minimum licence fee per month is mentioned in the schedule attached for 11 months period and Rs.5 per Sqft. will be increased for every subsequent renewal up to 05 terms of 11 months except for open the space.**
12. Security deposit without interest to be kept with IIT Bombay is **Rs.2,00,000/-** for 11 months without any interest or extended period of the agreement.
13. Working hours - As per the Institute requirements  
Working days - As per State Government norms for shops.
14. The shop will be allotted under leave and licence agreement to the bidder giving **highest licence fee offer.**
15. The licensee has to pay the monthly licence fee at the rate quoted by him and in the manner decided by the licensor.

16. The highest bidder will enter an agreement for leave and licence with the Institute for a period of 11 months and it will be renewed up to 5 terms of 11 months if no violation of conditions and no complaint from the consumers.

17. The shop-keeper should strictly observe Maharashtra Shop and Establishment Act, 1948 and existing labour laws. If any complaint / or violation of conditions of contract or agreement or rules of laws will be inquired through inquiry officer appointed by Dy. Director (AIA) and decision of inquiry officer is binding upon the licensee and licensor.

18. Agencies and persons having unpaid dues to IIT Bombay in any form are not eligible to participate in this tendering process.

**19. Tender is to be quoted separately for each shop.**

20. IIT Bombay reserves its right to reject /accept any or all applications for issue of blank tender forms and/or accept/reject any tender or re-invite the tenders or invite any agency for negotiations and may execute the leave and licence agreement for 11 months period without assigning any reason and without any reference.

**Superintending Engineer  
IIT Bombay**

I say & declare that I accepted the above term & conditions.

Signature of the agency :

Name and address in full : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact No. & active email id: \_\_\_\_\_

**COMMERCIAL BID**

**Vegetable Shop at Hillside area**

I/We have gone through carefully the conditions of contract, for entire 11 months licence period.

I/We agree to pay Rs.2,00,000/- as security deposit for 11 months period without any interest.

I/We ready to execute leave and licence agreement either in the office of Sub Registrar or on Rs.100/- non-judicial stamp paper as per the proforma approved by the Institute for 11 months period.

I/We agree to pay Rs. \_\_\_\_\_/- per month as licence fee + 18% GST before 10<sup>th</sup> of every month. (**Amount should not put less than Rs.29,070/- per month + GST by the tenderer**).

I/We agreed with the term and conditions of tender documents and leave & licence agreement.

The leave and licence agreement will be executed with tenderer who will quote highest amount of licence fee.

Signature of the agency :

Name and address in full : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **Tender No. 12. Flower / Pooja Shop**

### **Terms and Conditions**

1. Sealed tenders are hereby invited on behalf of the IIT Bombay for running “Flower / Pooja” Shop from those are interested and having similar type of experience of running Electronics & Computer Accessories shop.
2. Blank tender document can be obtained from the office of the Superintending Engineer, Estate Office, IIT Bombay – 400076 or can be downloaded from <https://www.iitb.ac.in/resources/vendors-tenders> or through **CPPP**.
3. Bidder must submit their offer in a **separate sealed envelopes** as **Technical** and **Commercial bid** and both bids should be clearly marked. Both separate envelopes are to be put in a bigger cover which should also be sealed and duly **superscribed with tender No. and Name**. The same are to be put in the tender box by the tenderer in the Estate Office on **30.04.2026** between **9.15 a.m. to 11.15 a.m.** and will be opened on **30.04.2026** at **11.30 a.m.** in the presence of such agencies those who intend to remain present. **Tender submitted without seal will be rejected.**
4. The offer should be valid for 60 days for acceptance from the date of receipt of tender.
5. Agreement for leave and licence will be executed on non-judicial stamp paper as per the Institute format.
6. Electricity will be charged as per the consumption and as per the Institute rule and it will be renewed as and when decided by the Institute.
7. Water bill charged **Rs.363/-** per month & it will be revised as & when decided by the Institute.
8. Earnest money deposit amount of **Rs.10,000/-** is to be paid for each shop in the form Banker's cheque or Demand Draft in favour of 'The Registrar, IIT Bombay' payable at Powai, Mumbai. The tender without Earnest Money Deposit will be rejected.
9. Earnest money deposit will be refunded to the unsuccessful tenderer **within 05 working days** from the date of opening of Tender.
10. In case of the selected agency fail to start the Shop within 15 days from the date of execution of leave and licence agreement, the Earnest money deposit will be forfeited without assigning any reason and the Institute will negotiate with other tenderers. No claim in this regard will be entertained.
11. **The minimum licence fee per month is mentioned in the schedule attached for 11 months period and Rs.5 per Sqft. will be increased for every subsequent renewal up to 05 terms of 11 months.**
12. Security deposit without interest to be kept with IIT Bombay is **Rs.20,000/-** for 11 months without any interest or extended period of the agreement.
13. Working hours - As per the Institute requirements  
Working days - As per State Government norms for shops.
14. The shop will be allotted under leave and licence agreement to the bidder giving **highest licence fee offer.**
15. The licensee has to pay the monthly licence fee at the rate quoted by him and in the manner decided by the licensor.

16. The highest bidder will enter an agreement for leave and licence with the Institute for a period of 11 months and it will be renewed up to 5 terms of 11 months if no violation of conditions and no complaint from the consumers.

17. The shop-keeper should strictly observe Maharashtra Shop and Establishment Act, 1948 and existing labour laws. If any complaint / or violation of conditions of contract or agreement or rules of laws will be inquired through inquiry officer appointed by Dy. Director (AIA) and decision of inquiry officer is binding upon the licensee and licensor.

18. Agencies and persons having unpaid dues to IIT Bombay in any form are not eligible to participate in this tendering process.

**19. Tender is to be quoted separately for each shop.**

20. IIT Bombay reserves its right to reject /accept any or all applications for issue of blank tender forms and/or accept/reject any tender or re-invite the tenders or invite any agency for negotiations and may execute the leave and licence agreement for 11 months period without assigning any reason and without any reference.

**Superintending Engineer  
IIT Bombay**

I say & declare that I accepted the above term & conditions.

Signature of the agency :

Name and address in full : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact No. & active email id: \_\_\_\_\_

**COMMERCIAL BID**

**Flower / Pooja Shop**

I/We have gone through carefully the conditions of contract, for entire 11 months licence period.

I/We agree to pay Rs.20,000/- as security deposit for 11 months period without any interest.

I/We ready to execute leave and licence agreement either in the office of Sub Registrar or on Rs.100/- non-judicial stamp paper as per the proforma approved by the Institute for 11 months period.

I/We agree to pay Rs. \_\_\_\_\_/- per month as licence fee + 18% GST before 10<sup>th</sup> of every month. **(Amount should not put less than Rs.2,280/- per month + GST by the tenderer).**

I/We agreed with the term and conditions of tender documents and leave & licence agreement.

The leave and licence agreement will be executed with tenderer who will quote highest amount of licence fee.

Signature of the agency :

Name and address in full : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_